MINUTES OF THE

COMMUNITY ADVISORY COMMITTEE

HELD WEDNESDAY, SEPTEMBER 16, 2009

PRESENT: Richard Alway, Chair

Msgr. Ambrose Sheehy
Margaret Gaus
Terry Pastore
Robert Corcoran
Alan Baker
Carl DeNicolais

Ann Perron
Sandra Pessione
Angelo San Giorgio
Mark Fenwick
Carla Marchetti
Emmy Szekeres-Milne

Pauline Thornton, Acting Recording Secretary

Apologies were received from Murielle Boudreau, Anna Schaefer, Greg Rogers and Student Trustee Connor Rolitt, who were unable to attend the meeting.

1. **PRAYER**

   Msgr. Ambrose Sheehy opened the meeting with a prayer.

2. **APPROVAL OF AGENDA**

   The agenda was approved with no amendments.

3. **INTRODUCTION**

   The Ministry Supervisor gave a brief introduction to the members of the Committee, outlining the background to his appointment as the Ministry Supervisor.

The minutes of the above meeting were approved, as presented.

5. **DISCUSSION ITEMS**

a) **Input on Budget Consultation:**

i) Sandra Pessione, Associate Director of Business Services and Chief Financial Officer gave an update on the budget process. The budget process for 2009-2010 will begin in November of 2009. She advised that the 3 year budget plan was in place with an estimated cumulative deficit for 2009-2010 in the range of $2.4 million. For the year 2010-2011, we are projecting an accumulated surplus in the amount of $2 million and for 2011-12 a surplus of $3.3 million.

Suggestions from the members of the Committee included the following:

- Encourage parents to participate in the budget process by having senior staff go out to the communities at the school level, such as CSAC meetings rather than having meetings at the CEC.

- Perhaps hold 5 or 6 meetings at school board locations each consisting of 2 wards and provide feedback both during and after consultation.

- At the joint TAPCE/CPIC Conference on November 14, 2009 offer a workshop to allow CSAC members the opportunity to become more familiar with the budget process.

- Send out a formal survey to CSACs to get their opinions and responses.

b) **Strategic Renewal (June update and next steps):**

i) Mark Fenwick, Superintendent of Strategic Renewal distributed an update and explained where we are now and the next steps.
Suggestions on Items c), d), e) and f) included the following:

- Make the website more user friendly for parents by detailing, step-by-step, how to reach different sites.

- Communicate with the school community, not only by website or email but perhaps consider also sending out hard copies for distribution as not all parents are familiar with computers.

- Look at ways of involving the local parishes with their schools to provide for a united relationship.

- Send out notes/minutes on topics discussed at the Community Advisory Committee

- Provide monthly newsletters from the Director of Education.

- Ensure that the Worship and Witness Initiative is communicated to all parishes.

- Encourage parents to interact with teachers and staff at their local school.

The Ministry Supervisor made a preliminary suggestion that the Community Advisory Committee meet five or six times a year.

The next meeting is scheduled for early November (date to be confirmed).

The meeting adjourned.