



Mary Ward Catholic Secondary School
Parent Council (CSPC)

Meeting Minutes
2018-2019 #4



Tuesday January 22, 2019 ~ School Library ~ 7:08 p.m.

Meeting 5	8:05 p.m. to 9:03 p.m. School Library
Chair	Ian Chin
Secretary	Karen Strowbridge
Parent & Community Members Present	<u>Parent Members:</u> Ian Chin (Chair), Karen Strowbridge (Vice Chair), Andrea Szabo (Secretary), Delba Lewis Noronha (Treasurer), Mary Araujo (Vice Treasurer), Melanie Stoll, Kiet Tu To Fung <u>Community Reps:</u> Joanne K, Judit Bokor,
Staff Members	Matt Bullock, Kathy Bozek
Administration (non-voting)	Andrea Magee (Principal)
Guests and Others	
AGENDA ITEMS	DISCUSSION AND DECISIONS
1. Welcome, Call to Order, Declaration of Quorum and Prayer	1.1 The Chair welcomed everyone and called the meeting to order at 8:05 p.m. and quorum was confirmed in accordance with the MW Parent Council Constitution, the meeting was duly convened and legally constituted. 1.2 Andrea Magee lead the opening prayer
2. Adoption of Proposed Meeting Agenda	Agenda was presented for review and approval: MOVED THAT the proposed Agenda be adopted Moved/Approved: Karen Strowbridge Second: Melanie Stoll Carried
3. Review, Approval of Minutes of Prior Meeting	November 20, 2018 minutes presented One changed noted on the Attendance, Ian to correct Moved/Approved: Mary Araujo Second: Delba Lewis-Noronha Carried
4. Student Council (SAC) Report	No SAC representative present
5. Teacher Presentations	Presentations were made by Mr. Bullock from the Math department and Ms. Bozek from the Science department regarding the activities going on in each department.
6. Principal's Report	6.1 We have had a number of events and activities since our last Parent Council meeting on Tuesday November 20 th . As a reminder, we did not have a December 2018 meeting. 6.2 We have created a staff EpIC committee to examine issues of equity, culture, diversity and inclusivity. The committee has had several meetings and recently presented at our most recent Professional Learning Community (PLC) morning. The information presented to staff was very well received. Staff are now going back to their various departments to continue to unpack the presented material and to view their curriculum with an eye to making some changes. We look forward to further work in this area. It is one of our school goals this year. 6.3 We are very proud of our students (and their families) and the response we received for our annual Advent service projects. All projects were generously supported. We receive many thank you notes from the various recipients. Thank you parents/guardians, for your support.

	<p>6.4 Ms. Louise Brighton has been working with us as Vice Principal since school began. Ms. Brighton’s time is coming to an end here at the end of January. We have conducted interviews and will appoint an acting Vice Principal from within our community of teachers starting Monday February 4th until the end of the school year.</p> <p>6.5 In January 2019 we celebrated Health Action week whereby students present announcements (PSA’s) and various health-related activities were held at lunch throughout the week. We are grateful for the important work this group does to raise awareness of the importance of health for students and staff.</p> <p>6.6 Our grade 12 students recently reached a milestone here at Mary Ward. The “due date” for the school to submit their first set of college/university marks was last Friday January 18th. We wish our potential graduates all the best. Their next ‘deadline’ is in April.</p> <p>6.7 We celebrate Wednesday January 23rd as Mary Ward’s 434rd birthday. We will mark the day with a TA birthday cake making/decorating/judging and eating event! Happy birthday to our foundress.</p> <p>6.8 The Business Department would like to move forward with their desire to pursue a Business SHSM (Specialist High Skills Major) initiative at Mary Ward. We have an incredibly busy Business program and one of the extra-curricular activities, DECA (Business competitions) would work very nicely in their SHSM program. The ability to offer additional contextual activities and training AND receive funding to support that training, would be extremely valuable. We have already approached our Superintendent as well as Trustee Del Grande with this proposal.</p> <p>6.9 School Cash Online is coming now. Please be sure to sign up. We will be doing course selection 2019-20 using School Cash Online.</p> <p>6.10 Please speak to your children regarding My Blueprint and looking into course selection options for 2019-20. Please do not wait until the last minute.</p>
7. Treasurer’s Report	<p>Proposed Budget was presented by Ian.</p> <p>Moved: Karen Strowbridge Second: Kiet Tu To Fung Carried</p>
8. OAPCE and Parish Liaison	<p>OAPCE Conference to be held April 4, 2019. Registration fee required. Next meeting January 29, 2019.</p>
9. Chair’s Report	<p>9.1 Chair’s report held over until next meeting due to lack of time.</p>
10. Old Business	<p>10.1 Student agenda improvements – table for next meeting 10.2 Ian working on PIC grant money from previous years 10.3 PRO Grant approved for this year - Need to decide on spending</p>
11. New Business	<p>11.1 Business SHSM proposal 11.2 New uniform jacket – will look for something for next year. 11.3 Forming of a PRO Grant sub-committee 11.4 Constitution by-Law sub committee to be formed</p>
12. Date of Next Meetings	<ul style="list-style-type: none"> • Thursday February 28, 2019 • Tuesday March 19, 2019 • Tuesday April 23, 2019 • Tuesday May 21, 2019 • Tuesday June 11, 2019
13. Adjournment	<p>MOVED THAT the meeting stand adjourned Moved: Karen Strowbridge Second: Mary Araujo Carried The Chair declared the meeting adjourned at 9:15 p.m.</p>