



**Re: Toronto Catholic District School Board
RFQ – Printing of Calendar
P-095-09**

ADDENDUM NO. 1

Issued Thursday, July 2, 2009
RFQ Closing Date: July 14, 2009 3:00:00 p.m.

Please be advised of the attached changes to Appendix “A” Bid Response Form of RFQ #P-095-09.

The other components of this project shall remain as provided in the specifications unless indicated in further addendum information.

Tracy L. Assis, Senior Buyer
Materials Management Department

REVISED APPENDIX "A" BID RESPONSE FORM P-095-09

General Description:

The Board is looking to print a 16 month calendar, where the vendor will be required to consult with the Board, review, format and edit the content provided via an automated file as well as the printing.

The vendor will also be responsible for the preparation of calendars for delivery to the specified location.

Two options have been specified below- only one will be chosen

Graphic/Content design to be performed by Board Graphic Designer;

Artwork Software: Illustrator

Quantity: 50,000

Colours: 4/4 CMYK on all pages

Bleed: Full bleed on all pages

Calendar Options:	Cost:	Size: 8.5' x 11'
32 page + cover: 12 pt gloss cover, 100lb glossy text		
32 page + cover: 12 pt FSC glossy cover, 100lb FSC glossy text		

Finishing: Trim Fold Stitch & Drill + Carton in Bulk

Other cost effective finishing options;

Please Specify: _____

Delivery Terms:

To be printed and adequately boxed and delivered to one location in the GTA mid August

F.O.B. Destination; Freight Prepaid and Allowed

Bid Signature- P-095-09 Printing of Calendar

Having carefully examined all of the Bid Documents for the above referenced RFQ and any applicable Addenda #'s _____ (if any issued) being collectively referred to as the RFQ Documents, and having received clarification on all items of conflict or upon which any doubt arose, the undersigned proposes to furnish all labour, materials and/or equipment and services required by the said documents for the entire work, all in strict accordance with the RFQ Documents and by the dollar amounts quoted above.

Business Name:

Signature of Authorized Company Official:

Printed Name:

Date: DD/MM/YY

Telephone:

Fax:

E-mail:

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