

TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE (CPIC)

INAUGURAL MEETING November 11, 2019

Elementary Parent Members

Jennifer Di Francesco

Ward 1

Natalia Marriott

Ward 2

Joe Fiorante

Ward 3

A.J. Hepburn

Ward 4

VACANT

Ward 5 East

Daniel Oliveira

Ward 5 West

Gus Gikas

Ward 6

Dan Kajioka

Ward 7

Secondary Parent Members

Geoffrey Feldman

West - (Wards 1,2,3 & 4)

Kathleen McGinnis

Central - (Wards 5,6,9 & 10)

Melanie Stoll

East - (Wards 7,8,11 & 12)

Elementary Parent Members

Ruth Oliveros

Ward 8 East

Wendell Labrador

Ward 8 West

Jennifer Traer

Ward 9

Annalisa Crudo-Perri

Ward 10

Ben Xavier

Ward 11 North

Isabel Starck

Ward 11 South

John Del Grande

Anthony Antonucci

Ward 12



Trustee Representatives

Garry Tanuan

Norm Di Pasquale (Alternate)

Community Members

TBD

Board Representatives

John Wujek

Director Designate

Manuela Sequeira

Parent Engagement Coordinator

Emmy Szekeres-Milne

Communications

PURPOSE

CPIC is the legislated parent voice at the Toronto Catholic District School Board for parents of students in TCDSB schools.

MISSION

To improve student academic achievement and the emotional, spiritual and physical well-being of students by supporting, encouraging and enhancing meaningful parent engagement.

Rory McGuckin
Director of Education

Maria Rizzo
Chair of The Board

ONTARIO EDUCATION ACT – REGULATION 612 (PART III)
PARENT INVOLVEMENT COMMITTEES

PURPOSE

27. (1) The purpose of a parent involvement committee is to support, encourage and enhance parent engagement at the board level in order to improve student achievement and well-being. O. Reg. 330/10, s. 6.

(2) A parent involvement committee of a board shall achieve its purpose by,

- (a) providing information and advice on parent engagement to the board;
- (b) communicating with and supporting school councils of schools of the board; and
- (c) undertaking activities to help parents of pupils of the board support their children's learning at home and at school. O. Reg. 330/10, s. 6.

28. A parent involvement committee of a board shall,

- (a) develop strategies and initiatives that the board and the board's director of education could use to effectively communicate with parents and to effectively engage parents in improving student achievement and well-being;
- (b) advise the board and the board's director of education on ways to use the strategies and initiatives referred to in clause (a);
- (c) communicate information from the Ministry to school councils of schools of the board and to parents of pupils of the board;
- (d) work with school councils of schools of the board and, through the board's director of education, with employees of the board to,
 - (i) share effective practices to help engage parents, especially parents who may find engagement challenging, in their children's learning,
 - (ii) identify and reduce barriers to parent engagement,
 - (iii) help ensure that schools of the board create a welcoming environment for parents of its pupils, and
 - (iv) develop skills and acquire knowledge that will assist the parent involvement committee and school councils of the board with their work; and
- (e) determine, in consultation with the board's director of education and in keeping with the board's policies, how funding, if any, provided under the *Education Act* for parent involvement as described in section 27 and clauses (a) to (d), is to be used. O. Reg. 330/10, s. 6.

AGENDA
INAUGURAL MEETING
OF THE
TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

John Del Grande, Chair

TBD, Vice Chair

Monday November 11, 2019
7:00 P.M.

	Pages
1. Call to Order	
2. Opening Prayer	
3. Roll Call & Apologies	
4. Declarations of Interest	
a) Parent Members who are a paid TCDSB employee/contractor shall identify their employment status at the first meeting of the Committee.	
5. Approval of the Agenda	
6. Presentations & Reports from Committee Officers	
a) Chair	1
b) Treasurer	2
7. Certification of Election Results	
a) Elected Parent Members & Results of Election Meetings	3
b) CPIC Membership for 2019-2020	4-5
c) Annual Member Pledge of Responsibilities & Code of Ethical Conduct	6

d) Annual Member Conflict of Interest Acknowledgement & Declaration	7
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8. Election of Chair (if required) and Vice-Chair

a) Voting Procedures for Executive Officers	8
b) Vice Chair of the Board for 2019-2020	
i. Nominations for position of Vice-Chair	
ii. Comments from Nominees	
iii. Vote	

9. Election of new Executive Officers

a) Treasurer	
i. Nominations for CPIC Treasurer 2019-2020	
ii. Comments from Nominees (optional)	
iii. Vote	
b) Secretary	
i. Nominations for CPIC Secretary 2019-2020	
ii. Comments from Nominees (optional)	
iii. Vote	
c) Digital Coordinator	
i. Nominations for CPIC Digital Coordinator 2019-2020	
ii. Comments from Nominees (optional)	
iii. Vote	
d) Event Coordinator	

- i. Nominations for CPIC Events Coordinator 2019-2020
- ii. Comments from Nominees (optional)
- iii. Vote

e) Past Chair

- i. Qualification of a Member
- ii. Appointment

10. Appointment of any Parent Representatives to fill any vacancies

11. Appointment of Community Representatives

9

a) Eligibility Criteria

12. Assignment of Members to Standing Committees

a) Budget & Priority Setting Subcommittee

- i. CPIC Chair, Vice-Chair, Treasurer, at least one (1) Parent Member and any other Members of CPIC who wish to serve.

b) Conference & Events Subcommittee

- i. CPIC Chair, Events Coordinator and at least two other members from the Committee who wish to serve.

c) Communications & Parent Resource Subcommittee

- i. CPIC Chair, Events Coordinator and at least two other members from the Committee who wish to serve.

13. Creation or Continuation of Special Subcommittees

a) Making Your Voices Heard as a Parent

- i. Nomination/Election of Chair
- ii. Appointment of Members

- b) New Proposed Subcommittee Creation - if any
 - i. Nomination/Election of Chair
 - ii. Appointment of Members

14. Confirmation of Calendar & Schedule of Committee Meetings

- a) Regular Committee Meeting Dates for 2019-2020 10

15. Urgent Matters

- a) Approval of Minutes from September 16, 2019 Regular Meeting 11-17
- b) Shazia Vlahos, TCDSB Chief of Communications re: Trustee Board
Motion - Equity gap with regards to school fundraising
- c) John Wujek – re: Trustee Board Motion - Negating bottled water use
at community events
- d) OPACE Toronto Commissioning Ceremony & S.10 Policy
Consultation
- e) CPIC Logo Refresh Recommendations from Communications Dept

16. Communications or Announcements

- a) Member Orientation
 - i. Bylaws
 - ii. Policies
 - iii. Email

17. Adjournment



CHAIR REPORT

[Period of September 17, 2019 to November 5, 2019]

- Discussed CPIC operational items with Vice-Chair, Treasurer & Secretary
- Discussions with Director of Education and Director Designate on various items
- Attended subcommittee meetings & reviewed materials with subcommittee chairs
- Compiled final Bylaws and Policy packages after final editorial and formatting reviews
- Updated TCDSB-CPIC website with current committee information & documents
- Reviewed TCDSB Board Agendas on behalf of the Committee
- Distributed CPIC Annual Report for 2018-2019 to CSPCs
- Attended October OPACE meeting
- Joint discussions with OAPCE and Board Staff re: CSPC Policy
- CPIC Election planning & post election activities
- Prepared November agenda, reviewed draft minutes and discussion with various members

CPIC Grant & Expenditure Summary

As at October 31, 2019

	CPIC 2019-20
	FR 1590
APPROVED FUNDING	21,381.00
CARRYOVER FROM PREVIOUS YEAR	44,167.50
TOTAL FUNDING	65,548.50
EXPENSES:	
Childcare & Supplies	
Election-Parent Recruitment Expenses	
Media Advertising	
Transcriptions	
Mileage	
Parent Resources	
Printing & Supplies	48.80
Promotional Materials	
Refreshments - Events	132.70
Refreshments - Meeting	137.80
Speaker Expenses	
Telecommunication	313.63
Translation Services	
TTC Tokens - Buses	
TOTAL EXPENDITURES	632.93
CARRYOVER TO NEW YEAR	64,915.57

Catholic Parent Involvement Committee (CPIC) Elections – 2019

Revised November 4th, 2019

Even Ward By-Elections – Parent Members: Elementary Representative - One Year Term			
Election Date: Monday, October 28 th , 2019			
Ward	Trustee	Superintendent <small>Overseeing Elections</small>	Location/Time
4	T. Lubinski	J. Wujek	A. J. Hepburn (Acclaimed)

Odd Ward Elections – Parent Members: Elementary Representative – Two Year Term			
Ward	Trustee	Superintendent <small>Overseeing Elections</small>	Location/Time
1	J. Martino	F. Cifelli	Jennifer Di Francesco Election – 4 Chairs - 4 votes for Jennifer)
3	I. Li Preti	S. Campbell	Joe Fiorante (Acclaimed)
5 (West)	M. Rizzo	S. Campbell	Daniel Oliveira (Voting Meeting - Acclaimed)
5 (East)	M. Rizzo	C. Fernandes	No CSPC Chairs showed up
7	M. Del Grande	P. Aguiar	Dan Kajioka (Voting Meeting-Acclaimed)
9	N. Di Pasquale	J. Shanahan	Jennifer Traer (Acclaimed)
11 (North)	A. Kennedy	C. Fernandes	Ben Xavier (Acclaimed)
11 (South)	A. Kennedy	J. Shanahan	Isabel Stark (Acclaimed)

Ward Cluster Elections – Parent Members: Secondary Representative – One Year Term			
Ward	Trustee	Superintendent <small>Overseeing Elections</small>	Location/Time
WEST 1, 2, 3, 4	J. Martino M. Domenico I. Li Preti T. Lubinski	J. Wujek	Geoffrey Feldman (Acclaimed)
CENTRAL 5, 6, 9, 10	M. Rizzo T. D’Amico N. Di Pasquale D. Di Giorgio	C. Fernandes	Kathleen McGinnis (Voting Meeting – Acclaimed)
EAST 7, 8, 11, 12	M. Del Grande G. Tanuan A. Kennedy N. Crawford	P. Aguiar	Melanie Stoll (Acclaimed)



**CATHOLIC PARENT INVOLVEMENT COMMITTEE
CPIC Representative List 2019 - 2020**

Updated November 5th, 2019

ELECTED PARENT ELEMENTARY REPRESENTATIVES			
1	Joseph Martino	Jennifer Di Francesco (St. Eugene) cpic.ward01@tcdsb.org - Voice Mailbox	
2	Marcus De Domenico	Natalia Marriott (St. Maurice) cpic.ward02@tcdsb.org - Voice Mailbox	
3	Ida Li Preti	Joe Fiorante (St. Jane Frances) cpic.ward03@tcdsb.org - Voice Mailbox	
4	Teresa Lubinski	A.J. Hepburn (St. Mark) cpic.ward04@tcdsb.org - Voice Mailbox	
5 (East)	Maria Rizzo	OPEN cpic.ward05e@tcdsb.org - Voice Mailbox	
5 (West)	Maria Rizzo	Daniel Oliveira (St. Conrad) cpic.ward05w@tcdsb.org - Voice Mailbox	
6	Frank D'Amico	Gus Gikas (St. Mary of the Angels) cpic.ward06@tcdsb.org - Voice Mailbox	
7	Michael Del Grande	Dan Kajioka (St. Victor) cpic.ward07@tcdsb.org - Voice Mailbox	
8 (East)	Garry Tanuan	Ruth Oliveros (Cardinal Leger C.S.) cpic.ward08e@tcdsb.org - Voice Mailbox	
8 (West)	Garry Tanuan	Wendell Labrador (St. Barnabas C.S.) cpic.ward08w@tcdsb.org - Voice Mailbox	
9	Norm Di Pasquale	Jennifer Traer (St. Mary Catholic School) cpic.ward09@tcdsb.org - Voice Mailbox	
10	Daniel Di Giorgio	Annalisa Crudo-Perri (Chaminade C.S.) cpic.ward10@tcdsb.org - Voice Mailbox	
11 (North)	Angela Kennedy	Ben Xavier (St. Gerald) cpic.ward11n@tcdsb.org - Voice Mailbox	
11 (South)	Angela Kennedy	Isabel Stark (St. Bonaventure) cpic.ward11s@tcdsb.org - Voice Mailbox	
12	Nancy Crawford	John Del Grande (St. Agatha) CHAIR CPIC.Chair@tcdsb.org Voice Mailbox	Anthony Antonucci (St. Ursula) cpic.ward12@tcdsb.org Voice Mailbox

ELECTED PARENT SECONDARY REPRESENTATIVES

WEST	Wards 1, 2, 3, 4	<i>Geoff Feldman (Father John Redmond)</i> cpic.sswest@tcdsb.org – Voice Mailbox
CENTRAL	Wards 5, 6, 9, 10	<i>Kathleen McGinnis (St. Joseph's College C. S.)</i> cpic.sscentral@tcdsb.org – Voice Mailbox
EAST	Wars 7, 8, 11, 12	<i>Melanie Stoll (Mary Ward C. S.)</i> cpic.sseast@tcdsb.org – Voice Mailbox

ELECTED PARENT MEMBERS AT-LARGE AND COMMUNITY REPRESENTATIVES

OPEN	Community Representative	cpic.com1@tcdsb.org Voice Mailbox
OPEN	Community Representative	cpic.com2@tcdsb.org Voice Mailbox
OPEN	Community Representative	cpic.com3@tcdsb.org Voice Mailbox

TRUSTEE REPRESENTATIVES AND TCDSB STAFF

Name	Position	Phone	E-mail Address
Garry Tanuan Trustee, Ward 8	TCDSB Trustee Representative	416-512-3408	garry.tanuan@tcdsb.org
Norm Di Pasquale Trustee, Ward 9	Alternate Trustee Representative	416-512-3405	Norm.DiPasquale@tcdsb.org
Emmy Szekeres-Milne	TCDSB Manager of Communications	416-229-5331	Emmy.szekeresmilne@tcdsb.org
Manuela Sequeira TCDSB	TCDSB Parent Engagement Coordinator & CPIC Liaison	416-222-8282 X 2591	Manuela.sequeira@tcdsb.org
Rory McGuckin OR John Wujek	Director of Education OR Designate	416-222-8282 X 5371	Rory.mcGuckin@tcdsb.org john.wujek@tcdsb.org

APPENDIX I - ANNUAL MEMBER PLEDGE OF RESPONSIBILITIES & CODE OF ETHICAL CONDUCT

In accordance with the requirements of Article XIII of the Toronto Catholic Parent Involvement Committee Bylaws:

I _____ hereby affirm
(Name of Committee Member)

that I:

- 1) Have in my possession or have received a copy of the Toronto Catholic Parent Involvement Committee Bylaws, as revised;
- 2) Have read and fully understand the Duties & Responsibilities of Members and Committee Member Code of Ethical Conduct outlined within Article XIII;
- 3) Agree to comply with the requirements and spirit of those requirements;
- 4) Understand any disciplinary actions that may arise in the event I am found to have breached the Article, in whole or in part.

(Signature of Committee Member)

(Date DD/MM/YYYY)

**APPENDIX II - ANNUAL MEMBER CONFLICT OF INTEREST
ACKNOWLEDGEMENT & DECLARATION**

In accordance with the requirements of Article XIV of the
Toronto Catholic Parent Involvement Committee Bylaws:

I _____ hereby affirm
(Name of Committee Member)

that I:

- 1) Have in my possession or have received a copy of the Toronto Catholic Parent Involvement Committee Bylaws, as revised;
- 2) Have read and fully understand the obligations and requirements contained within Article XIV and the TCDSB Conflict of Interest Policy;
- 3) Agree to comply with the requirements and spirit of those requirements;
- 4) Understand any disciplinary actions that may arise in the event I am found to have breached the Article, in whole or in part.

Specific business or affiliations which I have which may relate to the
business and activities of CPIC are:

(Signature of Committee Member)

(Date DD/MM/YYYY)

FROM CPIC BYLAW ARTICLE VI – EXECUTIVE OFFICERS

6.3 Term of Executive Officers

6.3.1 All Executive Officers other than Chair are one (1) year terms.

6.4 Nomination and Election of Executive Officers

6.4.1 Shall be nominated and elected by the Parent Members of the Committee at the Inaugural Meeting of the Committee.

6.4.2 The Director of Education, or designate, shall conduct the nomination and election of the Chair if required, and Vice-Chair.

6.4.3 Thereafter, the elected Chair shall conduct the nomination and election of the other Members of the Executive Officers.

6.4.4 The casting of votes shall be by show of hands unless any Member calls for a secret ballot.

FROM CPIC BYLAW ARTICLE IV – COMMITTEE STRUCTURE & MEMBERSHIP

Community Representatives

4.3.1 A maximum of three (3) persons appointed from time to time yearly (based on Committee Operating Year) by the Parent Members of the Committee

4.3.2 Eligibly Criteria

An organization proposing to appoint an individual must meet ALL of the following:

4.3.2.1 Be connected with an established and recognized community organization the purpose of which is aligned with CPIC's mandate and vision.

4.3.2.2 Represent a clear geographic or component of the community at large.

4.3.2.3 Be aligned to the TCDSB and Catholic values.

4.3.2.4 Bring added expertise and/or perspective to the Committee's discussions.

4.3.3 One (1) Community Representative position will be reserved for a representative from OAPCE-Toronto (Ontario Association of Parents in Catholic Education) provided there is an official appointment made and the appointee wishes to serve.

4.3.4 May not be a sitting Board of Trustee member or employee/contractor of the TCDSB.

PROPOSED CPIC 2019-2020 MEETING DATES

As per CPIC Article IX: Meetings

9.3.1 The Committee Shall meet no less than eight (8) times during the Operating Year.

9.3.2 Regular Meetings shall not be scheduled during Holy Week or school breaks including the summer.

The following will be submitted to the Board of Trustees for ratification at their Caucus meeting on Thursday November 28, 2019

Meeting / Event	Date
2019/20 Regular Meeting #2 & Christmas Celebration	Monday December 16 th , 2019
2019/20 Regular Meeting #3	Monday January 20 th , 2020
2019/20 Regular Meeting #4	Monday February 24 th , 2020
2019/20 Regular Meeting #5	Monday April 20 th , 2020
2019/20 Regular Meeting #6	Monday May 11 th , 2020
2019/20 Regular Meeting #7	Monday June 8 th , 2020
2019/20 Regular Meeting #8	Monday September 14 th , 2020
2020/21 Elementary (Even) Ward Elections	Monday October 26 th , 2020
2020/21 Secondary Ward Cluster Elections	Tuesday October 27 th , 2020
2020/21 Inaugural (Meeting #1)	Monday November 9 th , 2020
2020/21 Regular Meeting #2	Monday December 7 th , 2020

*Consideration will be made to investigate holding Regular Meeting #3 or #4 as an E-Meeting



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

Minutes of a Meeting of the Toronto CPIC

Monday Sep 16, 2019

~ Catholic Education Centre ~

7:00 P.M.

Meeting Date Time & Location:	Sep 16, 2019 7:00 PM to 10:00 PM	CEC – Catholic Teachers Centre
Chair:	John Del Grande	
Secretary (note-taker):	NTC Reporting & Transcription Inc.	

Parent & Community Members Present (voting Members):	<p>W1 – OPEN</p> <p>W2 – Geoffrey Feldman – Secretary</p> <p>W3 – Joe Fiorante – Vice Chair</p> <p>W4 – OPEN</p> <p>W5 –</p> <p>W6 – Gus Gikas - Treasurer</p> <p>W7 –</p> <p>W8 – Ruth Oliveros - Assistant Treasurer</p> <p>W9 –</p> <p>W10 – Annalisa Crudo-Perri 📞</p> <p>W11 –</p> <p>W12 – John Del Grande - Chair</p> <hr/> <p>PMAL 1 – Isabel Starck</p> <p>PMAL 3 –</p> <hr/> <p>Com Rep 1 –</p> <p>Com Rep 3 – OPEN</p>	<p>W1 – Raul Tellez Rios 📞</p> <p>W2 – Natalia Marriott</p> <p>W3 – OPEN</p> <p>W4 – OPEN</p> <p>W5 – OPEN</p> <p>W6 – OPEN</p> <p>W7 – OPEN</p> <p>W8 – Wendell Labrador</p> <p>W9 – OPEN</p> <p>W10 – OPEN</p> <p>W11 – Desmond Alvares - Communications</p> <p>W12 – Anthony Antonucci</p> <hr/> <p>PMAL 2 – Karla Coto</p> <p>PMAL 4 –</p> <hr/> <p>Com Rep 2 – Mary Laframboise 📞</p> <p>📞 Telephone Symbol</p>
Other Members In Attendance (ex officio and non-voting):	<p>TCDSB Director of Education or Designate: John Wujek</p> <p>TCDSB Trustee Representative or Designate: Garry Tanuan</p> <p>TCDSB Parent Engagement & Toronto CPIC Liaison: Manuela Sequeira</p> <p>TCDSB Communications: Emmy Szekeres-Milne</p> <p>TCDSB Staff Support:</p>	
Apologies for Absence:	<p>Jenny Romero (W9), Ben Xavier (W11),</p>	
Absent:	<p>Melinda Hackett (W4), Randy Bucuo (W7), Patricia Bozzo (CR1)</p>	

Guests and Public in Attendance:	<p>Shereda Antoine (St. Bonaventure) 📞, Dennis Hastings</p> <p>No other guests present</p>
Next Meeting:	<p>Monday Nov 11, 2019 (Inaugural) Location: CEC @ 7:00 PM</p>

AGENDA ITEMS	DISCUSSION & DECISIONS
<p>1. Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer</p>	<p>The Chair welcomed everyone, called the meeting to order and led the roll call at 07:14 PM.</p> <p>After a determination of Members present, the Chair declared that as quorum was confirmed, the meeting was duly convened and legally constituted.</p> <p>J. Wujek led the opening prayer.</p>
<p>2. Adoption of Proposed Agenda</p>	<p>After those present had an opportunity to read and review the proposed Agenda, and a call for additions and changes was made, the following motion was proposed:</p> <p>Motion 19/09-01a MOVED THAT the proposed Agenda, including additions and changes, be formally adopted as the Meeting Agenda.</p> <p>Mover: <i>R. Tellez-Rios W1</i> Seconded: <i>D. Alvares W11</i></p> <p>Carried</p> <p>Agenda was reopened and the following motion was proposed</p> <p>Motion 19/09-01b MOVED THAT the proposed Agenda, include as 11.3 the addition to</p>

Unapproved DRAFT Toronto CPIC Minutes.



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE
Minutes of a Meeting of the Toronto CPIC

Monday Sep 16, 2019

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS												
	<p>review and assist with funding of the proposed FIOC event to be held on or about Nov 22, 2019.</p> <p>Mover: <i>W. Labrador W8</i> Seconded: <i>R. Oliveros W8</i></p> <p>Carried</p>												
<p>3. Review, Approval & Confirmation of Minutes of Prior CPIC Meetings</p>	<p>The Minutes of the Meeting of Monday, Jun 17, 2019 and Monday Aug 12, 2019 were distributed</p> <p>After those present had an opportunity to review the Minutes, the following was proposed:</p> <p>Motion 19/09-02 MOVED THAT the Minutes of the Meeting of June 17, 2019 and the Special Meeting of August 12, 2019, with corrections and changes, be formally approved and confirmed as the official record of the proceedings.</p> <p>Mover: <i>G. Feldman W2</i> Seconded: <i>R. Tellez-Rios W1</i></p> <p>Carried</p>												
<p>4. Report from the Chair</p>	<p>Vice-Chair presided over the Meeting.</p> <p>J. Del Grande reported:</p> <ul style="list-style-type: none"> • Discussed CPIC operational items with Vice-Chair, Treasurer & Secretary • Discussions with Director of Education and Director Designate on various items • Attended subcommittee meetings & reviewed materials with subcommittee chairs • Prepared subcommittee Items: Constitution & Policy recommendations • Compiled working and final drafts of the new Committee Bylaws including • Recommendations from Parliamentarian, Director and Legal Counsel • Compiled draft CPIC nomination forms and information sheets • Sent welcome letter to the new Minister of Education • Reviewed TCDSB Board Agendas and communication on behalf of the Committee • Facilitated Special Meeting of the Committee for Required Bylaws Notice • Setup Eventbrite Registration and coordinated planning for Ward 10 Internet Safety Event • Wrote letter to Trustee Bylaws Committee re: Parent Engagement Motions • Wrote joint letter with OAPCE-Toronto to Trustee Governance Committee re: S.04 policy • Coordinating pre-election planning for odd Wards & potential bylaw changes • Drafted CPIC Annual Report for 2018-2019 • Prepared September agenda, reviewed draft minutes and discussion with various members <p>I would like to recognize those members that are completing their election/appointment term:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Raul Tellez Rios – W1 R2</td> <td>Ben Xavier – W11 R1</td> </tr> <tr> <td>Joe Fiorante – W3 R1</td> <td>Desmond Alveres – W11 R2</td> </tr> <tr> <td>Melinda Hackett – W5 R1</td> <td>Isabel Starck – PAL1</td> </tr> <tr> <td>Randy Bucao – W7 R1</td> <td>Karla Coto – PAL2</td> </tr> <tr> <td>Jenny Romero – W9 R1</td> <td>Patricia Bozzo – COM1</td> </tr> <tr> <td></td> <td>Mary Laframboise – COM2</td> </tr> </tbody> </table> <p>I would also like to recognize the services provided these past 7 years by Jeannette Duda, NTC Reporting & Transcription Inc.</p> <p>Motion # 19/09-03 MOVED THAT the Chair’s Report as presented be accepted.</p> <p>Mover: <i>R. Tellez-Rios W1</i> Seconded: <i>J. Fiorante W3</i></p> <p>Carried</p>	Raul Tellez Rios – W1 R2	Ben Xavier – W11 R1	Joe Fiorante – W3 R1	Desmond Alveres – W11 R2	Melinda Hackett – W5 R1	Isabel Starck – PAL1	Randy Bucao – W7 R1	Karla Coto – PAL2	Jenny Romero – W9 R1	Patricia Bozzo – COM1		Mary Laframboise – COM2
Raul Tellez Rios – W1 R2	Ben Xavier – W11 R1												
Joe Fiorante – W3 R1	Desmond Alveres – W11 R2												
Melinda Hackett – W5 R1	Isabel Starck – PAL1												
Randy Bucao – W7 R1	Karla Coto – PAL2												
Jenny Romero – W9 R1	Patricia Bozzo – COM1												
	Mary Laframboise – COM2												

Unapproved DRAFT Toronto CPIC Minutes.



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE
Minutes of a Meeting of the Toronto CPIC

Monday Sep 16, 2019

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	Chair presided over the Meeting.
5. Report from the Trustee Representative or Designate	Trustee Tanuan reported. <ul style="list-style-type: none"> • Hon. Stephen Lecce, Minister of Education asked for audience with Ward 8 constituency. He asked questions about issues that are important to all parents. • October 3 - Federal Election Live Debate "A Debate from a Catholic Perspective" - if you want to attend send name to the Chair for tickets. The event will also be live casted. http://www.stpatrick.on.ca/sp/files/debate-backgroundunderf.pdf • At the Catholic Education and Living our Catholic Values Subcommittee Meeting held in August we discussed: <ul style="list-style-type: none"> ○ forging potential partnerships with other organization to enhance faith and morals in our School Board; ○ TCDSB Whistleblower Policy A.39; ○ Gender identity, gender expression, family status, etc.; ○ Human person, love and sexuality. ○ Code of Conduct Policy S.S.09 • On September 19th board meeting, Share Life will be presented by the Archdiocese. • At the Student Achievement Subcommittee on September 5, we reviewed the safe school support 2018-2019 report and the annual report on communications and community engagement. • At the Corporate Services Subcommittee we looked at the Net Zero Study Report which is to reduce the carbon footprint of all TCDSB schools. The projected Student Information System was moved to the next meeting. This is a major upgrade at a projected cost of \$15 million.
6. Report from the Director of Education or Designate	Superintendent Wujek reported. <ul style="list-style-type: none"> • The school admissions tool "S.O.A.R." is being extended to the secondary schools admission process. Principals are being in-serviced and parents will receive information on how to send applications to their child's preferred schools. • ProGrant -- the Ministry has advised that there will be all unused ProGrant Funds will be claw back. • PIC Fund - All schools have unused PIC funds from previous years. No advisement if that these will be clawed back. We are considering a plan to centralize these unused PIC funds and set up a fair system in which any school with an acceptable project can apply for funding from the centralized PIC fund. Manuela will create a spreadsheet for distribution through CPIC Chair. • Presented in August at the "Head Start" a 2-day in service for newly place admins in our system. Spoke about parent engagement, and about the first 40 days of school, i.e. CSPC elections, how CSPC chair is assigned a board email address, CSPC funds, fund reporting, budget keeping and minute taking. • Parent engagement is a topic at the online principal's meetings to be held on Friday Sep 20, 2019 - CSPC elections, CSPC Funds, CSPC Chair emails. In addition I will introduce the new CPIC election format. • CPIC Elections for Odd Wards will be held on Monday Oct 28, 2019 and for vacant Even Wards on Tuesday Oct 29, 2019. We have tentatively chosen locations selected strategically in terms of geography, access, public transit, etc. • CSPC S10 Policy went to Trustee Governance and Policy subcommittee on Tuesday Sep 10, 2019. The letter written by A. Crudo-Perri, OAPCE-Toronto and J. Del Grande CPIC Chair with regards to not being fully consulted was read and discussed which resulted in a

Unapproved DRAFT Toronto CPIC Minutes.



TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE
Minutes of a Meeting of the Toronto CPIC

Monday Sep 16, 2019

~ Catholic Education Centre ~

7:00 P.M.

AGENDA ITEMS	DISCUSSION & DECISIONS
	<p align="center">delay until the December GAP meeting.</p> <p>Motion # 19/09-04 MOVED THAT Staff are requested to report back to this Committee on the amounts by school of unused PIC Funds. Mover: J. Fiorante W3 Seconded: G. Gikas W6 Carried</p>
7. Financial Report from the Treasurer	<p>CPIC Treasurer reported.</p> <p>An overview of spending (attached as Appendix "A") as reported by the TCDSB as at Aug 31, 2019 was provided and discussed by the members.</p> <p>Motion # 19/09-05 MOVED THAT the Financial Report as presented be accepted. Mover: G. Feldman W2 Seconded: R. Tellez-Rios W1 Carried</p>
8. Unfinished (Old) Business and Matters Arising Minutes of Prior Meetings	<p><u>Unfinished Business/Items Deferred from Prior Meeting</u></p> <p><u>8.1 CPIC Logo Refresh and Official Logo Designation:</u> The existing logo and the idea presented by R. Tellez-Rios was discussed by the members and the TCDSB communication staff representative. The following motion was presented.</p> <p>Motion # 19/09-06 MOVED THAT Communications take existing logo, and Raul's design, to find a happy balance, or incorporate them together and make recommendations for a rework -- come back in November meeting. Refer current logo and Raul's concept to Communications. Mover: J. Fiorante W3 Seconded: I. Starck PMAL1 Carried</p> <p align="center"><u>Motions for Which a Notice of Motion was Provided</u></p> <p><u>8.2 Ratification of Proposed Revised CPIC Bylaws:</u> The draft of the revised CPIC Bylaw distributed last week was discussed, amendments were proposed, and the following encompassing motion was proposed:</p> <p align="center">MOVED THAT Toronto CPIC Members ratify the proposed Bylaws as</p> <p>Motion # 19/09-07 amended. Mover: G. Feldman W2 Seconded: R. Tellez-Rios W1 Carried by Unanimous Vote</p>
9. Subcommittee Reports & Recommendations	<p><u>STANDING (PERMANENT) SUBCOMMITTEES</u></p> <p><u>9.1 Budget & Priority Setting Subcommittee</u> No report presented.</p> <p><u>9.2 Governance & Procedure Subcommittee</u> No report presented.</p> <p><u>9.3 Nominating & Election Subcommittee</u> No report presented.</p> <p><u>9.4 Conference Planning Subcommittee</u> No report presented.</p> <p><u>9.5 Executive Subcommittee</u> The executive subcommittee minutes from their August 10, 2019 meeting was presented to the members.</p> <p>Motion # 19/09-08 MOVED THAT Toronto CPIC Members accept the Executive</p>

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AGENDA ITEMS	DISCUSSION & DECISIONS
	<p>subcommittee minutes attached to the Agenda and dated August 10, 2019 and the decision to approve \$1,800 for the Parliamentarian to review the Draft of the Revised CPIC Bylaws. Mover: R. Tellez-Rios W1 Seconded: W. Labrador W8 Carried</p> <hr/> <p><u>SPECIAL (TEMPORARY / AD HOC) SUBCOMMITTEES</u></p> <p><u>9.5 Making Your Voices Heard:</u> No report presented.</p> <p><u>9.6 Communications and Dissemination Planning Subcommittee:</u> No report presented.</p>
10. Reports from Parent Members: Ward Representatives	<p><u>10.1 Ward 10 Event with Paul Davis:</u> Paul Davis will lead a parent discussion on “Social Networking and Online Safety” at Chaminade School on September 26, 2019 at 7 pm. This event is being coordinated by A. Crudo-Perri and members are requested to spread the word to their ward CSPC communities.</p> <p><u>10.2 Malvern Event - Dream Big/Microsoft Training:</u> Members are also requested to promote through their CSPC Communities an event hosted by Parents Engaged in Education and Microsoft under their Dream Big banner aimed at training and providing technology tools to assist parents in handling their volunteer CSPC functions. It is a free event and it will be held at U of T Scarborough Campus on Saturday October 5th.</p>
11. New Business and Motions Arising Therefrom	<p><u>11.1 Rescinding of Redundant CPIC Policies:</u> The June 1, 2011 Toronto CPIC Constitution and Bylaws has been rewritten and the proposed revision was ratified under Motion # 19/09-07 above. This Bylaw revision has incorporated various CPIC Standing Rules and Policies that were enacted between 2011 and 2016 that augmented the original Constitution. This Motion rescinds the unneeded Standing Rules and Policies.</p> <p>Motion # 19/09-09 MOVED THAT Toronto CPIC Members rescind the following Toronto CPIC Standing Rules and Policies:</p> <ul style="list-style-type: none"> • STANDING RULE (1): Conflict of Interest Provisions. • STANDING RULE (2): Mid-Term Appointment Process. • POLICY (2): Notice of Motion. • POLICY (3): Reduce Number of Formal Meetings. • POLICY (4): Past Chair as Executive Officer. <p>Mover: R. Tellez-Rios W1 Seconded: G. Feldman W2 Carried</p> <p><u>11.2 Proposed CPIC Policy #6:</u> Article IV of the revised CPIC Bylaws which was ratified under Motion # 19/09-07 above requires that CPIC policy dictates the number of additional Elementary Panel Ward Parent Members & Ward Clusters for Secondary Panel Parent Members. The proposed CPIC Parent Member distribution was discussed at Toronto CPIC meeting held on June 17, 2019 and it is attached to this meeting’s Agenda. The following motion is to approve this Policy.</p> <p>Motion # 19/09-10 MOVED THAT Toronto CPIC Members accept the Policy #6 “PARENT MEMBERS – ELEMENTARY WARD SPLITS & SECONDARY WARD CLUSTERS”.</p> <p>Mover: G. Feldman W2 Seconded: R. Tellez-Rios W1</p>

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APPENDIX "A" – Financial Report

**CPIC Grant & Expenditure Summary
As at August 31, 2019**

	CPIC 2018-19	PRO Grant 2018-19
	FR 1452	FR 1563
APPROVED FUNDING	21,262.00	-
CARRYOVER FROM PREVIOUS YEAR	52,695.41	3,278.82
TOTAL FUNDING	73,957.41	3,278.82
EXPENSES:		
Childcare	855.00	-
Consulting	1,500.00	-
Election-Parent Recruitment Expenses	-	-
Media Advertising	-	-
Transcriptions	-	-
Mileage	1,348.89	-
Parent Resources	-	-
Printing & Supplies	1,616.00	-
Promotional Materials	12,711.52	-
Refreshments - Events	2,871.31	-
Refreshments - Meeting	1,627.10	-
Speaker Expenses	3,264.80	-
Telecommunication	3,883.62	-
Translation Services		
TTC Tokens - Buses		
TOTAL EXPENDITURES	29,678.24	-
CARRYOVER TO NEW YEAR	44,279.17	3,278.82

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