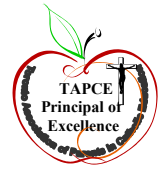




Toronto Association of Parents in Catholic Education
- TAPCE -
2009-2010 Principal of Excellence Award - Nomination Form



May 2010

Dear CSAC Chair and Parents:

Our sincere thanks to the many CSAC's who submitted nomination forms for their Principals of Excellence over the past few years. Once again, we will be hosting the fifth annual TAPCE Principal of Excellence Award.

Last year, we honoured both an elementary school principal and a high school principal. The winner of the 2008-2009 award for the elementary panel, Mr. Michael Gagliardi, was nominated by the parents of St. John Vianney Catholic School, and the winner of the 2008-2009 award for the high school panel, Mr. Dominic Melino, was nominated by the parents of St. Michael's Choir School. They were both presented with the TAPCE Principal of Excellence 14K gold lapel pin and their names were also engraved on the TAPCE Principal of Excellence plaque which hangs proudly in the atrium of the Catholic Education Center.

A principal is a lifeline within the school. He or she nurtures the relationship between the parent, school and parish communities and is responsible to ensure that their school provides a safe and welcoming learning environment for our children. We would like to acknowledge principals who have made extraordinary contributions to their school to ensure a quality education for their students. He or she will be a person who works collaboratively with their parent community and combines their passion for education with the ability to lead, challenge, and support the dignity of an inclusive environment.

Do you know an exceptional principal who seeks out opportunities to assist their students to be the best they can be? Someone who is an innovator, an inspiration and a leader to his or her staff? Then we encourage your CSAC to nominate your principal for the TAPCE Principal of Excellence Award.

All of the nominees are celebrated at our annual TAPCE Commissioning Ceremony in November so this nomination is a wonderful opportunity to thank your principal for going above and beyond the call of duty. The deadline for submitting the attached 2009-2010 TAPCE Principal of Excellence award nomination form is **September 30, 2010**.

Please be sure to:

- include all pages of the form with your submission (instructions are listed on the first page)
- mail the completed form in a sealed envelope using the Board's internal mail service available at your school. You can re-use the envelope this package was mailed to you in, or address your envelope to:

TAPCE – Principal of Excellence Award Committee
c/o OAPCE
Room 312, St. Rita Catholic School
178 Edwin Avenue
Toronto, Ontario M6P 3Z9

If you have any further questions, please contact your school's TAPCE representative or email us at tapcePOE@gmail.com. You can also leave a telephone message at 416-397-6800 ext. 88199.

Sincerely,

TAPCE Principal of Excellence Award Committee

Website: www.tapce.ca; P: 416-397-6800 ext. 88199; Email: tapcePOE@gmail.com



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Principal's Name: _____

School Name: _____

School Address: _____

School Phone#: _____ School Fax #: _____

CSAC Chair Name: _____ CSAC Chair Phone Number: _____

CSAC Chair E-Mail Address: _____

CSAC Chair Signature: _____

The Principal of Excellence Awards for the 2009-2010 school year will be based on the four categories listed below. Please place a check mark next to each statement that applies to your Principal and give examples, testimonials, etc., in the space provided on the following pages. Please feel free to attach separate letters and documents in support of your nomination.

| | |
|--|--|
| I. | Communication |
| <input type="checkbox"/> Communicates regularly and in a timely manner with parents and members of the school community <input type="checkbox"/> Shares information with parents about issues and concerns he/she is facing in the school <input type="checkbox"/> Encourages CSAC Chair involvement in responding to parent issues/concerns when appropriate <input type="checkbox"/> Encourages parents/members of the school community to raise concerns and takes appropriate action/follow up in a timely manner <input type="checkbox"/> Takes a proactive stance to problem solving. Recognizes/identifies issues and takes action <input type="checkbox"/> Forwards information to CSAC members in a timely manner <input type="checkbox"/> Encourages parents to get involved in school events and activities and to participate on CSAC <input type="checkbox"/> Open to new ideas and demonstrates superior listening skills | |
| II. | Spirituality and Community Partnerships |
| <input type="checkbox"/> Fosters and promotes the values of our faith and beliefs <input type="checkbox"/> Encourages daily participation in spiritual growth for students and staff <input type="checkbox"/> Reinforces and encourages the importance of the sacraments <input type="checkbox"/> Leads the development of student and community spirit <input type="checkbox"/> Takes a leadership role to ensure that he/she provides a positive environment that builds bridges between the Church, Community and families in the school | |

