



Toronto Catholic District School Board
International Education Program
Student Application Checklist



Submission of the COMPLETE Application Package Required

- Completed, signed and dated TCDSB application form by parent and student
- Payment of non-refundable Application fee of \$350.00 CAD to the Toronto Catholic District School Board
- Certified original and translated transcripts or school reports from the current year (if applicable) and the last two years
- Photocopy of the student's passport
- A notarized, translated copy of the student's Immunization Record.
- Two Custodianship Declaration forms
 - Notarized Parent Form
 - Notarized Custodian Form
- Proof of custodian's status in Canada (Submit one of the following)
A notarized copy of:
 - Canadian Citizenship Card
 - Canadian Passport
 - Canadian Birth certificate
 - Canadian Permanent Resident Card
- Copy of flight itinerary upon booking
- Copy of Baptismal Certificate (for elementary students only)

Notification of Acceptance and Payment of Fees

- Conditional Offer Acceptance received from the Toronto Catholic District School Board
- Payment of tuition fee (Secondary—\$16,000.00 Elementary—\$16,000.00) payable to the Toronto Catholic District School Board by certified cheque, money order, bank draft or wire transfer in Canadian Funds. **(The fee includes medical health care)**
- Submission of COMPLETE application package is required to confirm school placement and issue an official Letter of Acceptance and Receipt of payment from Toronto Catholic District School Board
- FOR REFUNDS:** Please check our Refund Policy posted on our website.

Submit the complete application package to :

Toronto Catholic District School Board
C/O Alex Mazzucco, International Education Program
80 Sheppard Avenue East
Toronto, Ontario, Canada M2N 6E8

Telephone: 416-222-8282 ext. 2556 Fax: 416-229-7057
Email: international.education@tcdsb.org Website: www.tcdsbie.org