



**STS. COSMAS & DAMIAN
CATHOLIC SCHOOL**

111 Danesbury Avenue
Toronto, Ontario M6B 3L3
Tel.: 416-393-5398 • Fax: 416-393-5190



**CSAC – Meeting Minutes
April 16th, 2008
7:00 – 8:30 p.m.**

Present – Domenic Scali, Jacqueline G. Alvarez, Julie Brugnano, Eva D’Andrea, Ms. Bernardi, Lisa Gambardella, Margherita Esposito-Perrella, Domenic Fragale, Donna Bonanno, Peter Bonanno, Rose Polifroni-Ficara, Silvana Casa, Sabrina Aversa-Gineviro, Linda Silva and Tony Dias.

Absent – Joe Pisani.

Treasurer’s Report – 2007-08 School Year Budget update and reconciliation of CSAC account presented (February 2008 to March 2008). Balance as of April 16th, 2008 was \$12, 051.97, but many of the allocated 2007-08 budget expenses had not been incurred.

CSAC fundraising letter was mailed to all parents and to date approximately 72 families had contributed \$50, for a school total of \$3,600. This is approximately 30% of all families taking part in this new fundraising approach.

Based on planned expenses, account balance and CSAC fundraising letter results it is estimated that Sts. Cosmas and Damian CSAC will end the year with approximately \$3,000 to \$4,000.

CSAC’s fundraising effort for 2008-09 will need to start earlier, and then assess whether to tap into “past fundraising model” (dances, sales, etc.).

Principal’s Report – Ms. Bernardi provided an update of on-going and upcoming events at Sts. Cosmas & Damian, it included:

- Safety
 - 2nd lock down drill occurred and was observed by 13th Division.
 - Students were quiet & went into “lock down” mode quickly
 - Biggest weakness – some doors were left unlocked.
 - Code of Conduct from School (related to Safe Schools Act) – parental feedback was received from parents
 - Gate issue (possible closure):
 - it appears as if gates to school are a “throughway” and may not be locked
 - petition from parents will be forwarded to CEC to support the closing of the gates
 - School yard supervision:
 - Yard supervised starting at 8:30am with 2 people



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- 2 other people are on “bus duty” beginning at 8:15am
- Eco School Certified schools will be announced by June 3rd, 2008.
 - Activities at Sts. C & D have included: “litter less lunches”; participation in Earth Hour; visit from Earth Rangers, etc.
- Silent Voice – provided 25 tickets for Stars on Ice
 - Part of TCDSB & TDSB effort to provide visual/DHH services
 - Sts. C&D DHH students received tickets.
- Rock’n’Fables will take place on April 17, 2008 for K-6 students.
- Stations of the Cross were held at Sts. C&D and presented by the grade 4 class.
- This week there will be rehearsals for 1st Communion and Confirmation
- Sports
 - W5H Intermediate team took part in tournament at Our Lady of Assumption
 - Cross Country team meet on April 21st, 2008
 - 2 parents still needed to supervise-any volunteers?
 - “Join the Dance” Ballroom Dancing –
 - Showcase at St. Charles Church was held and \$685 collect; \$32 profit after all expenses paid - to be donated to Me to We group
 - Sts. C&D dance team came in first place for Q-finals and Gold place in Semi-finals; will take part in final on June 23rd, 2008 at the Palais Royale
- Math Olympics: Sts. C&D had 2 students in top 10; and 1 in the top 3 who will go to Final at Trent University
- Carnival Week events took place and funds raised did cover expenses and \$500 will be used for materials in the French Dept.
- Indigo Night for Sts. C&D families (2nd year) will be held at Indigo Yorkdale on April 30th, 2008.
 - Indigo will arrange for 2 authors to be on-site.
 - Parents may attend from 6pm-9pm; and Indigo will also honour purchases made during the day
- Education Week Events
 - Fundraising Spirit Dance (Me to We Group), where the purchase of Sts. C&D T-shirts will be encouraged, and freezies will be sold
 - Grandparent Tea Party will be held by Grade 7&8 classes.
- Staffing: due to declining enrolment Sts. C&D will be in a surplus position for one teacher
 - Declining Enrolment may cause lay-offs at TCDSB
 - To date 23 JK registrations at Sts. C&D for September 2008
- School photos:
 - Grad photos have been taken
 - Aerial Shot of Sts. C&D to be retaken.



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- Information for Summer Camp for Sts. C&D students at Dante Alighieri – July 2-18 @ \$275/week.
- Graduation Preparation:
 - Celebration Mass – June 19th
 - Grad Luncheon – June 27th @ Columbus Centre
 - CSAC funding for graduation
 - Request that CSAC provide \$125 above its \$1000 graduation budget to help cover cost of DJ (thus, reducing luncheon cost to students as well)
 - 2006-07 graduation budget was \$1000 (all costs); and CSAC is willing to provide an additional \$125 or so in 2007-08

Sub-Committees – The following were discussed and/or agreed to:

- *Fundraising* – as per Treasurer’s report CSAC Fundraising letter result in a collection of \$3,600.
- *Safe Schools*
 - Meeting re: Safe Schools Family school meeting was held at Regina Mundi; attended by Margaret
 - Great information
 - Sts. C&D had its safety audit and we’ve implemented the recommendations
 - 13th Division is very proactive
 - They are working with City of Toronto to have the gates to our school closed either by Fall 2008
 - They are willing to do an information session at Sts. C&D
 - Margaret will try to contact 13th Division officer and have a discussion of unintended consequences of gate closure (e.g. parking confusion for parents dropping their children, etc.)
- *Social/Spiritual Sub-Committee*
 - Communion/Confirmation gifts will be given out before ceremony
 - Samples of gifts were presented
 - Cost of organist for both events needs to be covered (approx. \$200 for both)
 - Annual BBQ to be held on June 11th, 2008 – more detail at next meeting

Other: Ms. Alvarez made a presentation re: a wide range of Catholic/religious products which she can make available to our school community. These products offer a variety of ways to educate ourselves and our children about our faith

- She offered to set up a table and sell these products at all school events
 - Sts. C&D would receive 10% of all gross sales
- CSAC accepted, and Ms. Alvarez will be present at our Annual BBQ



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- CSAC asked to support/sponsor one of two volunteer recognition options. This would recognize parents/family and friends that have volunteered at our school.
 - OPTIONS:
 - Volunteer Breakfast
 - Thank you Mass
 - Ms. Bernardi will look into scheduling a mass in June; volunteers will be invited and recognized at this Mass
 - Domenic F. will look to obtain a cake & thank you memo

Next Meetings –May 28th, 2008 at 7:00 p.m.