

**Our Lady of Peace –Catholic School Parent Council (CSPC)  
Wednesday, April 3, 2019– 6:30 pm**



<b>2018/2019 CSPC Member Attendees:</b>	Sonia Hingley, Entela Zaffino, Sandra Figliomeni, David Whicher, Andy Wright, Samira Raouda, Jennifer Celio, Luigi Mazzucco, Annabella Barreto, Kathleen Saldutto, Angela Sordi
<b>Regrets:</b>	Brian Huen, Sara Franca, Bruno Lopes, Tina De Maria, Helen Pham, Katrina Pillow

**Minutes**

**Welcome and Opening Prayer:**

**Agenda:**

Time	Item
6:30	Welcome and Opening Prayer
6:35	Principal's Update
6:50	Subcommittee Updates <ul style="list-style-type: none"> <li>• Hot Lunches Update</li> <li>• Playground Update</li> </ul>
7:05	Treasurers Report
7:15	Teacher Allocation Requests
7:25	Other Business <ul style="list-style-type: none"> <li>• PRO Grant ideas?</li> <li>• Family Fun Night with Mathnasium</li> <li>• School Jerseys</li> </ul>
7:45	Meeting Adjourned

**Principal's Update:**

<b>EVENT</b>	<b>DATE</b>	<b>COMMENT</b>
Staffing Update		<ul style="list-style-type: none"> <li>➤ Library Technician- Ms. Maiato</li> <li>➤ Staffing for 2019-2020</li> </ul>
Science Fair	March 1 <sup>st</sup>	<ul style="list-style-type: none"> <li>➤ 15 projects J/I students</li> <li>➤ Selected students from our School Science Fair will compete at the University of Toronto Science Fair April 5 &amp; 6</li> </ul>
Peace Assemblies	March 4	<ul style="list-style-type: none"> <li>➤ Highlighting the Virtues of Courage and Love</li> <li>➤ ME to WE presented Anti-Bullying Drama skits and power point presentation to all divisions.</li> </ul>
Shrove Tuesday	March 5	<ul style="list-style-type: none"> <li>➤ Thank you and Merci to all parent volunteers to who made, prepare and cooked pancakes for the entire school.</li> </ul>
Concours d'art Oratoire Finals	March 6	<ul style="list-style-type: none"> <li>➤ 4 students (Jr/Int) competed at the CEC</li> <li>➤ Two students (Jr. Francophone/ Int. Immersion) moving on to the provincial level in May</li> <li>➤ Merci Mme. Correia</li> </ul>
Chess Tournaments	March 5, 22 April 2, 5, 26	<ul style="list-style-type: none"> <li>➤ Led by Mrs. (Parent Volunteer)</li> <li>➤ Students will be participating in individual and team chess tournaments</li> </ul>
Ash Wednesday Mass	March 6	<ul style="list-style-type: none"> <li>➤ Fr. Yaw came to administer ashes at the school</li> <li>➤ Mme. Del Giudice's class led the mass with readings.</li> </ul>
Me to We Minga Bracelet Sales	March 18-29	<ul style="list-style-type: none"> <li>➤ ME to WE team were selling Minga Bracelets. Each bracelet represented a pillar- Education, Food, Health, Opportunity, Water.</li> </ul>
SK & Gr. Grad Photo Retake	March 19	<ul style="list-style-type: none"> <li>➤ Retake grad photo day</li> </ul>
Student Success Learning Network	Week of March 25	<ul style="list-style-type: none"> <li>➤ Math teacher from MPSJ came to teach grade 8 students</li> <li>➤ Reviewed concepts and introduced them to grade 9 Math concepts. R</li> </ul>
Ice Hockey Tournament	March 19 & 26	<ul style="list-style-type: none"> <li>➤ Coach Steriovski and hockey team competed in the TCDSB Hockey Tournament at York U.</li> <li>➤ Off to City finals @</li> </ul>
Lunch Workshops	March 21	<ul style="list-style-type: none"> <li>➤ STEAM Drama Workshops began at lunch</li> </ul>
Lego Club	April 5	<ul style="list-style-type: none"> <li>➤ Lego at lunch – Gr. 1</li> </ul>
Chess Club	April 16	<ul style="list-style-type: none"> <li>➤ Chess Club at lunch for grades. 1-3</li> </ul>
Volunteer Appreciation Breakfast	April 24	<ul style="list-style-type: none"> <li>➤ Honour and thank our many parent volunteers for donating their time to help the OLP community.</li> <li>➤ CSPC, PPC, Kiss &amp; Ride, Pizza, Subway lunch, team drivers, Milk program, CPF.</li> <li>➤ 9:30- 11:00 a.m.- Appreciation Breakfast</li> </ul>
Volunteer Appreciation week (April 7-13)		

**Block Budget**

Postings						
Cost Elements	Full Yr Plan	YTD Actual	Commitments	Tot Act & Comm	Avail. Balance	% Pln Utilized
<b>32000 Text/Learning Exmpt</b>		552.41		552.41	552.41-	
<b>32100 Text/Learning GST</b>		256.59		256.59	256.59-	
<b>33000 Instructional Supplies</b>	45,679.00	10,269.03	10,930.18	21,199.21	24,479.79	46.41
<b>33500 Printing-Instruction</b>		4,984.08	3,265.92	8,250.00	8,250.00-	
<b>41000 Office Supplies &amp; Services</b>	495.00				495.00	
<b>45000 Field Trips</b>		1,654.51		1,654.51	1,654.51-	
<b>49900 Carryforward Plan</b>	386.41-				386.41-	
<b>50100 Repl-Furn&amp; Equip-Gen</b>		245.49		245.49	245.49-	
<b>50200 Repl-Furn&amp;Equip-Comp</b>			15.32	15.32	15.32-	
<b>55100 Add Furn&amp;Equip-Gener</b>		537.87		537.87	537.87-	
<b>* Consolidated Block</b>	<b>45,787.59</b>	<b>18,499.98</b>	<b>14,211.42</b>	<b>32,711.40</b>	<b>13,076.19</b>	<b>71.44</b>
<b>** Total</b>	<b>45,787.59</b>	<b>18,499.98</b>	<b>14,211.42</b>	<b>32,711.40</b>	<b>13,076.19</b>	<b>71.44</b>

**Sub-Committee Updates:**

Hot Lunches Committee:

- No major updates – everything is going well

Schoolyard Improvement (Playground) Planning:

- Most important updates were included in the April OLP newsletter
- The School Board has shared with OLP a summary of main timelines/dates for the Playground Project.

Key dates include:

- Contractor Award Target Date: June 26<sup>th</sup>
- Target Construction Start Date: July 10<sup>th</sup>
- Target Construction Completion Date: Aug 23<sup>rd</sup>, 2019

- There is also confirmation that the following items will be donated for the playground project by community members:
  - Tables for the playground
  - Proceeds of a carwash charity fundraising event
- Kindergarten space is out of scope at the moment. If there are left over funds from the Playground Project, additional discussion will take place with parents and community in the future on how to best spend the leftover money. Allocating it to fixing the kindergarten space may be an option to consider.
- A “town hall” with information on the Playground Project will be held on May 9<sup>th</sup> at 6pm. OLP families and community are welcome to attend. This will be a great opportunity to learn more about the project and ask questions.
- In the next few weeks, an email with more information on the playground work and key timelines/dates will be send out to OLP families through Hot Lunches email platform.

### Treasures Report/Allocations

Opening Balance	31,295
Revenues (year-to-date)	89,289
Expenses (year-to-date)	- 44,456
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Closing Balance	76,128
Float	- 1,000
Playground	-87,277
Pizza/Sub Estimate of Expenses	-11,797
Allocations previously approved	-36,769
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Amount available	<u>26,563</u>

**\$26,563 available balance to allocate**

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## Allocation Requests: Teacher Allocation Requests

- All four divisions brought forward allocation requests for CSPC's consideration. After careful discussion and consideration of all requests, CSPC approved the following:

### Allocations approved by CSPC in April 2019:

- \$805 - Music Instruments
- \$1,500 for each of the following divisions/programs:
  - Early Learning Program (English and French)
  - Primary Division (English and French)
  - Junior Division (English and French)
  - Intermediate Division (English and French)
  - Special Education
    - Total of \$7,500
- Administrative Allocations:
  - \$3,200 for Team Jerseys (sports teams)
  - \$5,481 for the following: Virtue Medals, Industrial Shredder, Virtue Banner Framing, Gift Card for Science Fair
- \$170 – Leukemia Fundraiser (May) pizza lunch

## Other Business

- Family Fun Night with Mathnasium has been rescheduled to Thursday, May 9<sup>th</sup> from 6pm – 8pm
  - Email will be sent out to OLP families with more information on the event and information on how to register
  - Note that the Playground Project Town Hall was strategically scheduled to be on the same night
- PRO (Parent Reach Out) Grant Ideas
  - As a reminder, this grant (of \$1000) is a secured grant from provincial government on behalf of the school to allow parents to learn about various topics every year – this year's topic is mental health)
  - The money from this grant is usually used to recruit speakers who can talk to students and parents about the chosen topic.
  - The following has been planned for this year:
    - JK-G5 students – presentation on conflict resolution
    - G6-G8 students – presentation on Mental Health (scheduled for end of April)
    - Presentation on Mental Health for parents currently being planned – cost and date TBD (likely end of May, early June)
- School Jerseys – based on feedback received from parents and high demand, there will be more opportunities for parents next (school year) to order school jerseys.

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**Meeting Adjourned:**

The preceding is considered a true and accurate report of the topics discussed. If there are any discrepancies or omissions, kindly contact the Chair immediately. Minutes are sent to Council by email. **If no notification is received within 72 hours of the date of issue, these minutes will be deemed to be accurate and approved by all.**

The next OLP CSP CMEETING is scheduled for **May 1<sup>st</sup>, 2019 @6:30** in the school library.