



Mary Ward Catholic Secondary School  
Parent Council (CSPC)

Inaugural (First) Meeting Minutes  
2020-2021 #2



Tuesday September 29, 2020 ~ via: ZOOM ~ 7:55 p.m.

Meeting Time and Location	7:55 p.m. to 9:03 p.m. Library
Principal	Andrea Magee
Secretary	
New Parent Members	New Parent Members:
Staff Members	Teaching Rep: None present Non-Teaching Rep: None present
Administration (non-voting)	Andrea Magee (Principal), Tawnee Dulce (Vice Principal), Natalia Sosniak (Vice Principal)
Parent Community, Guests and Others	
<b>AGENDA ITEMS</b>	<b>DISCUSSION AND DECISIONS</b>
1. Welcome, Call to Order, Declaration of Quorum and Prayer	1.1 The Principal welcomed everyone and called the meeting to order at 7:55 p.m. and quorum was confirmed in accordance with the MW Parent Council Constitution, the meeting was duly convened and legally constituted.
2. Adoption of Proposed Agenda	2.1 The Principal presented the proposed agenda for adoption and approval. Moved: Gia Jamisola    Seconded: Phil Lameira    Carried
3. Student Council (SAC) Report	3.1 No SAC update was available.
4. Election of Executive Officers of the new School Council	The following are Executive of the Council with nomination notes.  1. <u>Chair</u> : <b>Dan Candido</b> Nominated: Dan Candido    Second: Phil Lameira  2. <u>Vice Chair</u> : <b>Phil Lameira</b> Nominated: Dan Candido    Second: no objections  3. <u>Secretary</u> : <b>Gia Jamisola</b> Nominated: Phil Lameira    Second: Dan Candido  4. <u>Treasurer</u> : <b>Kiet Fung</b> Nominated: Kiet Fung    Second: no objections  Election declared as approved:
5. Selection of Other Appointments	5.1 The following is a summary of the appointments. The nominations were accepted. There were no objections raised. Appointments declared as approved:  Safe Schools Representatives: Rowena Duke and Liezl Arbo

	<p>Parish Liaison:</p> <p>OAPCE Rep: Chair (Dan Candido) to assume this position by default until a volunteer comes forward</p>
6. Review, approval & adoption of Minutes of Last Meeting	6.1 The minutes form the last meeting was reviewed, approved and adopted
7. Principal's Report	7.1 The Principal provided the following information: <ul style="list-style-type: none"> <li>- Refunds for Camp Robin Hood will be given to parents after the Thanksgiving long-weekend</li> </ul>
8. Treasurer's Report	<p>8.1 The Bank Reconciliation and Detailed Financial Reports were presented by the Treasurer for review and approval.</p> <p><b><u>Bank Reconciliation Report Summary dated: September 28, 2020</u></b>  Balance as of September 20, 2020: <b>\$2,719.15</b></p> <p>Outstanding Deposits: <b>\$0.00</b></p> <p>Outstanding Cheques: <b>\$0.00</b></p> <p>Closing Balance: <b>\$2,719.15</b></p> <p><b><u>Motion: Approval of the Bank Reconciliation Report for September 28, 2020</u></b></p> <p>Moved: Phil Lameira      Seconded: Gia Jamisola      Carried</p>
9. OAPCE, Parish Liaison and SAST Reps' Reports	9.1 Meeting on Oct. 2 – Ian Chin will forward information
10. Chair's Report	10.1 Not much to report given that this is a new school year
11. Old Business	11.1 Green Initiatives Program to be dropped Moved: Sandra Guzman      Seconded: R. Serrano
12. New Business	12.1 Nothing to add
13. Date of Next Meetings	13.1 Found in Parent Calendar; next meeting Tuesday, October 27 @ 7:00 p.m.
14. Adjournment of Inaugural Meeting	14.1 Meeting adjourned @ 9:18 p.m.