



Mary Ward Catholic Secondary School
Parent Council (CSPC)

Meeting Minutes
2018-2019 #3

Tuesday, November 20, 2018 ~ School Library ~ 7:08 p.m.



Chair	Ian Chin
Secretary	Ian Chin (Interim)
Parent & Community Members Present	<p><u>Parent Members:</u> Mary Araujo (Assistant Treasurer), Ian Chin (Chair), Roslyn D'Souza (Assistant Secretary), Andrea Szabo (Secretary), Delba Lewis-Noronha (Treasurer), Karen Strowbridge (Vice Chair), Lloyd Antao, Karen Smith (Safe Schools Rep), Melanie Stoll</p> <p><u>Community Reps:</u> Brenda Agoncillo, Cheryl San Juan</p> <p><u>Regrets:</u> Maria Yvette Benavidez, Dennis Hastings (Parish Liaison Rep), Joanne Kischuk (Safe Schools Rep), Semone Tsolakidis, Kathleen Wong</p> <p><u>Absent:</u> Ana Amariei, Judit Bokor, Marla Tanuan, Kiet Tu To Fung</p>
Staff Members	None attended
Administration (non-voting)	Andrea Magee (Principal)
Guests and Others	None
AGENDA ITEMS	DISCUSSION AND DECISIONS
1. Welcome, Call to Order, Declaration of Quorum and Prayer	<p>1.1 The Chair welcomed everyone and called the meeting to order at 7:08 p.m. and quorum was confirmed in accordance with the MW Parent Council Constitution, the meeting was duly convened and legally constituted.</p> <p>1.2 Andrea Magee lead the opening prayer</p>
2. Adoption of Proposed Meeting Agenda	<p>Agenda was presented for review and approval: MOTION: The proposed Agenda be adopted</p> <p>Moved/Approved: Delba Lewis-Noronha Second: Melanie Stoll (Carried)</p>
3. Review, Approval of Minutes of Prior Meeting	<p>3.1 MOVED THAT minutes of prior meeting dated October 18, 2018 be approved Moved/Approved: Karen Smith Second: Cheryl San Juan (Carried)</p> <p>Minutes approved and adopted without changes.</p>
Student Council (SAC) Report	<ul style="list-style-type: none"> This item was not tabled for the meeting
Principals' Report	<ul style="list-style-type: none"> This item was not tabled for the meeting
4. Treasurer's Report	<p>Ian Chin presented the Bank Reconciliation Report for the period ending October 21, 2018 and the Detailed Financial Transaction Report dated October 23, 2018</p> <p>Balances: Scotiabank: \$501.03 / PIC Account: \$1095.92 / CSPC's TCDSB Account: \$609</p> <p>MOTION: Treasurer's Report be Accepted: Moved: Karen Smith Second: Karen Strowbridge (Carried)</p>
OAPCE, Parish Liaison and Safe	<ul style="list-style-type: none"> This item was not tabled for the meeting

Schools Reps	
Chair's Report	<ul style="list-style-type: none"> This item was not tabled for the meeting
Old Business	<ul style="list-style-type: none"> This item was not tabled for the meeting
5. New Business:	<p>Approval of "Questions a Parent Should Ask" card</p> <p>Motion: Approval of "Questions a Parent Should Ask" card</p> <p>Moved: Ian Chin Second: Karen Strowbridge (Carried)</p>
6. Club Funding Overview	<p>Ian Chin provided an overview of the club funding process as follows:</p> <p>6.1. Timing (5 minutes to present – 2 minutes for Q&A)</p> <p>6.2. Use of rubric to perform in-presentation scoring</p> <p>6.3. Funding deliberations (1 minute per application)</p> <p>6.4. No votes to be registered for a funding application if a Conflict of Interest exists</p>
7. Club Presentations	<p>Presentations were given by 13 clubs.</p> <p>The club application for the Safe Schools Action Team was not discussed as it was decided that this was more appropriately funded via the school's budget. (Info Only)</p>
8. Club Funding	<p>The following club funding was approved following presentations for each group:</p> <ul style="list-style-type: none"> Adreanlyn \$200.00 Athletic Council \$0.00 Coding Club \$350.00 DECA Ontario \$300.00 Free The Children \$200.00 Green Quest \$200.00 H.I.I.T. \$200.00 MEDD Students \$600.00 Model Club \$0.00 Robotics \$600.00 Student Activity Council \$550.00 Student Emergency Response Team \$0.00 What Would Jesus Do \$550.00 <p>Clubs that were not allocated funding were determined to be more appropriately resourced through the school's budget.</p> <p>Total Funds Approved \$3,750.00 (Info Only)</p>
9. Date of Next Meetings	<ul style="list-style-type: none"> Tuesday January 22, 2019 Tuesday February 19, 2019 – Final Fifty Tuesday March 19, 2019 Tuesday April 23, 2019 Tuesday May 21, 2019 Tuesday June 11, 2019
10. Adjournment	<p>MOTION: Meeting to be adjourned</p> <p>Moved: Mary Araujo Second: Roslyn D'Souza (Carried)</p> <p>The Chair declared the meeting adjourned at 9:35 p.m.</p>