

Special Education Program Overview and Improvement Planning



Exceptionality: Developmental Disability
Placement: Regular Class with Indirect Support

A. Definition:

The Ministry of Education defines a Developmental Disability as: “A severe learning disorder characterized by

- a) An inability to profit from a special education program for students with mild intellectual disabilities because of slow intellectual development
- b) An ability to profit from a special education program that is designed to accommodate slow intellectual development
- c) A limited potential for academic learning, independent social adjustment and economic self-support.”

TCDSB Identification Guidelines for DD:

It is recommended that each exceptionality category be identified separately (consistent with other large school boards).

The student has been diagnosed with Global Developmental Delay or Developmental Disability or Intellectual Disability which is demonstrated by intellectual functioning at or below the 1st percentile¹, **and** has significant deficits in at least one area of adaptive functioning – conceptual, social, and/or practical², **and** has significant academic delays.

If the assessment is from a medical or psychology practitioner from the community or other school board, a **Psychology File Note by TCDSB psychology staff is required** indicating that the student meets TCDSB identification criteria.

If ASD or other diagnoses are also present, each exceptionality will be identified separately, as per TCDSB and Ministry of Education criteria.

If no assessment has been completed, DD identification is not proposed and a referral for appropriate assessment(s) will be recommended.

¹ Based on psychological assessment conducted after the age of 7. If a student is younger than 7 years of age at the time of the assessment, a DD identification will not be used. Instead, an ME identification will be proposed and a review to clarify the identification will be conducted after the child is 7. (This may include a psychological re-assessment if deemed appropriate).

² DSM-V criteria

B. Placement options:

X Indirect Support

- Regular Class with Resource Assistance
- Regular Class with Withdrawal Assistance
- Special Education Placement with Partial Integration – Intensive Support Program (ISP)
- Full-Time Special Education Placement

C. Description:

For a student with a Developmental Disability, Indirect Support refers to a placement option which involves placement in a regular class, with support to the classroom teacher from Special Education staff in the school and/or other Special Services Staff.

Individualized educational programming in elementary and secondary schools for students with a Developmental Disability is provided in their areas of need, and where appropriate, across the curriculum through the application of appropriate accommodations and modifications to provide access to the Ontario curriculum, as documented in the IEP. Alternative programming may also be provided in the student's areas of need that are not part of the Ontario Curriculum in areas such as social skills, life skills and communication. Instruction is delivered by a regular classroom teacher.

D. Planning Components:

Key Contact(s): System Design: Chief of Autism Programs and Services Program Operation: Chief of Autism Programs and Services		
1. PROGRAM DESIGN, ADMINISTRATION AND INSTRUCTION		
Components	Description	Responsibility
Grades	<ul style="list-style-type: none"> JK – Grade 12 plus (age 21) 	<ul style="list-style-type: none"> School Principal
Group size	<ul style="list-style-type: none"> Regular class size as per ministry guidelines and collective agreements 	<ul style="list-style-type: none"> School Principal Area Superintendent
Time & Frequency	<ul style="list-style-type: none"> Instruction is delivered in the regular classroom Consultative service to staff as needed. 	<ul style="list-style-type: none"> School Principal Regular Classroom Teacher Special Education Teacher SBSLT (School Based Support Learning Team) Staff
Facility Requirements	<ul style="list-style-type: none"> A regular size classroom, and if possible, access or close proximity to accessible washroom Access to networked computers, when needed Access to a quiet space Specialized equipment depending on student needs 	<ul style="list-style-type: none"> School Principal Superintendent of Special Services
Transportation	<ul style="list-style-type: none"> Busing, as per board policy 	<ul style="list-style-type: none"> School Principal Transportation Department
School selection criteria	<ul style="list-style-type: none"> Home School 	<ul style="list-style-type: none"> Area and/or Special Services Superintendent
Locations/schools involved	<ul style="list-style-type: none"> Student attends home school 	<ul style="list-style-type: none"> Area and/or Special Services Superintendent
Accountability Framework	<ul style="list-style-type: none"> Development of a framework for accountability and continuous improvement is in process Goals will be set by the committee, in accordance with overall goals from the Special Services Department, using the goal format approved by the board 	<ul style="list-style-type: none"> Superintendent of Special Services Accountability Framework Committee

2. STUDENTS

Components	Description	Responsibility
Early Identification	<ul style="list-style-type: none"> • According to TCDSB Early & Ongoing Identification Protocol for Kindergarten to Grade 3 • Intake meetings, case conferences, consultations • School Based Support Learning Team³ meetings (SBSLT) 	<ul style="list-style-type: none"> • School Principal • Special Education teacher • Classroom teacher • SBSLT members • Parent
Referral	<ul style="list-style-type: none"> • Request for Identification Placement and Review Committee (IPRC) meeting based on Ministry of Education and TCDSB identification criteria, and may include <ul style="list-style-type: none"> ○ Psychological Assessment ○ Medical Assessment ○ Multi-disciplinary Assessment • Parental/guardian consent • Student consent, as appropriate 	<ul style="list-style-type: none"> • Home School Principal • SBSLT members, as appropriate
Identification by Identification, Placement and Review Committee (IPRC)	<ul style="list-style-type: none"> • Formal identification through Identification, Placement, Review Committee (IPRC) • School presents information • Parent/guardian consent • Student consent, as appropriate 	<ul style="list-style-type: none"> • Principal or parent may request IPRC • Area Principal chairs IPRC • SBSLT member, as appropriate • Parent/Guardian • Student, if older than 16 years of age
Placement decisions by Identification, Placement and Review Committee (IPRC)	<ul style="list-style-type: none"> • Placement decision recommended through Identification, Placement, Review Committee (IPRC) • School presents information • Parent/guardian consent • Student consent, as appropriate 	<ul style="list-style-type: none"> • Area Principal chairs IPRC • Principal • Parent/Student
Admission	<ul style="list-style-type: none"> • Through IPRC process 	<ul style="list-style-type: none"> • School Principal • SBSLT members, as appropriate

³ School Based Support Learning Team (SBSLT) includes members of the School Based Support Team (Psychologist, Speech & Language Pathologist, Social Worker, Assessment & Programming Teacher (elementary)/Programming & Assessment Teacher (secondary))

2. STUDENTS

Components	Description	Responsibility
IPRC - Review	<ul style="list-style-type: none"> Annual reviews are required; they may be waived by parents/guardians under specific Ministry and TCDSB guidelines 	<ul style="list-style-type: none"> Principal chairs Parent/guardian Special Education Teacher, Regular Classroom Teacher(s) SBSLT members, as appropriate
Individual Education Plan (IEP)	<ul style="list-style-type: none"> An IEP is developed for an identified student to outline accommodations, modifications, alternative curriculum expectations and transition plans, as appropriate IEPs are updated at every reporting period, as needed IEPs are required for any student who meets the exceptionality criteria 	<ul style="list-style-type: none"> School Principal Teachers Consultation from the SBSLT members, as appropriate Input from parents
Assessment to inform student learning (assessment for/as/of learning)	<ul style="list-style-type: none"> As outlined in Growing Success (Ministry of Education, 2010) http://www.edu.gov.on.ca/eng/policyfunding/growingSuccessAddendum.pdf Growing Success Kindergarten Addendum (Ministry of Education, 2016) http://www.edu.gov.on.ca/eng/policyfunding/growingSuccessAddendum.pdf Elementary and secondary curricular assessments as outlined by Curriculum and Accountability, appropriate to grade level Other standardized assessments as applicable (e.g., EQAO, CAT4) Assessment of individual expectations, as outlined in the IEP Specific assessments or accommodations suitable for students with this exceptionality 	<ul style="list-style-type: none"> School Principal Special Education Teacher, Regular Class Teacher Curriculum and Accountability resource staff, as appropriate SBSLT members, as appropriate
Formal assessment to inform student learning	<ul style="list-style-type: none"> Medical and/or Multi-Disciplinary may include: Psychological assessments, specific diagnosis, learning 	<ul style="list-style-type: none"> School Principal SBSLT members, as appropriate

2. STUDENTS

Components	Description	Responsibility
(e.g., psychology, speech and language, etc.)	<ul style="list-style-type: none"> • profile (strengths/needs) and programming recommendations • With parental consent, assessments by other disciplines may be required (SLP,OT, Audiology, PT) • Assessments are discussed with parent and school staff, when appropriate 	<ul style="list-style-type: none"> • Professionals from outside agencies, as appropriate • Parent consent is required
Transition Process		
Demission /Change of Placement	<ul style="list-style-type: none"> • For exceptional students, demission and change of placement can only be determined by the IPRC • Decision to demit/change placement may be based on: <ul style="list-style-type: none"> ○ Student needs ○ Additional assessment data (e.g., data integration platform) ○ New formal assessment data, where available ○ SBSLT recommendation ○ Parental input/request ○ Student request, if appropriate 	<ul style="list-style-type: none"> • Area Principal chairs the review IPRC meeting • School Principal chairs the SBSLT meeting • Classroom teacher; Special Education Teacher • Participation of SBSLT members, as appropriate • Parent participation
Transition	<ul style="list-style-type: none"> • Transition planning is required for all students with an IEP (PPM 156) • Exchange of information meetings; Grade 8 to Grade 9, as per board policy • Transition to post-secondary planning 	<ul style="list-style-type: none"> • School Principal • Teacher • Parent • SBSLT members • Other elementary and secondary school staff, as appropriate

3. PERSONNEL AND PROFESSIONAL DEVELOPMENT

Components	Description	Responsibility
Staff qualifications/training requirements	<ul style="list-style-type: none"> Classroom teacher and Special Education teacher qualifications consistent with board policy and Ministry requirements Special Education teachers require Special Education Part 1 qualifications 	<ul style="list-style-type: none"> School Principal Area Superintendent Teacher
Professional learning opportunities (e.g., training, mentoring, etc.)	<p>The following opportunities may be available:</p> <ul style="list-style-type: none"> IEP training and updates Training in Assistive Technology Training in Data Integration Platform (DIP) PD opportunities offered by TCDSB Special Services, Curriculum and Accountability, and Student Success central staff PD opportunities offered at the local school level by members of the SBSLT SBSLT to provide support and mentoring, as needed Other PD opportunities outside of TCDSB CPI Training 	<ul style="list-style-type: none"> School Principal Teacher TCDSB Special Services, Curriculum & Accountability, Student Success central staff SBSLT members
Reflective practice: tools to inform teacher learning and practice	<ul style="list-style-type: none"> May be used periodically by school teams, and groups of regular classroom and Special Education teachers to guide practice, with participation of the Educational Research Department 	<ul style="list-style-type: none"> School Principal Teacher Special Services central staff Educational Research Department
Staff Appraisal	<ul style="list-style-type: none"> Teacher Performance Appraisal (TPA); 	<ul style="list-style-type: none"> School Principal
Resources		
Components	Description	Responsibility
Classroom resources/materials	<p>Resource materials may include:</p> <ul style="list-style-type: none"> School block budget and Special Services funding Elementary and secondary curricular resources (literacy, numeracy) Ministry of Education documents 	<ul style="list-style-type: none"> School Principal Teachers Area Superintendent Consultation with SBSLT

3. PERSONNEL AND PROFESSIONAL DEVELOPMENT

Components	Description	Responsibility
	<ul style="list-style-type: none"> • Binder with resource material (from ME/DD course if applicable); Electronic Resources • TCDSB curriculum resources (Literacy, Numeracy) • Adaptive and Functional Curriculum resources 	
Special Equipment Amount (SEA)	<ul style="list-style-type: none"> • Based on individual learning needs, as recommended by a relevant qualified professional • Equipment must be essential for access to the curriculum for a claim to be made (must meet Ministry of Education SEA criteria) • As per Ministry guidelines 	<ul style="list-style-type: none"> • Teachers • School Principal • Superintendent, Special Services • SBSLT staff • Information Technology staff, as required • Ministry of Education
Special Incidence Portion (SIP)	<ul style="list-style-type: none"> • Application for funding submitted for students with intensive safety and/or health needs according to Ministry of Education SIP criteria 	<ul style="list-style-type: none"> • School Principal • Teacher • Superintendent, Special Services • Support by SBSLT and Special Services staff
Professional Support Central/Regional/ External	<ul style="list-style-type: none"> • Ongoing program and student support is provided by SBSLT members • Consultation and direct support as appropriate by TCDSB staff including the school SLP, psychology, social work, APT/PAT • Consultation support by TCDSB central team staff (e.g., Special Services, Curriculum & Accountability, Student Success) • Community/outside agency support is governed by the TCDSB Third Party Protocol and Partnership Agreements 	<ul style="list-style-type: none"> • School Principal • Teacher • SBSLT staff as appropriate • Special Services, Curriculum and Accountability, Student Success central staff
Support documentation	<ul style="list-style-type: none"> • Planning Entry to School, A Resource Guide (Ministry of Education, 2005) http://www.edu.gov.on.ca/eng/parents/planningentry.pdf • Learning for All (Ministry of Education, 2009) http://www.edu.gov.on.ca/eng/general/elemsec/speced/LearningforAll2013.pdf 	<ul style="list-style-type: none"> • Special Services Department and Superintendent • Curriculum & Accountability Department • Student Success

3. PERSONNEL AND PROFESSIONAL DEVELOPMENT

Components	Description	Responsibility
	<ul style="list-style-type: none"> • Student Success High Yield Strategies (TCDSB, 2010) https://www.tcdsb.org/ProgramsServices/SchoolProgramsK12/ESL/ELL%20Documents/FINAL%202010%20HIGH%20YIELD%20SUPPORTING%20STUDENTS%20BOOK1.pdf • Supporting Student Success in Literacy Grades 7 - 12 (Ministry of Education, 2004) http://edu.gov.on.ca/eng/document/brochure/literacy/literacy.pdf • Differentiated Instruction Resources and kits from Ministry of Education • Special Education Guide for Educators (Ministry of Education, 2001) http://www.tncdsb.on.ca/new/resources/SPED%20A%20Guide%20for%20Educators%2001.pdf • Transition Resource Guide (Ministry of Education, 2002) http://www.oafccd.com/documents/transitionguide.pdf • IEP Resource Guide (Ministry of Education, 2004) http://www.edu.gov.on.ca/eng/general/elemsec/speced/guide/resource/iepresguid.pdf • Documents on evidence-based intervention practices; e.g., research articles, websites, descriptive pamphlets, etc. 	

4. PARENTS

Components	Description	Responsibility
Home/School Communication	<ul style="list-style-type: none"> • Ongoing communication between classroom teacher and parent/guardian • Parent-teacher interviews • IPRCs and Annual Reviews 	<ul style="list-style-type: none"> • Classroom teacher • School Principal • Parent
Shared Solutions	<ul style="list-style-type: none"> • Follow process outlined in Shared Solutions (Ministry of Education, 2007) http://www.edu.gov.on.ca/eng/general/elemsec/speced/shared.pdf 	<ul style="list-style-type: none"> • Teacher • Special Education Teacher • Parent • School Principal • Superintendent of Special Services • Area Superintendent
Parent Guide	<ul style="list-style-type: none"> • TCDSB Parent Guide to Special Education https://www.tcdsb.org/ProgramsServices/SpecialEducation/ParentsGuide/Documents/Parent%20Guide%20-%20December%202015.pdf 	<ul style="list-style-type: none"> • School Principal • Superintendent of Special Services
Parent Involvement	<ul style="list-style-type: none"> • Ongoing communication • Parent evening sessions such as curriculum nights • Individual Education Plan (IEP) • Participate in Identification Placement Review Committee (IPRC) meetings • Participate in school based meetings • Parent Teacher Interviews • School and School Board Information Fairs 	<ul style="list-style-type: none"> • School Principal • Teachers

5. COMMUNICATION

Components	Description	Responsibility
External	<ul style="list-style-type: none"> • TCDSB Website/Portal • Special Education Advisory Committee (SEAC) • TCDSB Department Brochures • Information Fair • TCDSB Special Services Parent Guide 	<ul style="list-style-type: none"> • Superintendent of Special Services • Communication Department
Internal	<ul style="list-style-type: none"> • TCDSB Website/Portal • Email • Director’s Bulletin • TCDSB Policy and Procedures 	<ul style="list-style-type: none"> • Superintendent of Special Services • Principal • Communication Department