



**MOTHER CABRINI
CATHOLIC SCHOOL PARENT COUNCIL
MEETING MINUTES**



Date of Council Meeting Minutes (mm/dd/yy): 12/05/18
Time of Meeting: 5:30 PM

Location of Meeting:
 Mother Cabrini Catholic School, 720 Renforth Drive, Etobicoke ON M9C2N9, Staff Room

Council Members: Nicole Arsenault, Cori Stadler, Laura Cannone, Gina Ricci, Christina Forsyth, Sherryann Ambrose, Teacher Representative, Jackie Biase, Katrina Delmas, Lisa Fernandes, Mike Gentile, Catherine Lapadula, Bobby Miller, Laureen Santos, Lisamarie Stefanutti

Next Meeting:

| | | |
|--------------------------|-------------------------|--------------------------------|
| Date: 01/09/19 | Time: 5:30 PM | Location: Staff Room |
|--------------------------|-------------------------|--------------------------------|

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MINUTES ARE DRAFT UNTIL CONFIRMED BY VOTE OF THE ASSEMBLY



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II. MEETING MEMBERS

PRESENT:

Executive

Cori Stadler, Co-Chair
Laura Cannone, Co-Chair
Gina Ricci, Treasurer

Members at Large

Nicole Arsenault
Katrina Delmas
Lisa Fernandes

Non-Voting Staff

Sherryann Ambrose, Principal

Voting Staff

Giovanni Amadei,
Teacher Representative

REGRETS:

Jackie Biase; Christina Forsyth; Mike Gentile; Catherine Lapadula; Bobby Miller; Laureen Santos; Lisamarie Stefanutti

GUESTS PRESENT:

Sean Persaud; Ivona Wosjzel; Laura Cook; Natasha Guiab

III. PROCEEDINGS

| AGENDA ITEM | DISCUSSION & DECISIONS |
|---|--|
| 1.0 Opening Welcome and Prayer | <p>Co-Chair Cori Stadler welcomed everyone, and the meeting was called to order at 5:40 PM.</p> <p>Principal Sherryann Ambrose led the opening prayer.</p> |
| 2.0 Adoption of Proposed Agenda | <p>After those present had an opportunity to review the proposed agenda, and a call for additions and changes was made, the following motion was proposed:</p> <p>Motion: It was moved that the proposed Agenda for the Meeting of Tuesday, December 4, 2018, including additions and changes, be formally adopted as the Meeting Agenda.</p> <p>Carried</p> |
| 3.0 Review, Approval & Confirmation of Prior CSPC Meetings | <p>The Minutes of the Meetings of Wednesday, November 7, 2018 were distributed.</p> <p>Treasurer Gina Ricci noted an additional correction to the treasurer balance from \$11,410.87 to \$24,712.75. After those present had an opportunity to review the Minutes, the following motion was proposed:</p> <p>Motion: It was moved that the Minutes of the Meeting of Wednesday, November 7, 2018, with corrections and changes, be formally approved and confirmed as the official record of proceedings.</p> <p>Carried</p> |

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4.0 Principal's Report

Principal Sherryann Ambrose reported.

4.1 Important Dates:

Dec. 03 – 20: St. Vincent De Paul Christmas Hamper Drive.

Dec. 20, 2018: Advent Mass at Nativity of Our Lord Parish.

Dec. 21, 2018: PJ & Cookie/Juice Day; students pay \$1 for dress down and \$1 each for optional cookie and/or juice.

4.2 Event Scheduling:

Note that the Martial Arts Program takes place on Thursday evenings, so please avoid scheduling events for this day of the week. Additionally, early access to the Church Hall is unavailable for the Advent Mass Dinner on December 20; access will be given at 3:00 PM.

4.3 School Fundraising Efforts:

The school collected \$502.95 in donations for Remembrance Day. The Loonies for Life Program, which builds homes for homeless Veterans, cost \$300 for the Presenter; \$150 was donated to Veterans; and \$52.95 was donated to the Poppy Fund. The school raised \$336 for the Terry Fox Foundation.

4.4 Curriculum Highlight:

Two resources were handed out for parents to look through.

4.5 School Effectiveness Framework:

Focus is on assessment and looking at a variety of relevant and meaningful data.

5.0 Treasurer's Report

Treasurer Gina Ricci reported.

The Treasurer's Report was distributed (Appendix A). One family has 1 outstanding case of chocolate covered almonds; multiple attempts have been made to contact them with no success. The World's Finest Chocolate Fundraiser raised a final grand total of \$8,892.14.

6.0 OAPCE Report

Co-Chair Cori Stadler reported.

There is a Parent Survey to be filled out at <https://www.ontario.ca/page/for-the-parents>, which closes on December 15, 2018. The Ministry of Education is asking for comment and concerns about the Ontario Curriculum.

7.0 Parish Report

Nicole Arsenault reported.

The EDGE program runs every 1st, 3rd, and 5th Friday of the month for children in Grades 6 – 8 at Mother Cabrini and Nativity Catholic Schools from 7:00 – 9:00 PM.

A Life Team Program runs every 2nd and 4th Friday for high school students.

The Supper Saints Program invites anyone in the Parrish Community to provide a meal for the kids (main dish, veggie and dessert).

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8.0 Music Proposal

Teacher Representative Giovanni Amadei reported.

Six instruments need to be repaired, including 2 flutes, 2 clarinets and 3 trumpets at a total cost \$550. Last year’s music repairs totaled \$431.99 (May 5, 2018).

The Music Program Budget totals \$1,960 (currently \$590 remains) and is broken down as follows:

- \$350 (from the Board)
- \$110 for Vocal Music (from the Board)
- \$500 (from the Superintendent)
- \$500 (from the CSPC)
- \$500 (from the Block Budget Office)

Giovanni Amadei will write a proposal to purchase new instruments for the Music Program. One of the fundraisers will be designated solely for the purchase of new musical instruments/workbooks.

The Music Program could benefit from the purchase of a Smart TV so that music can be played while students enter the Music Room. This helps with the transition and keeps students more engaged in music.

Council suggested that a note go home to ask parents to purchase a recorder for their own child.

9.0 Multicultural Night Committee Chair / Date Selection

Council discussed that Multicultural Night will take place on Friday, February 1, 2019. The CSPC will provide juice and coffee.

10.0 Unfinished Business From Minutes of Prior Meetings

10.1 Communication Plan: Item deferred.

10.2 Christmas Market Update: Treasurer Gina Ricci reported.

Fifteen vendors have prepaid (\$60 per vendor) which has been deposited into the CSPC account. The following vendors donated supplies: McDonalds (coffee, will be complementary for market attendees); Cineplex Odeon (popcorn, sold at \$1/bag); Gigi Bakes (hot cider, sold at \$1/cup). Additionally, poinsettias will be sold at \$6 each or \$10 for 2; raffle tickets will be sold at \$1 for 3, \$10 for 4, and \$15 for 6. Vendor donated door prizes will be given at random and swag bags for the first 25 guests.

10.3 Astronomy in Action Update:

This STEM Programming has been scheduled for January 24 – 25, 2019.

10.4 Advent Mass Dinner Update: Treasurer Gina Ricci reported.

Dinner will be catered by On the Move Catering & Events. Order forms will go home this week.

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10.5 Movie and Paint Night Date Discussion / Decision:

Movie Night will be held on March 1, 2019 (not January 17, 2019 as previously scheduled). It was proposed to host the event at the Church Hall; Principal Sherryann Ambrose will ask Father Michael Machacek if the Church Hall is available.

Paint Night will be held on April 26, 2019; further details are to be determined at a later time.

10.6 Fun Fair Committee Discussion / Date Selection:

Fun Fair will be held on June 6, 2019; further details are to be determined at a later time.

10.7 Water Fountain Update: Principal Sherryann Ambrose reported.

Currently our school is on the waitlist for a schedule to be created for the installation.

10.8 Team Uniform Update: Lisa Fernandes reported.

Dri-Fit shirts will be ordered in various sizes. We estimated approximately 80 red coloured shirts to be ordered with the MCCS Logo on the front and a number on the back in white. The CSPC will pay for the shirts using money from one of the fundraisers. Shirts are \$14.63 per shirt (including taxes) x 80 shirts = \$1170.40 total. Council wondered whether to order shirts for the Teachers/Coaching Staff as well. Lisa Fernandes will get information about turnaround time and the deposit amount required.

UPDATE 12/12/2018: Lisa Fernandes updated the council via email to indicate the turnaround time for orders is 2 weeks. If 90 shirts are ordered the cost will be \$1,316.70. Full payment is made upon delivery. Lisa Fernandes will follow up to determine if there are delivery charges. The following motion was proposed:

Motion: It was moved that up to 90 red Dri-Fit shirts for students and team coaches be ordered (budget \$1,500 to be funded using the Christmas Market profits) as soon as possible to be shared by the school teams.

Carried

Some council members requested that the number of shirts required be confirmed with school staff coaching the teams and updated to council. Lisa Fernandes will follow up with team coaches (Mrs. Goslin and Mrs. Madeira) to obtain the confirmation and report back.

11.0 Matters Arising During the Current Meeting

10.1 Portable Air Conditioner Proposal Update:

Principal Sherryann Ambrose will connect with people from the School Board and will copy School Custodian Mr. Dupont and the School Quality Systems (SQS) Department at the Board.

10.2 BINGO Night Update:

BINGO Night will be held on March 29, 2019 (not April 5, 2019 as previously scheduled). Principal Sherryann Ambrose will inquire whether the Church Hall is

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| | <p>available for the event.</p> <p style="text-align: center;">11.3 <u>Smartboard Inquiry:</u> Guest Natasha Guiab reported.</p> <p>Natasha Guiab indicated that smartboards are available in each classroom at the school where she teaches (Peel School Board) and inquired why Mother Cabrini does not have them in all classrooms. Council indicated that Mother Cabrini teaching staff was consulted last school year regarding the need for smartboard technology at our school. Teaching staff confirmed that this technology was not a priority need for our school (Meeting #8, 05/02/2018, Item 10.0). Our school currently has 1 smartboard available. Mrs. Pacheco goes to a workshop on Wednesday and brings technology information back to faculty. Principal Sherryann Ambrose will follow up with the CSPC Co-Chairs.</p> |
| 12.0 Items Deferred to Future Meetings | <p>The following items have been deferred from the current meeting agenda: Communication Plan.</p> |
| 13.0 Date, Time & Location of Next Meetings | <p>The formal meetings remaining to be held in the 2018 – 2019 school year are:</p> <p>Meeting #5 January 9, 2018 (NB. Second Wednesday)</p> <p>Meeting #6 February 6, 2019</p> <p>Meeting #7 March 6, 2019</p> <p>Meeting #8 April 3, 2019</p> <p>Meeting #9 May 1, 2019</p> <p>Meeting #10 June 12, 2018 (NB. Second Wednesday)</p> <p>All meetings to be held at: Mother Cabrini Catholic School, 720 Renforth Drive, Etobicoke ON M9C2N9, Staff Room</p> |
| 14.0 Adjournment | <p>Motion: It was moved that the meeting stand adjourned. Carried</p> <p>Co-Chair Cori Stadler declared the meeting adjourned at ~7:45 PM.</p> |

IV. ASSESSMENT OF THE MEETING

GENERAL COMMENTS:

A call for Agenda items will be made on Wednesday, December 26, 2018. Please submit all agenda items to Co-Chair Cori Stadler and minor clarifications / corrections of minutes to Secretary Christina Forsyth prior to the distribution deadline (**current deadline: Wednesday, January 2, 2018**). In the time leading up to Meeting #5, please review the agenda, minutes, and any other attached documentation and prepare comments / questions beforehand as best as possible.

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MOTHER CABRINI CATHOLIC SCHOOL PARENT COUNCIL MEETING MINUTES



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MEETING #4 (12/04/18) ACTION ITEMS:

| | AGENDA # | DETAILS | PERSON(S) RESPONSIBLE |
|--------------------------|----------|---|-----------------------------|
| <input type="checkbox"/> | 8.0 | Compose an Instrument Purchase Proposal for the Music Program and submit to council. | Giovanni Amadei |
| <input type="checkbox"/> | 8.0 | Organize and run a Fundraiser for the purchase of new instruments and workbooks for the Music Program (details TBD). | Council |
| <input type="checkbox"/> | 9.0 | Organize and run a Multicultural Night for Friday, February 1, 2019 (time / budget TBD). | Council |
| <input type="checkbox"/> | 10.4 | Send Advent Mass Dinner Order Forms home to school community. | Treasurer Gina Ricci |
| <input type="checkbox"/> | 10.5 | Inquire with Father Michael Machacek regarding the availability of the Church Hall for Movie Night (March 1, 2019). | Principal Sherryann Ambrose |
| <input type="checkbox"/> | 10.5 | Organize and run a Paint Night Fundraiser for Friday, April 26, 2019 (time / budget TBD). | Council |
| <input type="checkbox"/> | 10.6 | Organize and run a Fun Fair for Thursday, June 6, 2019 (time / budget TBD). | Council |
| <input type="checkbox"/> | 10.8 | Follow up with coaching staff regarding the quantity of team uniforms needed to be shared between Mother Cabrini athletic teams, if there are delivery charges, and report back to council. | Lisa Fernandes |
| <input type="checkbox"/> | 11.1 | Contact TCDSB (cc: School Custodian Mr. Dupont / AQS Dep't) regarding Portable Air Conditioner Proposal. | Principal Sherryann Ambrose |
| <input type="checkbox"/> | 11.2 | Inquire with Father Michael Machacek regarding the availability of the Church Hall for BINGO Night (March 29, 2019). | Principal Sherryann Ambrose |
| <input type="checkbox"/> | 11.3 | Update Co-Chairs regarding technology information from faculty. | Principal Sherryann Ambrose |

MEETING #3 (11/07/18) ACTION ITEMS:

| | AGENDA # | DETAILS | PERSON(S) RESPONSIBLE |
|--------------------------|----------|---|-----------------------------|
| <input type="checkbox"/> | 11.0 | Review and provide feedback to Secretary Christina Forsyth on the Portable Air Conditioner Proposal by November 12, 2018. | Principal Sherryann Ambrose |

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| | AGENDA # | DETAILS | PERSON(S) RESPONSIBLE |
|--------------------------|----------|---|--|
| <input type="checkbox"/> | 13.2 | Volunteers requested to assist with the Christmas Market on December 6, 2018; please contact Co-Chair Laura Cannone or Treasurer Gina Ricci ASAP. | Council |
| <input type="checkbox"/> | 13.4 | Organize and run a CSPC sponsored dinner before Advent Mass on December 20, 2018 from 5:30 – 6:45 PM. Treasurer Gina Ricci to source catering options. Further volunteers for set-up / serving / clean-up to contact Co-Chairs. | Co-Chairs Cori Stadler and Laura Cannone; Treasurer Gina Ricci |
| <input type="checkbox"/> | 14.1 | Organize and run a Kids Have Stress Too workshop for caregivers on January 24, 2019 from 6:00 – 8:00 PM. | Toronto Public Health Nurse Beth Baker |
| <input type="checkbox"/> | 14.1 | Organize and run 1 (possibly 2) At Home Alone workshops for children and caregivers on April 25, 2019 (and May 23, 2019) from 6:00 – 8:00 PM. | Toronto Public Health Nurse Beth Baker |

MEETING #2 (10/03/18) ACTION ITEMS:

| | AGENDA # | DETAILS | PERSON(S) RESPONSIBLE |
|--------------------------|----------|---|--|
| <input type="checkbox"/> | 11.0 | Confirm session details / dates for the Techzenik STEM Programming. | Co-Chair Cori Stadler |
| <input type="checkbox"/> | 12.0 | Follow up with World's Finest Chocolates regarding the HST charge issued. | Co-Chair Cori Stadler; Treasurer Gina Ricci |
| <input type="checkbox"/> | 12.1 | Re-visit budgeting costs associated with Portable Air Conditioners, Black History Month Presentation, and Fun Fair. | Council |
| <input type="checkbox"/> | 12.1 | Organize and run a BINGO Night Fundraiser for Friday, March 29, 2019 (date updated at Meeting #4 [12/04/19, item 11.2]; time / budget TBD). | Council |
| <input type="checkbox"/> | 12.1 | Determine if a blank card version of the Box of Cards is available for a Fundraiser event. | Jackie Biase |
| <input type="checkbox"/> | 12.1 | Get details regarding a Paint Night Fundraiser for council to further discuss. | Co-Chair Laura Cannone |
| <input type="checkbox"/> | 12.1 | Organize and run a Christmas Market (vendor boutique) Fundraiser for Thursday, December 6, 2018 (5:00 PM / budget TBD). | Co-Chair Laura Cannone; Treasurer Gina Ricci |

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| | AGENDA # | DETAILS | PERSON(S) RESPONSIBLE |
|--------------------------|-----------------|--|------------------------------|
| <input type="checkbox"/> | 12.1 | Organize and run a Family Movie and PJ Night Fundraiser for Friday, March 1, 2019 (date updated at Meeting #4 [12/04/19, item 10.5]; time / budget TBD). | Co-Chair Laura Cannone |

2017 – 2018 MEETING #9 (06/14/18) ACTION ITEMS:

| | AGENDA # | DETAILS | PERSON(S) RESPONSIBLE |
|--------------------------|-----------------|--|------------------------------|
| <input type="checkbox"/> | 4.7 | Follow-up with Mrs. Forte regarding an estimated budget for requested student supplies to be submitted for September 2018. | Principal Sherryann Ambrose |

2017 – 2018 MEETING #8 (05/02/18) ACTION ITEMS:

| | AGENDA # | DETAILS | PERSON(S) RESPONSIBLE |
|--------------------------|-----------------|--|------------------------------|
| <input type="checkbox"/> | 6.0 | Update Treasurer Procedures to include that issuers of bounced cheques will be asked to cover any associated banking charges. | Treasurer Chris Stadler |
| <input type="checkbox"/> | 9.1 | Determine whether the portable tent can be decaled with school logos and associated costs. | Bobby Miller |
| <input type="checkbox"/> | 10.0 / 13.1 | Assemble a CSPC Orientation Package with relevant council policies / procedures, including information regarding communications. | Secretary Christina Forsyth |

2017 – 2018 MEETING #7 (04/04/18) ACTION ITEMS:

| | AGENDA # | DETAILS | PERSON(S) RESPONSIBLE |
|--------------------------|-----------------|--|------------------------------|
| <input type="checkbox"/> | 14.1 | Determine which classes are interested in a Weather Network Presentation. | Principal Sherryann Ambrose |
| <input type="checkbox"/> | 14.1 | Facilitate age appropriate Weather Network Presentations for interested classes. | Mike Gentile |

2017 – 2018 MEETING #5 (02/07/18) ACTION ITEMS:

| | AGENDA # | DETAILS | PERSON(S) RESPONSIBLE |
|--------------------------|-----------------|---|------------------------------|
| <input type="checkbox"/> | 4.3 | Determine whether TCDSB funding exists for the Special Needs Program at Mother Cabrini. | Principal Sherryann Ambrose |
| <input type="checkbox"/> | 6.0 | Form a Grant Committee to review and select relevant funding opportunities for application. | Council |

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| | AGENDA # | DETAILS | PERSON(S) RESPONSIBLE |
|--------------------------|----------|--|-----------------------|
| <input type="checkbox"/> | 8.1 | Follow up on Cash Online HST inquiry, system feedback, and report back to council on findings. | Trustee Ann Andrachuk |

2017 – 2018 MEETING #4 (01/17/18) ACTION ITEMS:

| | AGENDA # | DETAILS | PERSON(S) RESPONSIBLE |
|--------------------------|----------|--|-----------------------------|
| <input type="checkbox"/> | 9.0 | Notify parents via the Newsletter of the new Volunteer Registration Form being implemented. | Principal Sherryann Ambrose |
| <input type="checkbox"/> | 10.2 | Compile details regarding the Amazon Affiliate Program and the CSPC's eligibility and report to council. | Co-Chair Laura Cannone |

2017 – 2018 MEETING #3 (11/01/17) ACTION ITEMS:

| | AGENDA # | DETAILS | PERSON(S) RESPONSIBLE |
|--------------------------|----------|---|-----------------------------|
| <input type="checkbox"/> | 8.4 | Update the Curriculum Enhancement Donation Flyer to include instructions on how to make tax-deductible donations to the CSPC. | Secretary Christina Forsyth |
| <input type="checkbox"/> | 8.5 | Follow up with School Secretary Alejandra Arandia to add sport team tryout dates to the school calendar. | Principal Sherryann Ambrose |

Minutes respectfully submitted to the Members of the CSPC by Secretary Christina Forsyth; minutes courteously transcribed by Lisa Fernandes.

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ACCOUNT BALANCE REPORT**SEPTEMBER 4-PRESENT DAY**

BY: GINA RICCI, TREASURER (OCT.1/18-CURRENTLY)

BMO COMMUNITY ACCOUNT: LOCAL NON PROFIT ORGANIZATIONS

\$2.50/MONTHLY STANDARD FEE • ¢0.20/CHEQUE DEPOSIT • \$2.25/\$1000 CASH DEPOSIT

\$1.25/TRANSACTIONS (20 FREE TRANSACTIONS CASH OR CHEQUE) • \$7/ NSF CHEQUE

• \$12.50/STOP PAYMENT ON CHEQUE •

| *Date | Chq. # | Description | DEBITS | CREDITS | Account BALANCE |
|--------------------|------------|---|-------------------|--------------------|--------------------|
| Sept. 4/18 | | Opening Balance | | | \$4,290.80 |
| Sept.24/18 | | TCDSB 2017/2018 PROGRANT reimbursement | | \$500.00 | \$4,790.80 |
| Sept.25/18 | | PIZZA FORMS (5) | | \$3,379.00 | \$8,169.80 |
| Sept.25/18 | | PIF GRANT (2017/2018 rcv'd) | | \$468.01 | \$8,637.81 |
| Sept. 28/18 | | BMO FEE | \$2.50 | | \$8,635.31 |
| Sept. 28/18 | | BMO Service Charges (28 Cheqs x \$.20) | \$5.60 | | \$8,629.71 |
| Oct. 1/18 | 368 | Mrs. Ryan- library supplies | \$284.54 | | \$8,345.17 |
| Oct. 2/18 | 369 | Little Caesar's Pizza lunch | \$221.20 | | \$8,123.97 |
| Oct. 12/18 | 373 | Mrs. Zawistowski-class supplies | \$14.52 | | \$8,109.45 |
| Oct. 15/18 | 370 | Little Caesar's Pizza lunch | \$229.39 | | \$7,880.06 |
| Oct.17/18 | 372 | Mrs. John- class supplies | \$65.38 | | \$7,814.68 |
| Oct.17/18 | 376 | Mrs. John- class supplies | \$115.03 | | \$7,699.65 |
| Oct. 18/18 | | WFC cash/coin deposit | | \$19,382.21 | \$27,081.86 |
| Oct.19/18 | 377 | Cori Stadler-keys/ice cream/bbq meat/ ink etc. | \$1,263.55 | | \$25,818.31 |
| Oct. 23/18 | - | WFC Miscellaneous Funds | | \$425.80 | \$26,244.11 |
| Oct.23/18 | 371 | Lisa Fernandes -curriculum bbq chips/plates | \$103.21 | | \$26,140.90 |
| Oct. 24/18 | 375 | Scientists In the School -Mrs. Madeira class | \$205.00 | | \$25,935.90 |
| Oct. 25/18 | 379 | Gina Ricci -halloween wristbands/WFC indigo gc's | \$143.70 | | \$25,792.20 |
| Oct. 29/18 | 378 | Little Caesar's Pizza lunch | \$221.20 | | \$25,571.00 |
| Oct. 31/18 | 383 | Gina Ricci- 168 Juice Boxes/Copy Paper (5000 sheets) | \$80.34 | | \$25,490.66 |
| Oct. 31/18 | 382 | Halloween DJ- Gary Cheddesingh | \$450.00 | | \$25,040.66 |
| Oct. 31/18 | - | BMO Service Charges | \$83.50 | | \$24,957.16 |
| Nov. 5/18 | 381 | Little Caesar's Pizza -WFC Top Sales Winners | \$49.15 | | \$24,908.01 |
| Nov.5/18 | 380 | Terra Cotta Foods Ltd. (6 cases cookies) | \$195.26 | | \$24,712.75 |
| Nov. 8/18 | 374 | Principal Bus (\$280x8) hst reimbursement -Mrs. Ambrose has cheque as per Gina Ricci | \$2,240.00 | | \$22,472.75 |
| Nov.13/18 | 385 | Little Caesar's Pizza lunch | \$221.20 | | \$22,251.55 |
| Nov. 14/18 | 386 | Cori Stadler- ice cream/coin wrappers/key cut | \$98.78 | | \$22,152.77 |
| Nov. 19.18 | 384 | WFC Final Invoice \$10251.36-\$47.46 (defective credit) | 10,203.90 | | \$11,948.87 |
| Nov. 26/18 | - | Christmas Market \$60 Fees x 15 Vendors | | \$900.00 | \$12,848.87 |
| Nov. 26/18 | - | PIZZA FORMS (6) (inc. cash & cheques) | | \$4,276.75 | \$17,125.62 |

| | | | | | |
|------------|-----|---|----------|------------|-------------|
| Nov. 26/18 | - | Terra Cotta Foods Ltd. Cookie Dough Fundraiser- (Katrina) | | \$2,897.00 | \$20,022.62 |
| Nov. 28/18 | 387 | Little Caesar's Pizza lunch | \$221.20 | | \$19,801.42 |
| Nov. 28/18 | - | NSF Christmas Market Vendor Cheque (\$7fee+\$60) | \$67.00 | | \$19,734.42 |
| Nov. 30/18 | 389 | Scientists In the School -Mrs. John class | \$205.00 | | \$19,529.42 |
| Nov. 30/18 | - | BMO FEE | \$14.94 | | \$19,514.48 |

CHEQUES TO BE WRITTEN &/OR ISSUED BUT NOT CASHED TO DATE

| Date Cheque Issued -not debited | | Description | DEBITS | CREDITS | Expected Balance (able to use) |
|---------------------------------|-----|--|------------|------------|--------------------------------|
| June 10, 2018 | 349 | Mike Gentile cancel lost voided chq (\$28-to issue cash) | | | \$19,486.48 |
| July 5, 2018 | 367 | Water Fountains- Mrs. Ambrose has cheque as per Cori Stadler (issue at install for fresh warranty) please update install or destroy if exceeds 6 months since written) | \$538.00 | | \$18,948.48 |
| Nov. 26/18 | 388 | Mrs. Ryan Big Box | \$585.91 | | \$18,362.57 |
| Dec 6, 18 | 391 | Little Caesars Pizza | \$254.00 | | \$18,108.57 |
| Dec. 6/18 | ? | Christmas Market Vendor Fee Reissue after NSF + new Vendor | | \$127.00 | \$18,235.57 |
| Dec.4/18 | 390 | Advent Mass Dinner 50 % Deposit (On the Move Catering) | \$904.00 | | \$17,331.57 |
| Dec. 20/18 | ? | Advent Mass Dinner Balance (On the Move Catering) | \$904.00 | | \$16,427.57 |
| Dec. 14/18 | | Advent Mass Dinner Orders (estimate on 80 adults/80 kids) | | \$2,000.00 | \$18,427.57 |
| No dates yet | | Astronomy -2 day presentations | \$1,600.00 | | \$16,827.57 |
| Proposal in the works | | Air Conditioners-(\$499+\$89 4yr warr.+13% hst x9) including installation if required *Not | \$6,000.00 | | \$10,827.57 |
| ? | | Mrs. Ryan Big Box Balance | \$359.67 | | \$10,467.90 |
| No dates yet | | Bingo | | \$1,800.00 | \$12,267.90 |
| | | Celebrations (jk/8/sacraments) | \$1,000.00 | | \$11,267.90 |
| | | CSPC Misc. | \$127.96 | | \$11,139.94 |
| | | Faculty (7 teachers+5 part-time) | \$1,780.06 | | \$9,359.88 |
| | | Fun Fair | \$2,000.00 | | \$7,359.88 |
| | | Musical Instrument | \$500.00 | | \$6,859.88 |
| | | Pizza Lunch (7 more out of 19-average expenses deducted) | | \$3,230.00 | \$10,089.88 |
| | | Play Day | \$50.00 | | \$10,039.88 |
| | | Scientist in the School (7 more x \$205) | \$1,435.00 | | \$8,604.88 |
| | | Shrove Tuesday | \$200.00 | | \$8,404.88 |
| Cancelled | | Technology adjunct. | \$500.00 | | |
| No dates yet | | PJ Movie Night | | | |
| No dates yet | | Paint Night | | | |
| | | Hst refund- Mrs. Ambrose bus cheque | | | |