



March 11, 2009

Dear Parents and Ratepayers of Ward 8:

On February 6, 2009 Justice Kelly declared the seat in Ward 8 of the Toronto Catholic District School Board vacant. The appeal period for the decision expired on March 9, 2009.

A trustee vacancy must be filled within 60 days of the seat becoming vacant. The Education Act provides two mechanisms to fill a vacancy:

1. a by-election
2. appointment

Since the costs of a by-election would be in excess of \$180,000 and would come at the expense of programs and services for students, we will be initiating a process for an appointment. We have requested current Trustees to assist with the process.

Applicants for the Ward 8 seat will be invited from qualified Catholic ratepayers living within the City of Toronto. All candidates will be required to complete a Trustee Application Package which will be available on the home page of our website at [www.tcdsb.org](http://www.tcdsb.org) or for pick-up at the security desk of the Catholic Education Centre at 80 Sheppard Avenue East. These packages will be available for pick-up and on-line by **Thursday, March 12, 2009**. Further to the completion of the required forms, candidates will be requested to submit a written statement which:

- indicates the reason for their interest to serve as a Catholic School Trustee
- outlines their qualification for office
- sets forth major initiatives that need to be undertaken to restore public trust and confidence

The deadline for the submission of a complete package is **Monday, March 30<sup>th</sup> by 4:30 p.m.** at the Office of the Director at the Catholic Education Centre, 80 Sheppard Avenue East – 2<sup>nd</sup> Floor.

Public interviews of candidates will take place on **Monday, April 6<sup>th</sup> and Tuesday, April 7<sup>th</sup> (if a second evening is required) starting at 7:00 p.m.** in the Board Room – 2<sup>nd</sup> Floor at 80 Sheppard Avenue East. The decision will be made public by **Tuesday, April 7, 2009**.

We trust that this process will lead to the selection of a candidate who can serve both the needs of parents, students and ratepayers of Ward 8 as well as Catholic education across the City of Toronto.

Sincerely,

Norbert Hartmann  
Ministry Supervisor

Norm Forma  
Associate Supervisor