

**Minutes for the Community Information Meeting re Facilities Update  
Hosted by the Loretto Abbey Catholic School Advisory Council (CSAC)  
FINAL**

**Date: Monday, January 12, 2015**

**Attendance:**

CSAC	TCDSB Trustee	TCDSB Facilities Representation
M. Sofi Mondesir (Chair)	Maria Rizzo - Regrets	Corrado Maltese, Coordinator, Occupational Health & Safety
Lynn Lancefield (Vice-Chair)		Maia Puccetti, Superintendent, Facilities Services
Mary Giannantonio (Treasurer)		Morris Iafrate, Senior Coordinator, Renewal and exp Services Inc. Representative
Sister Sheila (Parish Designate)		Valerie Johnson – Pinchin Environmental
Anita Bartolini (Principal)		
Josie Pannoza (VP)		
Howard Cappadocia (T. Rep)		
Coreen Chisholm (Member)		
Carmelina Mazzilli (Member)		
Lucy Nati (Member)		
Fulvia Manarin (Member)		
Maureen Leon (Member)		
Andy MacCulloch (Member)		

Agenda	Discussion	Action
<b>Opening Prayer Welcome and Introductions</b>	<ul style="list-style-type: none"> <li>- Ms. Bartolini opened the meeting.</li> <li>- Opening prayer by Sister Sheila.</li> <li>- Introduction of attendees from school administration, CSAC, and TCDSB Facilities Representatives.</li> <li>- Regrets from Maria Rizzo, TCDSB School Trustee, John Shain, TCDSB Superintendent.</li> </ul>	
<b>Mould Update – Corrado Maltese</b>	<ul style="list-style-type: none"> <li>- Refer deck which provides update from meeting held November 21<sup>st</sup>.</li> <li>- Consultants' Environmental Reports have been posted on LAT website.</li> <li>- <b>Summary</b></li> <li>- Visual signs of mould have been localized, mainly on the 1<sup>st</sup> fl.(below grade basement).</li> <li>- Board has assembled a team of consultants to respond to any mould occurrences that may arise and will continue to monitor on-going, particularly during the spring thaw.</li> <li>- Board will be providing the Ministry of Labour a compliance plan to address water intrusion and any mould issues by Jan. 16, 2015.</li> <li>- Pinchin Environmental will be delivering mould awareness in-service to school staff.</li> <li>- As of Jan. 12, 2015, the following rooms remain closed:</li> <li>- Rm. 102 – Custodial Office</li> <li>- Rm. 103 – Storage Room</li> <li>- Rm. 106A – Computer Lab</li> <li>- Rm. 106D – Youth Worker Classroom</li> <li>- Rm. 106F – Youth Worker Office</li> <li>- Rm. 110 – Music Room</li> <li>- All classrooms are inspected monthly as part of Health &amp; Safety inspection; in line with American Protocol, considered state of the art adopted 1996/7; consider that mould is localized</li> </ul>	
<b>Pinchin Environmental</b>	<ul style="list-style-type: none"> <li>- March '14 - mould assessment re music room; considered minor and</li> </ul>	

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<b>Assessment – Valerie Johnson</b>	<ul style="list-style-type: none"> <li>localized.</li> <li>- April '14 – supervised the abatement.</li> <li>- Level 1 mould issue is not considered serious, comprising 10 sq ft. or less of mould; Level 2 mould issue is 10 sq. ft.+ which was discovered and abatement supervised by Pinchin; Level 3 mould issue is 100 ft.+ and was not found.</li> <li>- Music Room remains closed as a precaution, however effectively mould abatement was successful; porous material removed has not been reinstated because of on-going water penetration issues.</li> <li>- Any mould irrespective of type must be removed as per Health Canada; all mould types can create allergic reactions.</li> <li>- The long term affects of mould are still unknown and the topic of a research study as mould has not been a focus of Health Canada like asbestos for the last 20 yrs.</li> <li>- Parent (audience participant) - denoted that doctors' and nurses' report have stated that extensive exposure to mould can bring on asthmatic attacks in young lungs.</li> </ul>	
<b>Water Infiltration issues – Maia Puccetti / Morris Iafrate</b>	<ul style="list-style-type: none"> <li>- 2 stage approach to deal with root cause – short term fixes and long term plan</li> <li>- clear storm lines in the courtyard; contractor found some blockages and placed manholes; dealt with storm line near the cafeteria and secondary blockage near the music room; mapping/survey exercise is required to find out the location, condition and type of all piping in order to clear all pipes; no drawings available through the City.</li> <li>- Eaves troughs and down spouts are all connected to underground pipes/system; there is a need to divert this water away from the building.</li> <li>- Regrading of the courtyard required.</li> </ul>	
<b>Exterior / Interior Lighting</b>	<ul style="list-style-type: none"> <li>- All parking lot lighting repaired and some dark areas to be resolved.</li> <li>- Walk through of building completed – pot lights provide insufficient lighting on 3<sup>rd</sup> and 4<sup>th</sup> fl and require replacement; additionally office lighting to be addressed; lighting in both junior and senior cafeterias require replacement.</li> <li>- Report to be completed to get budget approved.</li> </ul>	
<b>School Security Update – Corrado Maltese</b>	<ul style="list-style-type: none"> <li>- Meeting held last week to brainstorm ideas.</li> <li>- Primary schools – usually all doors locked with buzzer system employed to provide access.</li> <li>- Secondary schools – don't have buzzer systems and access is more wide spread.</li> <li>- McGunity Gov't provided funds to complete primary level buzzer system.</li> <li>- Recommendations for secondary school access are welcome.</li> <li>- Piloting card reader system at one elementary (St. Gabriel's) and one secondary (Don Bosco) school.</li> </ul>	
<b>Heating/Cooling/Ventilation System</b>	<ul style="list-style-type: none"> <li>- Heating system being investigated.</li> <li>- Meeting held on Friday and recommendation to convert steam to hot water which is a material undertaking requiring a 3 yr phased approach.</li> <li>- Currently steam is #1 in energy consumption.</li> <li>- Requests for cooling centres also to be considered in engineer's report.</li> </ul>	
	<ul style="list-style-type: none"> <li>- Due to the complexity of building repair and refurbishment, recommendation that CSAC formalize a sub-committee / building group with technical expertise from the parent community.</li> <li>- Requests for proposal (RFP's) to make building improvements to be issued by the Board in the next couple of weeks.</li> <li>- School designated as an historical site which adds to the complexity and requires consultants with expertise in historical site restoration.</li> </ul>	

Agenda	Discussion	Action
Adjournment	- Closing prayer by Sr. Sheila.	

Meeting adjourned: 8:45 p.m.

Next meeting:TBD

Submitted by: Lynn Lancefield (CSAC Vice-Chair)

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