

**CSPC Minutes**

Nativity of Our Lord Catholic School Rm 115

September 19, 2018 started at 7:03pm

Attendance:

Julie Fernandez	Tracey Kapshey	Annette Heim
Fruzsina Darabos	Phillip Putt	Michael Femia
Louise Cordeiro	Diana Afonso	
David Au	Marta Meczowski	
Tiffany Sousa	Rommel D’Souza	
Kristina Kupcsik-McGee	Marilyn Rojas	
Dorothy Kroc	Michelle Viana	
Lisa McDonald	Rita Marrari	
Nick Giovanelli	Stephen Clark	
Michelle Allen	Jennifer Facey	

Introductions

Many new parents joining us. We are thankful for new ideas and assistance with our project.

Approval of Minutes

No changes to the minutes from the meeting in May 2018. Seconded by Stephen Clark.

Approval of Agenda

Approval of the Agenda was asked for by Phil Putt. Seconded by Rita Marrari

Updates/Communications – Principal Mr. Femia

Enrollment at Nativity has changed. We were at 411 last school year. School Board projected us to be 404 for the 2018-19 school year. Current enrollment is 448. Two classrooms will need to open up as a result, which is resulting in reorganization of the school. There will now be straight Grade 1 and 2, and straight grade 8 after reorganization happens by Monday September 24. Generally, there are smaller classes and less splits. Part of the reason for the increase in numbers is that the boundaries have changed. We are now all the way to The East Mall on the east side, also seeing some middle grades enter from TDSB and families moving into the area. Changes are approved to reorganization until September 30, 2018. Some concerns were raised from parents- this is typical in every school environment and not at all against board policies- happens everywhere. With the increase in students there will be a need to increase French, vocal and gym. The Behavioral classrooms have 2 LTL teachers that are temps. Grade 2 or 7 new classrooms haven’t been assigned a teacher yet, will be surplus likely. School has three straight FDK classes, new ECE hired as a result.

For future reference,

Cap per grade:

ELP – 29

1-3 – 20

3-4 – 23

4-8 – split 29 and straight classed are 31

ISP (Intensive Support Placement) is 8 students might be able to go to 9.

Roof was repaired over the summer. Due to smoldering, roof caught fire on a Sunday. Damage to classroom 207 and the roof of the school. Ceiling and roof have been fixed.

EQAO

The Grade 3s (current grade fours) did not do as well as past results for our individual school- few students with needs exist. The school will continue to work with the Grade 3s (current Grade 4s) and dig deeper into the data to help them with these skills.

Reading 64% received a 3 or 4 level

Writing 64% received a 3 or 4 level

Math 39% most received a level 2

The Grade 6s results were:

Reading 96% received a 3 or 4 level

Writing 100% received a 3 or 4 level

Math 94% received a 3 or 4 level

Nativity are still on the board list for a new gym. Daycare build cannot proceed without a gym build because of the lack of gymnasium space. Will be discussed later in the meeting.

Curriculum Night will be held October 3<sup>rd</sup> for the whole school. Terry Fox Run at the school (during school hours) on September 28<sup>th</sup>. The teachers have started organizing the chocolate fundraiser. Chocolates to be sent home with the students Friday. Notes were sent for families to opt-out or to opt-into buying almond. Last year's funds were used for Chromebooks and portable air conditioners for the classroom.

There is a Halloween Dance and Mr. Femia is going to speak to the teachers about doing a Christmas concert for the ELPs and an Advent mass for the older grades. Dates for these will follow.

During the roofing fix, the playground and tarmack around was damaged. Likely the trucks from the roofing company, as a result the structure is not safe for use during recess (risk of tripping and falling). Students have been granted use during gym time (one class at a time) with their classroom teacher. The discussion has been tabled (to remove it or to repair it). Mr. Femia is waiting to hear from the insurance company about repair dates.

Staff Report – Mr. D'Souza

Grades 3-6 are doing Fit Club again which starts with core activities and then they do other activities. It happens on Wednesdays for the grades 3 and 4 and on Friday for grades 5 and 6. It's from 8:15am-8:45am. Cross country has also started, which has lead to conflicts for the fit club for some students, they will be able to participate when cross country running completes. Parents thanked Mr. D' Souza for his dedication to health and fitness within the school and community.

Mr. D'Souza is taking a step back but will still attend as many meetings as possible. There will be a sign-up sheet in the staff room for alternating teachers to attend the meeting. Thank you to Mr. D'Souza for all his hard work and for being a great staff liaison.

#### Treasurer's Report – Tiffany Sousa

2017-18 school year ending balance - \$5848

Expenses:

\$1100 for Grade 8 and SK graduation.

Beginning 2018-19 school year - \$4748

Money from Fundscrip to be deposited into the bank account.

## **Annual General Meeting**

#### CSPC Roles and Responsibilities – Phil Putt

There are 3 roles up for election, chair, treasurer and secretary. The chair role can become a co-chair role and shared by two members. General members can also attend. Description of the roles was read and questions were answered. Description of roles on the CSPC TCDSB website.

#### Election Results (all acclaimed)

Co-Chairs: Rita Marriari and Nick Giovanelli

Secretary: Tracey Kapshey

Treasurer: Tiffany Sousa

Everyone on the Board has a role to play not just the Executive. Committees were formed for fundraising and communications committee.

#### Fundraising Committee:

Dorothy Kroc

Kristina Kupcsik-McGee

Tiffany Sousa

Furzsina Darabos

Diana Afonso

Annette Heim

Michelle Viana

Rita Marrari

Julie Fernandez

Stephen Clark

#### Communications Committee:

David Au

Nick Giovanelli

Julie Fernandez

Lisa McDonald

Louise Cordeiro

Jen Facey

Tracey Kapshey

### Future Meeting Dates

All meetings are at 7pm and the dates are as follows (with possible changes)

Wednesday October 17, 2018

Thursday November 22, 2018

Wednesday January 23, 2019

Thursday February 21, 2019

Wednesday April 17, 2019

Thursday May 23, 2019

Fundraising committee and communication committee to convene between our meetings to bring ideas to CSPC

### Fundraising Discussion:

For Christmas to do QSP (magazines and cookie dough) at the end there will be a need for 2 or 3 parents to distribute at the end when all the orders come in. It was asked if the chocolate fundraiser done by the teachers could be in the spring, to alleviate some of the fundraising fatigue of the fall/Christmas season. Cookies and Milk with Santa to be scheduled for Friday December 14, 2018. Discussion around Halloween cookie grams and selling cookies for the Halloween dance. Fundraising committee to propose ideas at the next meeting for ideas and execution.

Actions: Fundraising committee to propose ideas and execution for 2018-19 school year. Other members can email

### Upcoming CSPC Events:

Jungle Sport is coming back again from March 18 – 21<sup>st</sup>. CSPC paid the deposit, school to pay remaining balance. Flyer has been made to ask families of the school for donations of games, puzzles and cards for rainy day activities during indoor recesses.

Actions: Rita to have flyers printed

### Website

Communications committee has asked for Mr. Femia to see if CSPC can get on the Board website. Discussion to happen about alternative channels and how best to reach the community.

Actions: Mr. Femia to explore link to board website. Communication committee to brainstorm and report communication channels

### Building Update – Annette Heim

CSPC made a number of presentations at the Board over the course of last school year most notably. At the last meeting, the board approved a meeting at the school with facilities and director of education, as reports from the board have been inconsistent. We are waiting for the meeting date- meeting to happen at the school. The daycare cannot be built without a new gym (as discussed above). That would be 3 major construction projects over the next 10 years- FDK addition, gym then the daycare. Ann

Andrachuk is the school trustee until election, after this election results will determine our next trustee. There is a new Superintendent- Doug Yak retired. Annette will report when the meeting to take place and report on results.

Actions: Annette to report on meeting date. Everyone to watch for information on upcoming elections.

Adjournment at 8:59pm