



Mary Ward Catholic Secondary School
Parent Council (CSPC)

Meeting Minutes
2018-2019 #2



Tuesday, October 23, 2018 ~ School Library ~ 7:08 p.m.

Meeting 5	7:08 p.m. to 9:03 p.m. School Library
Chair	Ian Chin
Secretary	Andrea Szabo
Parent & Community Members Present	<p><u>Parent Members:</u> Ian Chin (Chair), Andrea Szabo (Secretary), Mary Araujo (Vice Treasurer), Melanie Stoll, Karen Smith, Kiet Tu To Fung</p> <p><u>Community Reps:</u> Brenda Agoncillo, Semone Tsolakidis, Maria Yvette Benavidez</p> <p><u>Community Rep & Parish Liaison:</u> Dennis Hastings</p> <p><u>Regrets:</u> Karen Strowbridge, Delba Lewis-Noronha, Joanne Kischuk, Kathleen Wong</p> <p><u>Absent:</u> Roslyn D’Souza, Ana Amariei, Lloyd Antao, Marla Tanuan, Judit Bokor, Cheryl San Juan</p>
Staff Members	None attended
Administration (non-voting)	Andrea Magee (Principal)
Guests and Others	Stacey King (Parent), Patrick Monize (Parent), Gail Wilson (Parent)
AGENDA ITEMS	DISCUSSION AND DECISIONS
1. Welcome, Call to Order, Declaration of Quorum and Prayer	<p>1.1 The Chair welcomed everyone and called the meeting to order at 7:08 p.m. and quorum was confirmed in accordance with the MW Parent Council Constitution, the meeting was duly convened and legally constituted.</p> <p>1.2 Andrea Magee lead the opening prayer</p>
2. Adoption of Proposed Meeting Agenda	<p>Agenda was presented for review and approval: MOVED THAT the proposed Agenda be adopted Moved/Approved: Karen Smith Second: Kiet Tu To Fung Carried</p>
3. Review, Approval of Minutes of Prior Meeting	<p>3.1 MOVED THAT minutes of prior meeting dated May 23, 2018 be approved Moved/Approved: Karen Smith Second: Brenda Agoncillo</p> <p>3.2 MOVED THAT minutes of inaugural meeting dated Sept.18, 2018 be adopted Moved: Brenda Agoncillo Second: Melanie Stoll (Approved)</p> <p>3.3 MOVED THAT minutes of first meeting dated Sept. 18, 2018 be adopted Moved: Melanie Stoll Second: Andrea Szabo (Carried) Minutes approved and adopted without changes.</p>
4. Student Council (SAC) Report	<p>Lola Bolarinwa was present to represent the SAC</p> <ul style="list-style-type: none"> SAC planning activities for Halloween. Admission \$2 to attend movie & will be selling snacks. Will have 10 staff members to help. Each TA will be doing pumpkin carving. Will also have contest for best costume. November SAC dance proceeds suggested to go to global warming cause/charity. Upcoming SAC dance, need dj & security team (total \$650); cost of dance being considered as \$5
5. Principals’ Report	<p>Staffing: Last meeting, there were still 3 LTO positions to fill. As of October 1st, we are now fully staffed:</p>

Drama for Mr. L. Dalton Mr. Joseph Tuccitto LTO for full year.
Math for Ms. M. Albert Mr. Ajay Da Costa LTO for full year
Sp. Ed & Math for Ms. A. Davies Ms. Dayana Uthayakumar LTO for full year

Permanent OPEN Positions now filled:

English OPEN Mr. Jason Sahlani
Science OPEN Mr. Joshua Buck

Admin team update: Ms. Louise Brighton (Retired VP) will be joining us until the end of January 2019. Ms. Violet Keenan (Retired VP and former VP at Mary Ward) is joining us for 3 weeks from Monday October 15th until Monday November 5th, while Ms. Brighton is away. In all reality, we will not have a permanent VP assigned to us until the placements are made in June 2019. In all likelihood, we will appoint an acting VP from within the Mary Ward teaching staff in February until the end of June 2019. That will trigger another LTO position which we will fill at the end of January 2019.

Excursions: We continue to have a number of trips out each day. Our SDL model facilitates experiential learning for both students and teachers. Trips have included Sandbanks camping, Niagara Falls, Spadina House, TIFF, ROM, Places of Worship, Woodland Trails, Yorkdale, Eaton Centre, Stratford, Scarborough Town Centre, Queen Street, Kensington Market, etc.... We have a trip that left yesterday to New York City with Visual Arts, Com-Tech, Video and Photography Department. Our Canadian & World Studies Department is taking grade 10 students to Ottawa through their History class to witness the Remembrance Day ceremonies and activities that will be taking place this year.

We had a very successful grade 9 sleep over and Camp Robin Hood day. New friendships were made and Mother Nature cooperated fully for our event.

Our student-athletes are particularly busy these days. So far this year our golf, tennis, girls' field hockey, jr. boys' soccer, jr and Sr varsity boys' and girls' rugby, varsity girls' basketball, grade 9 girls' flag football tournament, sr. boys' volleyball, and our x-c teams have been practicing and competing. There is a great deal going on in our gyms and out on the fields.

We had a wonderful opening school liturgy with Fr. Mike Lehman presiding. It was a beautiful day outside and our students were particularly well-behaved and attentive. Our liturgies are opportunities to build community for Catholic students as well as those who do not practice Catholicism. All students are expected to attend school on liturgy days. We appreciate your support in this effort.

On Friday Oct. 5th we had a wonderful Staff Faith Day at St. Bonaventure Church. We began the day celebrating Mass with the St. Bonaventure community. The balance of our day was spent at St. Bonaventure's hall discussing our faith, getting to know our newest community members and hearing from the Guest speaker.

On Wed. Oct. 3rd we held our annual Open House for prospective grade 8 students and their families. We had very large numbers attend our presentations this year. There was excellent support from our staff and student volunteers. We received very positive feedback from the many visitors.

	<p>Our NBE3U students attended an eye-opening trip to Manitoulin Island where they attended the Wikwemikong Tourism Cultural Centre. This trip was organized through the First Nations M I funding from the Ministry of Education which enabled our students to learn about the history, culture, stories, beliefs of the Manitoulin Island Indigenous peoples. This trip is an enhancement to the Native Studies literature that is studied in their NBE3U course. Both staff and students praised the activities and found the trip to be very educational.</p> <p>Congratulations to all students who received awards last night at our annual Academic Awards evening. We had many recipients and are extremely proud of all our students.</p> <p>Finally, this Friday Oct. 26th is our first PLC (Professional Learning Community) morning for teachers. This important PLC time allows teachers to work collaboratively on professional development within departments and between departments to support the essential learning school goals. Friday will be a late start for students and classes will commence at 10 a.m.</p> <p>As a reminder, Mary Ward Google calendar, sports games, various community activities, Parent Council information, etc. is always available on the Mary Ward portal site. Mary Ward CSAC Constitution is available on Mary Ward portal. Please take a look at the Mary Ward site.</p> <p>http://www.tcdsb.org/schools/maryward/ForParents/CSAC/Pages/default.aspx</p>
6. Treasurer's Report	<p>Treasurer's Report was presented by Ian. End of School Year Financial Report leaves \$15.43 in account. Submitted to Board with no questions.</p> <p>PIC Grant Reimbursement of \$500 deposited, leaving balance of \$501.03</p> <p>MOVED THAT Treasurer's Report be Accepted: Moved: Brenda Agoncillo Second: Mary Araujo</p>
7. OAPCE and Parish Liaison	<p>OAPCE Rep: Ian Chin</p> <ul style="list-style-type: none"> • Ian attended October 10 meet & greet event @ OAPCE. Reported that not much business was conducted at that time. • OAPCE meeting dates: Nov. 6 – Awards, Nov. 24 – Summit & General Meeting, Dec. 3 – Official Mtg. • Mike Del Grande seeking re-election as Trustee. • 2018-2019 PRO Grant funding on hold. <p>Parish Liaison Update: Dennis</p> <ul style="list-style-type: none"> • Initial meeting with Pastor still to be arranged. <p>Safe Schools Update: Joanne and Karen</p> <ul style="list-style-type: none"> • Both parent reps were not able to attend meeting therefore no update available; check to see if Kathleen Wong can provide update
8. Chair's Report Presented by Ian Chin	<p>8.1 Summary on Open House event</p> <ul style="list-style-type: none"> • Parent Council table was set up with refreshments at Open House, with Melanie, Karen & Ian manning table. Event was well attended. <p>8.2 Summary of CSPC & Administration Welcome and Orientation:</p> <ul style="list-style-type: none"> • Update on 3 year Pastoral Plan • Upcoming workshops for Chair, Treasurer and Secretary • CSPC documents availability – 4 years • Overriding theme is transparency on CSPC business • Request to lobby politicians and Trustee on catholic education – Grant funding, etc <p>8.3 Information regarding impact on TCDSB Trustee Electoral Boundaries due to Ontario Government changes</p>

	<p>8.4 Available PIC Grant from previous years.</p> <p>8.5 Request for Student Volunteers: Philippines www.catholicstudentleadership.com</p>
9. Old Business	<p>9.1 Parking lot lighting – lights have been repaired</p> <p>9.2 TCDSB’s offer to have a resource teacher provide a presentation of STEM</p> <ul style="list-style-type: none"> • Andrea to contact TCDSB to arrange
10.	<p>10. New Business</p> <p>10.1. Student agenda improvements</p> <ul style="list-style-type: none"> • Andrea S. requested input into improvements to next year’s agenda. Andrea M. to discuss with team that develop the agenda. <p>10.2. TCDSB’s: CSPC- Respectful Workplace Guideline and Video Review</p> <ul style="list-style-type: none"> • Ian indicated that this video was recommended to be presented to Council by the Principal. Andrea M. to review. <p>10.3. Consultation: Education in Ontario</p> <ul style="list-style-type: none"> • Andrea S. and Karen indicated that a password is required to submit the survey. Ian to review and provide. <p>10.4. Seeking Parent Representatives to TCDSB Mental health Advisory Council</p> <ul style="list-style-type: none"> • Melanie volunteered to join this group. Ian to arrange. <p>10.5. Decision on approach to access available PIC Grant from previous years</p> <ul style="list-style-type: none"> • Motion to recover PIC funds from previous year before year end submission. <p>Moved: Semone Tsolakidis Seconded: Maria Benavidez (Carried)</p> <p>10.6. Decision on 2018-2109 PRO Grant application</p> <ul style="list-style-type: none"> • Ian tabled a motion to discontinue work on PRO Grant initiative until the funds are approved. <p>Moved: Mary Araujo Seconded: Karen Smith (Carried)</p> <p>10.7. Revision to CSPC Constitution and Bylaws</p> <ul style="list-style-type: none"> • Ian tabled a motion to update the Constitution and ByLaws <p>Moved: Mary Araujo Seconded: Karen Smith (Carried)</p>
11. Date of Next Meetings	<ul style="list-style-type: none"> • Tuesday November 20, 2018 • Tuesday January 22, 2019 • Tuesday February 19, 2019 – Final Fifty • Tuesday March 19, 2019 • Tuesday April 23, 2019 • Tuesday May 21, 2019 • Tuesday June 11, 2019
12. Adjournment	<p>MOVED THAT the meeting stand adjourned</p> <p>Moved: Kiet Tu To Fung Second: Melanie Stoll (Carried)</p> <p>The Chair declared the meeting adjourned at 9:03 p.m.</p>