



## APPLICATION FOR POSITION OF RESPONSIBILITY ELEMENTARY SCHOOL PRINCIPAL

### **VISION OF CATHOLIC SCHOOL LEADERSHIP**

*Leadership in and on behalf of Catholic schools is deeply spiritual, servant-like, visionary and empowering. A Catholic school leader is called to be a spiritual leader, an effective administrator and an excellent communicator. We seek educational leaders who demonstrate powerful personal mission and commitment through action. We are committed to selecting leaders who are visionary and innovative, student-focused, excellent role models and collaborative in building a Catholic community.*

We are inviting applications from qualified candidates for the position of Elementary School Principal. The successful applicants will be placed on a shortlist in preparation for upcoming vacancies during the next two years.

### **Criteria for Position:**

- Evidence of 2 successful years as a vice-principal as of December 31, 2009
- Principal's Qualifications Part I and Part II
- Master's Degree (M.Ed., M.Div., M.A., etc)
- Religious Education Part I or equivalent
- Religious Education Part II or equivalent by December 31, 2009
- Positive recommendations from Principal/Superordinate and from Superintendent
- Acceptable current Pastoral Reference from your parish priest

### **Application package must contain the following documents when submitted:**

- (1) Completed application form
- (2) Copy of latest Certificate of Qualification from the Ontario College of Teachers
- (3) Copy of the Foundation Series certificate
- (4) If your Certificate of Qualification does not include any one of the following: Master's Degree, Principal's Qualifications Part I and 2, Religious Education Part I and II, please include proof that you have completed the course.
- (5) Current Pastoral Reference from the Pastor of the parish at which you are currently registered (original copy).
- (6) Recommendation forms included in the application package should be given to your referring Principal/Superordinate and Superintendent who will then forward them directly to Human Resources.
- (7) **Incomplete packages will automatically be returned as submitted.**

Applications may be obtained by e-mailing your request to Diane Earle (diane.earle@tcdsb.org)

Please return completed application package to:

Gary Poole, Superintendent of Education, Human Resources

**NOTE:** Human Resources will contact only those candidates being considered for an interview.

**Applications are due no later than Friday September 18<sup>th</sup> 2009, by 4:00 p.m.**