

**PERMITS FOR SCHOOL FUNCTIONS  
SCHOOL YEAR 2012-2013  
TCDSB POLICY B.R.05**

TCDSB Principals are required to submit permit applications (online at e-Permits or by written application) for all **pre-scheduled school events or meetings (i.e. parent-teacher interviews, school council meetings, school dances, school anniversaries, team practices, etc.) for the 2012-2013 school year by JULY 6, 2012.**

A permit is required for any event taking place after 6:00pm Monday through Friday and for any part of the day on Saturday, Sunday and holidays.

This will ensure that these school functions are part of the Permits Calendar before any permits are approved for non-school organizations, as outlined in Policy B.R. 05.

Principals are also reminded about Item #1 in **TCDSB Regulations for School Permits:**

**“MINIMUM TEN (10) DAYS ADVANCE NOTICE IS REQUIRED BEFORE  
A  
PERMIT CAN BE ISSUED. THIS TEN DAY NOTICE APPLIES TO ALL.”**

Should you require further clarification or assistance, please contact:

Angela DiMondo  
416-222-8282, ext. 4370 or 2300  
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