



**STS. COSMAS & DAMIAN  
CATHOLIC SCHOOL**  
111 Danesbury Avenue  
Toronto, Ontario M6B 3L3  
Tel.: 416-393-5398 • Fax: 416-393-5190



**CSAC – Meeting Minutes  
November 13, 2007  
7:00 – 8:30 p.m.**

**Present** – Donna Bonanno, Ms. Bernardi, Ms. Dodaro, Mrs. Amador, Joe Pisani, Linda Silva, Maria Severino, Lisa Demaria, M. Mandsley, Domenic Scali, Eva D’Andrea, Cinzia Faranda, Rose Polifroni-Ficara, Domenic Fragale, Sabrina Aversa-Gineviro, Silvana Casa, Margherita Esposito-Perrella, Tony Dias.

**Approval of Last Meeting Minutes** – two minor changes: Agenda amount was changed to \$600; and Classroom Teacher amount was changed to \$1900.

CSAC budget for the 2007-08 school year was adjusted as follows:

	<u>Last Year</u>	<u>2007-08</u>
Agendas	\$900	<b>\$600</b>
School Bus (18 * \$200)	\$5,000	\$3,600
Presentations (1 per term)	\$3,600	\$3,800
ECO School		\$500
Library (to be matched by school)	\$1500	\$1,500
Classroom Teacher (\$75 per teacher)	\$1900	<b>\$1,900</b>
Grade 8 Graduation	\$1,000	\$1,000
SK Graduation	\$175	\$175
Needy Families	\$1,000	\$1,000
Communion & Confirmation	\$600	\$750
Refreshments	\$150	\$150
Recess Games		\$500
<b>Total</b>		<b>\$15,475</b>

**Treasurer’s Report** – Presented and documents distributed to all attendees. A copy will be attached to these minutes and placed in the 2007-08 CSAC Binder.

Sts. Cosmas and Damian School CSAC Account Reconciliation

Opening Balance:	\$12,902.26
Total Revenue to Date:	\$3,858.78
Total Expenses to Date:	<b>-\$4,521.35</b>
<b>Balance to Date:</b>	<b>\$12,239.69</b>

2007-08 CSAC Budget Statement/Update

The 2007-08 CSAC Budget:	\$15,475
Expenditures to Date:	<b>-\$2,923.26</b>
<b>CSAC Budget Balance:</b>	<b>\$12,551.74</b>



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Other – a \$30 cheque for “Needy Families” is not yet cashed.

**Principal’s Report** – Ms. Bernardi provided an update of on-going and upcoming events at Sts. Cosmas & Damian, it included:

- School Safety – 4 additional lights have been installed in school yard (front -2; back -2)
- Police Safety Audit – 1<sup>st</sup> meeting has taken place; 2<sup>nd</sup> meeting schedule for mid-November; Police to provide feedback to Ms. Bernardi
- Extra Curricular – Boys and Girls Volleyball Tournaments taking place week of Nov. 13<sup>th</sup>, 2007.
  - Boys went undefeated into Final 4, finished in 3<sup>rd</sup> place. Congratulations!
  - Girls will be playing later in the week.
- Me to We Group – Sts. Cosmas & Damian students to take part
- Operation Christmas (Toy Box) – 132 boxes delivered
- HBC Foundation - \$5 for discount card – sold 119 cards. Funds reverted to ECO School
- Halloween Dance – successful; Gr. 8 students enjoyed being the DJs
- Remembrance Day was acknowledged at Sts. Cosmas & Damian
- Retake of photos – November 19, 2007 in the afternoon
- Assessment (EQAO Results) – results were shared with parents.
  - Sts. Cosmas & Damian identified as OFIP 3 school, as EQAO scores have declined or remained stable for 3 years
  - Ministry will pay for professional development for Sts. Cosmas & Damian staff and provide some monies for resource support. One PD session was held in October.
- DHH Department – student teacher has started
  - Father Harry will be coming to meet to discuss current year possibilities
- Inventory of Activity Bags conducted
  - There is interest in 6 additional bags (\$270=6\*\$45) – 3 for Primary and 3 for Junior
  - Ping Pong Table also identified – Eva D’Andrea to look into possibility of providing the ping pong table
- Family Literacy Collection – Gr. 1 Teachers to start implementation
  - To be used in school and at home; purpose is to encourage literacy at home and school

**Sub-Committees** – The following were discussed and/or agreed to:

- *Budget* – Treasurer’s report shared earlier in meeting
- *Fundraising* – letter was shared with all parents with CSAC’s plan to just collect a one-time \$50 fundraising fee (no CSAC events throughout the year); no feedback received to date (positive or negative)



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- Letter will go out through classroom teacher
- Ms. Bernardi will check if teachers can collect and track collection of the one-time fee
- Discussion regarding how to approach those parents that did not pay
- Letter will go out later in the week with a payment deadline of Nov. 30<sup>th</sup>, 2007; one-time fee of \$50 can be paid in \$25 payments
- *Communication Sub-Committee* – Discussion regarding how some students never bring home school notices. Options discussed included:
  - Mail Bag System (as in TDSB) – coming home once per week to be signed by parent
  - Placing notices inside pouch of student's agenda (Gr.2-8), and having teachers continue to remind students - RECOMMENDED
- *Safe School Sub-Committee* – Satisfied with increased lighting , other issues discussed included:
  - See through glass on classroom doors
  - Unevenness of school pavement – to be addressed once a decision is made re: school expansion/renovation
  - Discussion regarding students who walk alone to, or walk other students to portables.
  - Discussion regarding possible locking of school gates to Marlee, Viewmount and Hillmount during school hours; TCDSB legal department to look into this issue.
- *Social/Spiritual Sub-Committee* – nothing to report
  - Christmas Community Mass will be held on December 18<sup>th</sup>, 2007; committee to check with Father regarding after mass event
    - Coffee and Cookies in basement
    - Cookies will be given to parents not students
    - Donna and Rose will look after coffee; Eva to look after cookies
  - Other discussion items:
    - Outside food at school during lunch hour
    - Allowing children to bring money and make purchases while on school trips
    - Teachers identifying highest scoring students in class, and impact on other students – Ms. Bernardi to look into this issue
    - School Policy for students to wear school T-Shirt/red T-Shirt while on school trips; T-Shirts will be on sale during PT Interviews
    - ARC after school program information was presented
    - Pilot for anxiety will be targeted at DHH students; not Gr. 3-6

**Next Meeting** – will take place on December 4<sup>th</sup>, 2007 at 7:00 p.m.