



## TORONTO CATHOLIC PARENT INVOLVEMENT COMMITTEE

### Toronto CPIC INAUGURAL Meeting Agenda

**Monday October 15, 2018      Catholic Education Centre      7:00 PM – 8:45 PM**

AGENDA ITEMS	OWNER	TIME
1 <b>Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer</b>	Chair	<b>3 min.</b>
2 <b>Agenda as Presented</b>	Chair	<b>1 min.</b>
3 <b>Report from the Current Chair</b>	Chair	<b>15 min.</b>
4 <b>Financial Report from Current Treasurer</b>	Treasurer	<b>3 min.</b>
5 <b>Election of Chair (Even Years) or Vice-Chair (Odd Years)</b> <ul style="list-style-type: none"> <li>• 2017 - Vice Chair [2-year term]</li> </ul>	Director of Education/Designate	<b>6 min.</b>
6 <b>Election of Parent Members: At-Large</b> [1-year term] <i>A maximum of four (4) Parent Members: At-Large</i>	Chair	<b>10 min.</b>
7 <b>Appointment of Community Representatives to become Members of the Committee</b> [1-year term] <i>A maximum of three (3) persons appointed by Committee</i>	Chair	<b>5 min.</b>
8 <b>Pledge and Affirmation of Members</b> (See Below Agenda)  Signing of Schedule "E"- Conflict of Interest Form	Chair	<b>4 min.</b>
9 <b>Election of new Executive Officers</b> [1-year term] <ul style="list-style-type: none"> <li>• Treasurer (Budgets - Spending - Cheque Requisitions)</li> <li>• Secretary (Motions - Mover, Seconder, Result)</li> <li>• Communications Director</li> <li>• Assistant Treasurer</li> <li>• Assistant Secretary</li> <li>• Assistant Communications Director</li> </ul>	Chair	<b>12 min.</b>
10 <b>Confirmation of Calendar &amp; Schedule of Committee Meetings</b>  <i>Meeting 1 Monday Nov 19, 2018</i> <i>Meeting 2 Monday Dec 10, 2018</i>  <b><u>2018 are Tentative Dates (Subject to TCDSB approval)</u></b> <i>Meeting #3 Monday, January 21, 2019</i> <i>Meeting #4 Monday, February 11, 2019</i> <i>Meeting #5 Monday, April 08, 2019</i> <i>Meeting #6 Monday, May 13, 2019</i> <i>Meeting #7 Monday, June 17, 2019</i> <i>Meeting #8 Monday, September 16, 2019</i>	Chair	<b>3 min.</b>
11 <b>Confirmation or appointment of Standing Subcommittee Chairs</b> <ul style="list-style-type: none"> <li>• Subcommittee of the Whole - Chair</li> <li>• Executive Officers Subcommittee - Chair</li> <li>• Budget and Priority-Setting Subcommittee - <i>Vice-Chair</i></li> <li>• Governance &amp; Procedure Subcommittee - <i>Required</i></li> <li>• Nominating &amp; Elections Subcommittee - <i>Required</i></li> <li>• Conference Planning Subcommittee - <i>Required</i></li> <li>• Audit Subcommittee - TCDSB Accounting Staff</li> </ul>	Chair	<b>9 min.</b>  3 min. 3 min. 3 min.



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**Monday October 15, 2018      Catholic Education Centre      7:00 PM – 8:45 PM**

AGENDA ITEMS	OWNER	TIME
12 <b>Review of Special Subcommittees and renewal of Terms of Reference (if Required)</b> <ul style="list-style-type: none"> <li>• Communications and Dissemination</li> <li>• Making Your Voice Heard as a Parent</li> </ul>	Chair	6 min.  3 min. 3 min.
13 <b>Amendments to the Committee's Constitution &amp; By-Laws</b> <ul style="list-style-type: none"> <li>• None</li> </ul>		1 min.
14 <b>Announcements &amp; Date, Time &amp; Location of Next Meeting</b> Meeting 1 Monday Nov 19, 2018 Meeting 2 Monday Dec 10, 2018 at Catholic Education Centre – 80 Sheppard Avenue East - 7 pm		2 min.
15 <b>Adjournment &amp; Group Photo</b>		10 min.
Meeting Call-In Phone Number: 416-915-3615; Pass Code: 357506#		
Members calling-in will need to take Oath of Office and sign Schedule "E" at next meeting they attend		
<b>1 hr 30 min</b>		

Meeting location is: Catholic Education Centre, 80 Sheppard Ave. East, Toronto, ON M2N 6E8

Per Article 13.2 of the Toronto CPIC Constitution document, "Pledge and Affirmation": *A Member, upon election or appointment, at the first Meeting of the Committee at which the Member is present, shall take the following pledge by standing and reciting:*

***"I sincerely pledge upon my word and honour, to perform my duties as a Member of the Toronto Catholic Parent Involvement Committee to the best of my ability.***

***I will attend, when able to do so, all Meetings of the Committee and all meetings of any Subcommittee of which I shall be a member.***

***I will respect, and I agree to be bound by, the Constitution and Bylaws of the Committee, and I shall conduct myself in accordance with Christian and Catholic gospel values and the Committee's Code of Ethical Conduct."***



## TORONTO CATHOLIC PARENT INVOLVMENT COMMITTEE

### SPECIAL Meeting Agenda

Monday October 15, 2018    CEC    9:00 PM – 10:00 PM

AGENDA ITEMS		OWNER	TIME
1	Welcome, Roll Call, Call to Order, Declaration of Quorum	Chair	1 min.
2	Adoption of Proposed Agenda Declaration of Conflict to Agenda Item(s)	Motion: #18/10s-01 Chair	1 min.
3	Screenagers - screening in four locations	Motion: #18/10s-02 Communications	20 min.
4	Approval of Minutes - September 17, 2018 Meeting	Motion: #18/10s-03 Chair	5 min.
5	Refer Consitution and By-Law to Governance & Proceudue S/c	Motion: #18/10s-04 Chair	12 min.
6	Adjournment	Motion: #18/10s-?? Chair	1 min.
Meeting Call-In Phone Number: 416-915-3615; Pass Code: 357506#			0 hrs 40 min

Meeting location is:

**Catholic Teachers' Centre –Third Floor (9-10pm)**

Catholic Education Centre, 80 Sheppard Ave. E, Toronto, M2N 6E8