

TO BE POSTED ON CARETAKER/TRADES & MAINTENANCE BULLETIN BOARDS  
CUPE Local 1280 JOB POSTINGS.

**Note:**

1. BEFORE SUBMITTING YOUR BIDS, YOU ARE ASKED TO FIRST VISIT AND ACQUAINT YOURSELF WITH THE SCHOOL/FACILITY FOR WHICH YOU PLAN TO SUBMIT A BID .
2. YOU ARE REMINDED THAT YOU MAY NOT BID ON ANOTHER JOB POSTING FOR A PERIOD OF SIX (6) MONTHS FOLLOWING ANY SUCCESSFUL BID EXCEPT FOR PROMOTION.
3. IT IS THE RESPONSIBILITY OF THE INDIVIDUAL EMPLOYEE TO ENSURE THAT HE OR SHE HAS AN OPPORTUNITY TO BE MADE AWARE OF ALL JOB POSTINGS CONTAINED IN *THE BULLETIN*.
4. PLEASE NOTE: GRADE 12 DIPLOMA OR EQUIVALENCY IS MANDATORY FOR ANY TRADES POSITION. APPLICANTS WHO DO NOT PROVIDE DOCUMENTATION MEETING THIS REQUIREMENT WITH THEIR BID SHEETS WILL NOT BE CALLED FOR AN INTERVIEW. IF YOU REQUIRE ASSISTANCE OBTAINING DOCUMENTATION, PLEASE CALL INDEPENDENT LEARNING CENTRE AT (416)325-4388 FOR TESTING. IF YOU REQUIRE AN EQUIVALENCY FOR YOUR TRADE, PLEASE CALL APPRENTICESHIP & CLIENT SERVICES EDUCATION & TRAINING AT (416)326-5800.

Position	Dept./School	Location	Salary Range
Posting#OM2013-049 <b>Fire Alarm Technician</b> <b>NOTE: Hours are from 3:30 pm to 11:30 pm</b> <b>**TEMPORARY TO AUGUST 31, 2013**</b>	West Facilities	18 Beverly Hills Drive	\$29.14/hr

**RESPONSIBILITIES**

- Reporting to the Maintenance Supervisor in the assigned region
- Responsible for the inspection and testing of fire/security alarms in all schools and administrative buildings
- Ensure that all applicable fire code specifications are met and that all equipment is maintained to the manufacturer's recommendations
- Responsible for the safe operation and safekeeping of tools supplied by the Board and the safe operation and maintenance of company vehicle while in use
- Maintain accurate records (e.g., vehicle maintenance, work orders, timesheets, fire alarm system annual test and inspection reports etc)
- Perform other job related duties as required
- The use of proper safety protective equipment is required at all times

**EXPERIENCE**

- Minimum of 3 - 5 years practical experience

**SKILLS**

- Mechanical aptitudes
- Working knowledge of electrical equipment and material
- Ability to understand schematics and plans
- Ability to work to a time table and function without close supervision

**EDUCATION/QUALIFICATIONS**

- Must be a certified Fire Alarm Technician by the Canadian Fire Safety Association (**candidates must submit the certificate with bid**)
- Must be proficient in the English language in order to comprehend manuals and maintain work records
- Must possess a valid Ontario Driver's "G" license (**candidates must submit their driver's license with their bid form**) and have access to a reliable automobile. **If candidates are selected for an interview, they must submit proof of good driving record before the interview**

WRITTEN OR FAXED (416-512-3046) APPLICATION REFERRING TO POSTING NUMBER, LOCATION AND POSITION MUST REACH HUMAN RESOURCES, ATTENTION: MARGHERITA DE CESARE, SUPERVISOR – SUPPORT STAFF, CATHOLIC EDUCATION CENTRE, 80 SHEPPARD AVENUE EAST, NORTH YORK, ONTARIO, NO LATER THAN, TUESDAY MARCH 5, 2013

YOU MAY ALSO SCAN YOUR BIDS AND EMAIL THEM TO [hrijobbids.cupe1280@tcdsb.org](mailto:hrijobbids.cupe1280@tcdsb.org)  
EACH BID MUST BE SUBMITTED SEPARATELY AND INCLUDE SUPPORTING DOCUMENTS

**PLEASE NOTE RECEIPT OF FAXES OR BID SHEETS WILL NOT BE CONFIRMED**