

**Our Lady of Peace –Catholic School Parent Council (CSPC)
Wednesday, October 23, 2019 – 6:30 pm**



2018/2019 CSPC Member Attendees:	Jennifer Celio, Sara Franca, Lisa Giannini, Bruno Lopes, Luigi Mazzucco, Entela Zaffino, Angela Sordi, Kamilah Kuk, Sandra Figliomeni
Regrets:	Samira Raouda, Andy Wright, Brian Huen, Sonia Hingley, Thomas Chang, Tina DeMaria, Annabella Barreto, David Whicher

Minutes

Welcome and Opening Prayer

Principal's Update:

EVENT	DATE	COMMENT
Staffing Update		<ul style="list-style-type: none"> ➤ FI Gr.2/3 : Mme. Garcia- Oct.21st ➤ FI Gr. 6 : Mme. Viselli- Oct. 21st.
PALS Training	Sep.30	<ul style="list-style-type: none"> ➤ 30+ student volunteers and teacher nominated ➤ Gr. 6-7received PALS training from TPH
Grade 2 Trip	October 3	<ul style="list-style-type: none"> ➤ All grade 2 classes attended Mountsberg Conservation
Taste of the Arts @FJR	October 2	<ul style="list-style-type: none"> ➤ Gr. 7 went to visit to do a simulated grade 9 day
School Photo Day	October 4	<ul style="list-style-type: none"> ➤ School Photo Day ➤ Retake/Sibling Photo Day- TBD
Cross Country Meet	October 9 October 20	<ul style="list-style-type: none"> ➤ 90 students participate- 1st in our division ➤ 70 students at Regional Meet ➤ City Finals- October 23- 25 students participating
Opening School & Thanksgiving Mass	October 10	<ul style="list-style-type: none"> ➤ School mass with Fr. Yaw

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Lunch Time Programs		Setting up lunch programs for all ages
Intermediate Volleyball	October 23 & 24	➤ Intermediate Boys & Girls' Volleyball Invitational tournament at OLV- Coach Steriovski and Coach Prifti
Individualized Education Plan	October 16	➤ IEP's were sent home October 15
Acknowledgement	October	<ul style="list-style-type: none"> ➤ World Teacher's Day ➤ National Custodial Worker Day ➤ Bus Driver Appreciation Day ➤ National Principal's Month ➤ Early Childhood Educators Day
Waste Reduction Week	Oct 21-25	<ul style="list-style-type: none"> ➤ Eco Team make daily announcements about facts/tips ➤ Posters about waste free lunch
Dental Screening	Oct 24	➤ Through Toronto Public Health- ends in November
ELP Trip	Oct 25	➤ Visit to the local Fire station
Divisional Assemblies		<ul style="list-style-type: none"> ➤ Reviewed divisional areas, expectations with new yard, ➤ Provided students with an update
OLP Spirit Wear/Athletic jerseys		<ul style="list-style-type: none"> ➤ Additional items for purchase- hoodies, long and short sleeve dry fit, track pants, bag ➤ Order online -Oct 31st deadline ➤ Flyers were sent home/Messenger ➤ Mockup to share with staff and getting final pricing quotes

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Textbooks		<ul style="list-style-type: none"> ➤ Meeting with Intermediate Division to determine immediate needs ➤ Repairing/rebounding textbooks ➤ Purchasing online versions of textbooks ➤ New resource for Science 												
Halloween Dance Schedule	October 31	<table border="1" data-bbox="764 674 1386 1010"> <tbody> <tr> <td>ELP</td> <td>9:15 a.m. – 9:55 a.m.</td> </tr> <tr> <td>Grades 1, 2</td> <td>10:00 a.m. - 10:42a.m</td> </tr> <tr> <td>Grades 3,4</td> <td>11:00 a.m. - 11:45 a.m.</td> </tr> <tr> <td>Break</td> <td></td> </tr> <tr> <td>Grades 7,8</td> <td>1:00 p.m. – 2:00 p.m.</td> </tr> <tr> <td>Grades 5,6</td> <td>2:25 p.m.- 3:20 p.m.</td> </tr> </tbody> </table>	ELP	9:15 a.m. – 9:55 a.m.	Grades 1, 2	10:00 a.m. - 10:42a.m	Grades 3,4	11:00 a.m. - 11:45 a.m.	Break		Grades 7,8	1:00 p.m. – 2:00 p.m.	Grades 5,6	2:25 p.m.- 3:20 p.m.
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EQAO Results/Planning		<ul style="list-style-type: none"> ▪ What does the data tell us about our students and how do we plan to support them to improve student achievement? 												
Structure of Parent Teacher Interviews		<p>Feedback required:</p> <p>Option 1: Thursday evening from 6:00 pm to 8:30 pm and Friday morning from 9:00 am to 11:00 am of the PD day;</p> <p>Or</p> <p>Option 2: Tuesday evening from 6:00 pm to 8:30 pm and Thursday from 6:00 pm to 8:30 pm</p> <p>NB: ** Cannot deviate from schedule **</p> <p>Decision: CSPP members voted in favour of Option 2 as the preferred option.</p>												

Block Budget

Postings						
Cost Elements	Full Yr Plan	YTD Actual	Commitments	Tot Act & Comm	Avail. Balance	% Pln Util ized
32000 Text/Learning Exmpt		1,149.21		1,149.21	1,149.21-	
33000 Instructional Supplies	44,925.00	1,853.07	19,525.33	21,378.40	23,546.60	47.59
33500 Printing-Instruction		153.64	7,932.36	8,086.00	8,086.00-	
41000 Office Supplies & Services	495.00				495.00	
45000 Field Trips		480.16		480.16	480.16-	
* Consolidated Block	45,420.00	3,636.08	27,457.69	31,093.77	14,326.23	68.46
** Total	45,420.00	3,636.08	27,457.69	31,093.77	14,326.23	68.46

Sub-Committee Updates:

Transportation Committee:

- No updates

Hot Lunches Committee:

- New committee chairs for this year. A few changes:
 - Parents can no longer purchase pizza on the day of. This change has led to increased sales and reduced pizza waste.
 - This year, smoothies are being pre-labelled. This is increasing efficiency to the distribution process.
- It was noted as a reminder that Curriculum Enhancement donation can be made through same system as hot lunches orders

Schoolyard Improvement Planning:

- Updates include:
 - Paving has finished
 - Tables have arrived
 - Waiting to hear from contract about line painting. Given that optimal warm temperatures are required for the painting, there may be a possibility that the line painting may be postponed to next spring.
- Parents expressed worry about the condition of the Kindergarten play area – not leveled. JK SK teachers have started to discuss improvement plans for the area (i.e potentially create play stations and add shade).

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- Recommendation to consider the hydro area through city councilor to see if it could be used for as a playground extension for the older grades. A few concerns were identified with this proposal, including safety concerns given the distance from school premises.

Curriculum Enhancement

- Total funds raised so far \$3,275
- More flyers will go out to parents and community with more information, including summarizing different levels of incentives, and when the goal for each level has been met.
- Scripts and announcements to be done by students in the mornings
- Nov 8th is the half way mark for the campaign. Recommendation made to introduce draws and prizes for families that pay before this deadline.
 - CSPC voted in favour of this idea. Gift Cards for Indigo & Cineplex will be purchased.
- Recommendation made to create an OLP Instagram account – or an OLP CSPC Instagram account. This could be to help promote CSPC initiatives, such as Curriculum Enhancement.
 - A few CSPC members will think about feasibility and whether they would like to take this on.
 - Ms. Figliomeni will also ask if any teacher would be willing to run a workshop with a small group of students who would be interested in creating the Instagram account as a learning opportunity’

Other Business:

Social Media and Mental health

- Parent request for discussing the need of extra social media training (i.e. do-s and don’t-s for students). Recommendation to consider develop a similar program to the “scientists in the school”. Ms. Figliomeni said school resource officer already comes to the school to talk to all divisions about cyber bullying, social media etc. CSPC members agreed that more of it would be helpful. Ms. Figliomeni will bring recommendation forward to staff for consideration and discussion.
- Question was raised if there is a mental health committee. Ms. Figliomeni confirmed that there are two teachers in the school who lead mental health work in collaboration with public health nurses. Consideration to get them more involved and tied in to additional initiatives (such as the one recommended above) which can be supported by the CSPC.

Text books in classes

- A relative of one of the teachers is dedicating volunteer time to tape and fix school books. Student’s who don’t get paper books home, have the option to take electronic version.

OLP Gear

- OLP shirts/sweaters/pants can now be ordered online. Deadline to order is October 31st.
- New additions: Short sleeves shirts, pants and backpacks

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- Purchasing of any of these items is optional and approved as a part of school uniform

Treasurers Report:

Opening balance	\$54,093
Revenue (YTD)	\$24,616
Expenses (YTD)	- \$ 872
Closing Balance	\$ 77,837
Float	- \$ 1,000
Pizza/Sub estimated expenses	- \$ 18,109
Allocations previous approved	- \$ 23,439
Available Balance	\$ 35,289

Teacher Allocation Requests

- Nothing at this time

Meeting Adjourned:

The preceding is considered a true and accurate report of the topics discussed. If there are any discrepancies or omissions, kindly contact the Chair immediately. Minutes are sent to Council by email. **If no notification is received within 72 hours of the date of issue, these minutes will be deemed to be accurate and approved by all.**

The next OLP CSP CMEETING is scheduled for **November 27, 2019 @6:30** in the school library.