



**MESSAGE FROM THE DIRECTOR OF EDUCATION  
AND CHAIR OF THE BOARD**

**National Administrative Professionals' Day**

**April 26, 2017**

*Celebrating Our Administrative Assistants, Office Administrators,  
Secretaries and Clerical Staff*

On behalf of all of us at the Toronto Catholic District School Board, students, staff, trustees and families, we extend our thanks and best wishes to the front line workers in our schools and offices—our secretaries, administrative assistants, office administrators and clerical staff.

We appreciate everything that you do to ensure that our schools and departments run smoothly, as well as your efforts to create a warm, caring and welcoming environment steeped in Catholic values.

Your willingness to assist with so many tasks and the professional manner in which you deal with members of the general public, visitors to your offices, colleagues and our students, help to create a positive atmosphere that enhances the overall perception of our school system.

On April 26th, we encourage everyone to show their appreciation to our secretaries, administrative assistants, office administrators and clerical staff. We thank you for your continued dedication to the TCDSB and to the students and the families we serve together.

Have a wonderful day!

Sincerely,

Angela Gauthier  
Director of Education

Angela Kennedy  
Chair of the Board