



PLAYGROUND RESERVE APPLICATION & SELECTION PROCESS

What is the Playground Reserve?

The Playground Reserve is an internal reserve fund made available to school applicants in each Ward in years when there is an in-year operating budget surplus for ground improvements *not funded* by Renewal funds. The Playground Reserve will allocate \$100,000.00 of funding per ward. For 2020 only, an additional \$300,000.00 from the Student Equity Reserve will be included in the reserve and this will be distributed based on Ward socioeconomic data.

DEADLINE EXTENDED TO MAY 22, 2020.

1. To apply for the Playground Reserve, complete and submit the attached Project Request & Playground Reserve Application Form by email to play.ground@tcdsb.org

Selection Process

1. Within each ward, a selection committee will be formed, with members consisting of the local trustee, a Business Supervisory Officer, an Academic Supervisory Officer and a parent council representative from a school that has not applied for the Playground Reserve.
2. Decisions for awarding funds will be made by consensus. In the event that a consensus cannot be reached, the Director of Education will make the final decision.
3. The criteria shown in Table 1 will be used to evaluate and rank submissions.

TABLE 1	Primary Criteria	Points
1	Socio-Economic Data	20
2	Existing Site Conditions	10
3	Existing Site Elements	10
4	Local School Planning Preparedness	10

4. Depending on the number of submissions received and a determination by the selection committee on whether to distribute the available funding to one or more schools, secondary criteria (listed in Table 2) will be used to further rank similarly high scoring schools being considered for funding.

TABLE 2	Secondary Criteria
1	Existing comparable play structure, outdoor sports court, play element, or other landscape element adjacent to the site
2	Community green space adjacent to the site
3	Access to shade on site
4	Access to natural features/play surfaces on site
5	Percentage of yard space that is hardscape versus softscape
6	Availability of partnerships/external funding



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5. Projects will follow the implementation process outlined in Appendix A of the Outdoor Environments Policy found [here](#).

Definitions

- **Community Green Space**: Publically accessible, open land that is entirely or partially covered in grass, trees, shrubs and/or other vegetation including parks and conservation areas.
- **Existing Site Condition**: This information will be provided through the Ministry building condition database. Existing site conditions in question (for example, hardscapes and softscapes) will be based on the percentage of the element's lifespan.
- **Existing Site Elements**: Site elements include play structures, outdoor sports courts, outdoor classrooms and play elements. These elements will be evaluated based on their presence (lower score) or lack thereof (higher score) and condition.
- **Hardscape**: Asphalt, concrete, unit pavers, gravel, limestone screening, or other hard, man-made surface material.
- **Local School Planning Preparedness**: This criteria refers to the thoroughness of a school's application and supporting documents provided). Thorough applications will be awarded up to 10 points toward the total score.
- **Play Element**: A singular structure that is designed for children to climb, run, play, balance, slide, swing, etc. on. These elements may be arranged in a group; for example, to create an obstacle course or larger play structure. Many play elements require a safety surface underneath and surrounding the structure to prevent injury from falls.
- **Play Structure**: A multi-element structure that is designed for children to climb, run, play, balance, slide, swing, etc. on. Play structures require a safety surface underneath and surrounding the structure to prevent injuries from falls. Typically, these structures are designed for a defined age group.
- **Outdoor Sports Court**: An outdoor facility with surface treatment (hard or soft surface) and equipment requirements for specific sports activities. For example, a paved surface and basketball nets constitutes a basketball court while a grass field with soccer goal posts constitutes a soccer field. In a school setting, often these facilities could be permitted for use by outside agencies.
- **Socio-Economic Data**: The Board utilizes data from various factors (government transfer payments, low family income, single parent families, born outside of Canada, second language at home, parent unemployment, housing (rent versus own), and parent education) to create an *N-Tile Score* for assessment of local socio-economic status of school communities. *N-Tile Scores* from 1-9, will be doubled to provide scores from 2-18 and 2 points will be added for schools that are part of the E-PAN (Equity-Poverty Action Network) initiative.
- **Softscape**: Grass, planting beds, mulch areas within a landscape. Typically, these surfaces are not accessible, with the exception of engineered wood fibre (EWF) and mulch with a binder.



IMPROVEMENTS TO OUTDOOR ENVIRONMENTS

Appendix B
VERSION 5 – 01.28.20

PROJECT REQUEST & PLAYGROUND RESERVE APPLICATION FORM

This form is to be completed by the school Principal and Area SQS on behalf of the Outdoor Environment Committee, and then, submitted to the Landscape Supervisor. Requests will be logged based on the date Appendix B is received by the Renewal Department.

PLEASE NOTE: THIS IS NOT APPROVAL TO CONSTRUCT

SECTION A: Playground Reserve Application (circle yes or no)			
YES		NO	
Trustee		Ward Number	
Playground Reserve Application Dollar Value		\$	

SECTION B: Contact Information			
School Name			
Address			
Phone Number			
Principal Name			
Principal E-mail			
Principal Signature		Date	
Area SQS			
Area SQS Signature		Date	
Submitted By			
<i>The Principal will be the primary contact person for any directions or communications from TCDSB staff.</i>			

SECTION C: Project Request Description	
Project Category	
Project Name	
Location of Project on School Grounds	



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SECTION D: Project Request Details	
Detailed Description of Project Provide as much detail as possible on the scope of work for this request. Include additional pages if required and list documents in Section D below.	
Anticipated Work Funding Source(s)	

SECTION E: Supporting Documentation		
If supporting documents have been included with this initial request (photos, drawings, projects outlines, partnership agreements, timeline details, etc.) please list below.		
Item No.	Document Description	Received <small>(For Office Use Only)</small>

SECTION F: Submission Confirmation (For Office Use Only)			
Received By		Date	
Position			

Request Reference ID Number <small>(For Office Use Only)</small>	
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