

CUPE LOCAL 1280 JOB POSTINGS

- Note:
- BEFORE SUBMITTING YOUR BIDS, YOU ARE ASKED TO FIRST VISIT AND ACQUAINT YOURSELF WITH THE SCHOOL/FACILITY FOR WHICH YOU PLAN TO SUBMIT A BID.
 - YOU ARE REMINDED THAT YOU MAY NOT BID ON ANOTHER JOB POSTING FOR A PERIOD OF SIX (6) MONTHS FOLLOWING ANY SUCCESSFUL BID EXCEPT FOR PROMOTION.
 - IT IS THE RESPONSIBILITY OF THE INDIVIDUAL EMPLOYEE TO ENSURE THAT HE OR SHE HAS AN OPPORTUNITY TO BE MADE AWARE OF ALL JOB POSTINGS CONTAINED IN *THE DIRECTOR'S BULLETIN*.
 - POSITION REQUIRES SUCCESSFUL COMPLETION OF BES II CERTIFICATE OR A FOURTH CLASS STATIONARY ENGINEER'S LICENCE (CANDIDATES MUST SUBMIT PROOF TOGETHER WITH THEIR BIDS).
 - SECONDARY SCHOOL DIPLOMA, OR EQUIVALENT IS MANDATORY FOR ANY HEAD CARETAKER POSITION FOR EMPLOYEES HIRED AFTER SEPTEMBER 1, 2001 (CANDIDATES MUST SUBMIT PROOF OF GRADE 12 OR EQUIVALENT WITH THE BID FORM). APPLICANTS WHO DO NOT PROVIDE DOCUMENTATION MEETING THIS REQUIREMENT WITH THEIR BID SHEET WILL NOT BE CALLED FOR AN INTERVIEW. IF YOU REQUIRE ASSISTANCE OBTAINING DOCUMENTATION, PLEASE CALL INDEPENDENT LEARNING CENTRE AT 416-325-4338 FOR TEST.

POSITION	DEPT./SCHOOL	LOCATION	SALARY RANGE
Posting # 110 - 09 Head Caretaker	Holy Family Catholic Elementary School	141 Close Avenue	\$23.82/hr.

PLEASE NOTE: ONLY BIDS FROM HEAD CARETAKERS CURRENTLY EMPLOYED IN A DESIGNATED BESII SCHOOL, OR EMPLOYEES WHO HAVE SUCCESSFULLY PREQUALIFIED TO BID ON POSTINGS FOR SCHOOLS REQUIRING BESII, WILL BE CONSIDERED FOR THIS POSTING.

SITE SPECIFIC REQUISITE SKILLS REQUIRED FOR THIS POSITION

- successful completion of BES II Certificate or 4th Class Stationary Engineer's License
- successful completion of the Board's approved test(s) related to knowledge of mechanical systems
- experience with requirements of a day care centre preferred
- experience with HVAC (heating delivery systems)
- experience with BAS (building automated system)

SITE INFORMATION

- site is a leased/shared site
- site accommodates a day care centre
- permits

EXPERIENCE

- minimum three (3) years caretaking experience

SKILLS

- effective interpersonal skills
- thorough knowledge and experience with cleaning equipment and cleaning techniques; mechanical aptitude
- organizational and leadership abilities

QUALIFICATIONS

- knowledge of written and verbal English for effective communication
- overall proven good attendance
- positive recommendation from immediate Service Quality Supervisor

WRITTEN OR FAXED (416-512-3046) APPLICATION REFERRING TO POSTING NUMBER, LOCATION AND POSITION MUST REACH THE **HUMAN RESOURCES DEPARTMENT, ATTENTION: LINDA MOYNAGH, SUPERVISOR - SUPPORT STAFF**, CATHOLIC EDUCATION CENTRE, 80 SHEPPARD AVENUE EAST, NORTH YORK, ONTARIO, **NOT LATER THAN TUESDAY, JUNE 23, 2009.**

NOTE: this is a rebid of 93-09 (posting did not have successful bids)

AWARDS: 48 – 09 - A. Lu