JCS CSPC Meeting: May 15, 2018, 7p.m.

1. Welcome, Call to Order, Roll Call, Declaration of Quorum and Prayer.

Present

Members: Stephanie Soltys, Liijanna Shklar, Marianna Kaminska, Larysa Zubach, Sonia Oleskevych, Tania Sklierenko, Olena Shklar, Natalja Oksa, Marta Gadacz, Natalia Navodylo, Larysa Harapyn, Tatiana Samila, Natalie Tymkewycz

Non-Members: Cathy Gorel

Parent Guests: Andrew Javni, Khrystyna Vereshchak

Principal: A. Iwasykiw

Teacher Representative: Iryna Perehinec

Teacher guests: Ms.Leo

Absentees: Svitlana Kyrylyuk, Uliana Melnychenko, Anna Kudlak, Iryna Sydorska

Excused: Oresta Kovbel, Sandra Pinchak, Oksana Cherchyk, Anna Popiel, Lesia Kostecki

Quorum – 13 voting members

2. Adoption of Proposed Agenda and Review of Approval of Minutes From Previous meeting

Amendments to the proposed agenda:

1. Ms. Iwasykiw: School Staffing model for 2018/19
2. Form Election Committee for 2018/19 school year

Motion: Marianna K.

Seconded: Natalija O.

Agenda amended and approved
Minutes from April 17th meeting are being reviewed until Monday, May 21st.

3. **Report from the Principal**

   **Recap** of some school events:
   1. Art Exhibit – went very well, some students had a chance to experience art instruction (Gr.7’s and 3’s). Kids loved the food, parents liked the raffle (made ~$550), and the painting was auctioned for $225. Winners of the cases of wine were: Natalie Tymkewycz, L. Volochiy, Mrs. Lysiak. Painting went to Mrs.Gula. Food cost will be applied towards PIC Grant.
   2. Mother’s Day tea by FDK students – kids presented songs to their mothers and grandmothers, followed by a light refreshment. It was a great success.

   **Upcoming** events:
   1. EQAO and CAT4 testing next week (May 22 – 25). We ask parents to be on time and limit early dismissal.
   2. Track & Field – May 18th. We have 29 students moving on.
   3. Vyshyvanka Day – May 17th
   4. Public Meeting about School Boundary review at St. Josaphat’s – May 23d at 7p.m.
   5. Paul Davis giving presentation to Gr. 7 & 8 students and all interested parents – May 24th at 12:30p.m.
   6. Welcome to Kindergarten – May 24th in the school gym at 6p.m.
   7. Spring Fling for the school and afterwards hosting St. Demetrios, St. Josaphat’s and St. Sophia – June 1st
   8. Quebec Grad trip – June 11 – 15
   9. Grad Luncheon at Markland Woods – June 20
   10. Formal Graduation Ceremony at Michael Power – June 21st
   11. Play Day – June 26th
   12. Moleben – June 28th

   In between, we have numerous Dance Workshops, SIS, FDK’s going to Green Acres.

   Bought balls & soccer net. Bills to come.

   **Technology Update:**
Started ordering, as the catalogue changed in May of 2018

Proceeding with:

- iPads, 10 pack for $3,940 x 2 = $7,880
- 4 tech tubs for the iPads $228 x 4 = $912
- iPad covers, $15 ea. x 20 = $300
- 9 classroom Probooks/Laptops, $698 x 9 = $6,282
- Projectors $562 x 3 = $1,686

**Total: $17,060**

**School Action Safety Plan**

Ultimate goal: we want our students to learn and develop in a safe and respectful environment, so that they can reach their full potential. As educators, we want to foster a positive learning and teaching environment that supports academic achievement for all of our students.

1. Address bullying awareness, intervention and prevention
2. Address progressive discipline plan
3. Address a positive school climate
4. Address emergency response plan (fire drills and lock down drills)

The plan outlines the initiatives, strategies and practices: assemblies, classroom teaching, presentations, students mentorship program, promotion of our monthly virtues, use of the school climate to identify student perceptions on bullying in the school, school agenda and the Code of Conduct.

Resources that will be used: TCDSB policies on bullying, Ontario Catholic School Graduate Expectations, Ministry and Board resources, Consultations with Safe Schools, Safe Caring School Climate Survey, Police, Guest Speakers, Parents, Gospel Readings, etc.

And ultimately, those responsible for implementing these: staff, teachers, parents, parish priest, social worker, guidance counsellor, EA, the entire school community.

*Mrs. Iwasykiw will share results of the survey “Safe Caring School Climate” in September*
PLASP

- There was not enough committed interest in PLASP on the evening of April 18th
- Awaiting response from PLASP on what were the committed numbers
- Will try next year again

Lijanna: Lesia Kostecki will be parent lead on PLASP. She will drive more awareness about the program. Will ask her to come speak at JK info night.

School Staffing model:

FDK – average is 26, cap is 29
Gr.1-3 – cap is 20
Gr.4-8 – class size average is 24.97

4. Report from Co-chair (Lijanna Shklar)

UCC delegation as well as principals and CSPC chairs/representatives were at the Board beginning of May with the ask to have September as Ukrainian month at TCDSB and September 7th as Ukrainian Day. Orest Sklierenko presented. Board is reviewing the ask and hopefully will approve prior to Sept.

School boundary review. Administration and CSPC Chairs from St.Josaphat’s and JCS asked TCDSB for Boundary review as enrolment at St.Josaphat’s is critically low and the school, which is now housed in the new and big location, is under the threat of being closed down if enrolment doesn’t improve. The Board presented 3 scenarios for proposed boundary changes to the Boundary review committee from both schools (JCS & St.Josaphat’s) and a consensus scenario was agreed upon during that preliminary meeting. This consensus scenario will be unveiled next Wed, May 23d at the public meeting. Changes, if approved, will impact FDK enrolment in Jan of 2019 for 2019/2020 school year. Students currently enrolled at JCS and their younger siblings will not be affected.

Letter about this meeting is going out to parents on Wed, May 16th.
Used uniform sale: asking to set-up during curriculum night (Natalie T., Marta G. will take a lead on this)

**ASK from the Gr.8 Graduation Committee: $500 in addition to $1,000 already approved in the CSPC budget (Natalja Oksa)**

1. More students this year
2. Cost of food went up.
   
   Lady who gave low price last year is no longer available. After thorough research “Eddie’s” was decided upon as the most cost-effective solution. $5,400 (after 10% discount) for 300 people (64 students plus parents and guests)
3. Not sure how many students might need financial assistance this year, therefore, not sure if all students will pay $100 for Graduation. If everyone pays then the committee will have $6,400 (from parents) + $1,000 (from CSPC) = $7,400 total (will need to cover food spread after official Graduation ceremony on the 21st (“Eddi’s”), Markland Wood luncheon on the 20th, gown rental, plaques, decorations, gift cards, tech crew, printing cost, year-book printing, dance, DJ, etc.)

Tatiana Samila: grad expenses covered by CSPC in previous years:

- 2011/12 - $1,412
- 2012/13 - $1,250
- 2013/14 - $1,500
- 2014/15 - $762
- 2015/16 - $807 (due to huge amount of fundraising)
- 2016/17 - $1,100

Natalja Oksa is proposing to re-locate funds from St. Nicholas’ budget to Graduation as St.Nicholas committee was able to realize cost savings

Discussion:
- Proposing to budget more for next year
- Start Graduation planning early, in February, so that more fundraising could be done.
  - Parent guests responded to this that other fundraising ideas weren’t realized due to timing proposed to administration was being viewed as too early in the school year (September).
- This year popcorn sales were to cover cost of the Quebec trip, which is still being supplemented by the grad. parents.
5. **Financial reporting (Larysa K.)**
   There was detailed, line-by-line discussion of the financial report. In the worst case scenario, CSPC should have $3,000 surplus this year.

**VOTE**

**ASK (Stephanie S.):** if we have $3,000 surplus, does CSPC approve giving Graduation committee extra $500

**Motion:** Liijanna  
**Second:** Tanya  

“**Yes**” only 10

Can’t pass this motion as we need majority, which is 12 votes (22 members) to pass any motions/requests

Decision was made that due to low attendance in the meeting – only 13 voting members, to put this motion to vote to ALL members via e-mail. Stephanie will send out e-mail on May 16th.

**Stephanie sent out an e-mail to ALL CSPC members & this motion was passed.**

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Stephany’s e-mail from May 17th:
Early this morning I received the 12th vote of yes.
As a result, we will move forward with the following:

The "**ask:**"
Grade 8 parents are asking the CSPC for $500 to cover graduation related costs. They are short this amount and are looking for our support.

The result:
The CSPC will support $500 to be given to the grade 8’s from our surplus (leaving us with a $2500 surplus)

All dialogue and feedback on this issue was appreciated.
We recognize the inconsistency with CSPC funding for grade 8th graduation activity and will be addressing this topic to ensure we avoid this situation in the future.

The following will be tabled at the next meeting:
- determination of a "fair" budget allocation for grade 8 grad as well as grade 2
communion (allocation does not mean it HAS to be spent - it is just the max we will be providing to cover some of the costs of the event)  
- let’s talk about succession planning - we need a general "guide" on how both are rolled out (I say both because Mrs. Krytiuk is amazing at leading the charge for communion but she will retire one day and we need to have this captured somewhere - maybe it already is??)  
- 5 min update on monthly agenda from grade 8 parent representative on fundraising plan of action (for integration into our calendar to ensure we don’t have competing priorities) and more importantly, their progress towards their goals  
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6. Subcommittee Reports and Recommendations

**JCS Gymnasium (Marianna K., Oksana C., Cathy P.):**
- Following advise from Ms. Andruchak at April 17th CSPC meeting, delegate (Marianna K.) presented at the Board meeting, asking about the status of JCS gymnasium “where on the NEW priority list is JCS”. The Board will prepare report with revised gymnasium priority list due Fall of 2018.  
- Oksana C. has spoken with Yvan B., who contacted the Ministry on our behalf. Until JCS is BACK on the Board priority list for new gymnasiums, there’s nothing more that either Yvan B. or the Ministry could do.  
- Committee will be looking for Grants.

**By-Law review (Sonia):** Big work was done by Sonia & Anna P. to review current by-law used by CSPC and bring it in line with TCDSB’s by-law for CSPCs  
Changes to further discuss at the next CSPC meeting in June:  
- Add elected voting members: teacher, Ukrainian language teacher.  
- Use BCC in e-mail to all members  
- Number of CSPC members

**Grants (Sonia):**
PIC grant – Ms.Iwasykiw will apply to recover the cost of food during Art show, as this was parental engagement.  

PRO grant – Paul Davis ($435 left after paying Paul Davis)
If we want to apply for PRO grant for next year, need to do so by June 5th

“JCS CSPC Website” development (Olenka S.):
- One spot for parents to receive information from CSPC
- Improve communication between CSPC & parents
- Use of technology
- Recruitment of new CSPC members

“Hostpapa” is being considered
- Register domain (purchase)
- Site host
- Tool to develop the site
- Use Word Press

Costs:
WP Starter – perfect for basic blogs or website
$4.95/month
- Two websites
- Free domain registration
- 100GB of disk space
- Unlimited bandwidth
- 100 e-mail accounts
- All essential WP features

This is to be done during summer months
Olenka S. will be updating/managing the site

Motion: to spend PRO grant to cover the cost (need to find out if the total could be paid upfront, so that we get to use the PRO grant, and not monthly)
Motion: Natalja
Seconded: Larysa
“yes” – 13

Motion passed

Planter sale (Tanya S.):

As of May 2018, total raised $13,296.52

Class prize worked – winning class had 90% student participation
Recommendation for next year:
- continue with prize for top-selling class
-promotes teamwork
-encourages teachers to promote
-$500 for field trip of their choice

Liijanna: Survey update

Stephanie: CSPC Election committee: Natalie T. & Marta G.
Forward AGM minutes to Natalie & Marta

Teacher’s appreciation lunch. Ms.Iwasykiw will advise on a day that will work well for the staff

7. Announcement and Date. Time, Location of Next Meeting – June 26th at 7pm, School Library

8. Adjournment: 9:20 p.m.

Motion: Natalja
Seconded by: Liijanna