

**Our Lady of Peace –Catholic School Parent Council (CSPC)
Wednesday, February 20, 2019– 6:30 pm**



2018/2019 CSPC Member Attendees:	Sara Franca, Sonia Hingley, Bruno Lopes, Entela Zaffino, Sandra Figliomeni, David Whicher, Andy Wright, Samira Raouda, Tina De Maria, Brian Huen
Regrets:	Jennifer Celio, Luigi Mazzucco, Annabella Barreto, Kathleen Saldutto, Helen Pham, Angela Sordi,

Minutes

Welcome and Opening Prayer:

Agenda:

Time	Item
6:30	Welcome and Opening Prayer
6:35	Principal’s Update
6:50	Subcommittee Updates <ul style="list-style-type: none"> • Hot Lunches Update • Playground Update
7:05	Treasurers’ Report
7:15	Allocation Requests – Teacher and Other
7:25	Other Business <ul style="list-style-type: none"> • Shrove Tuesday is March 5th – We need volunteers! Jennifer to send follow up email next week • PRO Grant ideas?
7:45	Meeting Adjourned

Principal's Update:

	EVENT	DATE	COMMENT
1.	Staffing Update		➤ French Specialty Teacher- permanent open position
2	Jr. Boys and Girls Soccer	Jan 30 & 31	➤ Coached by Mme. Giordano, Mrs. Carlino & Mr. Zacchilli ➤ Both teams competed well, girls placed 2 nd and boys 3 rd at the tournament
3.	OLSAT Testing	Feb 4	➤ Gifted Testing for Gr. 4 students
4.	Boys and Girls Intermediate Basketball Tournaments	Feb 5 & 7	➤ Boys competed on Tuesday and Girls competed on Thursday ➤ Coaches: Ms. Ludlow, Ms. Laxton and Mr. Covelli
5.	SK and Gr. 8 Grad Photos	Feb 8	➤ Bright Pics ➤ Retake Day March 19 th – for absent students
6..	OLP Church	Feb 9	➤ Registration and enrollment for Confirmation Candidates at OLP Church ➤ Confirmation classes began February 19 th .
7.	Concours d'art oratoire	Feb 7	➤ Public Speaking Speeches for grades 4-8 (French Immersion students) ➤ Organized by Mme. Mayer ➤ Judges: M. Alphons, Mme. Alaimo, Mme. Altobelli, Mme. Consolate, Mme. Chiappetta and Mme .Figliomeni ➤ Winners will continue on to the TCDSB board level next week. Date TBD.
8.	Canadian African Heritage Month	Feb 13	➤ Grade 6 FI students presented a bilingual drama presentation to all students highlighting prominent African Canadians. ➤ Culminating performance from their 5 week in class drama workshops.
9.	Parent Teacher Interviews	Feb 13 & 14	➤ Interviews were scheduled from 5:30-8:00 p.m. ➤ Due to school closure- reports were sent home on February 13 th .
10.	Carnaval	Feb 19-22	➤ Themed days: Tacky Tuque Day, Pyjama Day, Sports Jersey day, Red,Blue and White/Dress down day. ➤ visit from Bonhomme,, outdoor and indoor activities reflecting the famous Quebec Winter Carnaval for students ➤ Ski Day (gr. 5-8), Mega Hoops (JK-2), Curling for Gr. 3-4 ➤ Poutine Lunch- merci to parent volunteers ➤ Daily Vocab Bingo and Fun Facts. ➤ Carnaval Door Decorating Contes
11.	Bilingual Book Fair	Feb 26 & 27	➤ Mosaique Book store ➤ Showcasing primarily French books with English selection as well. ➤ Classes will visit Tuesday and can purchase Wednesday ➤ Thank you parent volunteers
12.	WE TEAM	Feb 27	➤ Candy grams- Valentine's Day-raised approx. \$ 400.00 ➤ Pink Shirt Day is for Bullying awareness
13.	PALS Training	Feb 27	➤ TCDSB Health Action Day- PALS Students to attend a Marlies Game with other TCDSB schools
14.	Math Night	Feb 27	➤ CSPC and Mathnasium

EVENT		DATE	COMMENT
15.	Science Fair	March 1 st	<ul style="list-style-type: none"> ➤ Students to showcase their Science Fair Projects ➤ Led by Ms. Carlino ➤ Guest judges from Bishop Allen and Dr. Gabe Ayyavoo Ass. Prof OISE
16.	Peace Assemblies	March 4 th	<ul style="list-style-type: none"> ➤ Highlighting the Virtues of Courage and Love

Block Budget

Postings						
Cost Elements	Full Yr Plan	YTD Actual	Commitments	Tot Act & Comm	Avail. Balance	% Pln Utilized
32000 Text/Learning Exmpt		552.41		552.41	552.41-	
32100 Text/Learning GST		166.42		166.42	166.42-	
33000 Instructional Supplies	45,679.00	7,311.79	13,550.40	20,862.19	24,816.81	45.67
33500 Printing-Instruction		4,612.07	3,637.93	8,250.00	8,250.00-	
41000 Office Supplies & Services	495.00				495.00	
45000 Field Trips		36.05		36.05	36.05-	
49900 Carryforward Plan	386.41-				386.41-	
50100 Repl-Furn& Equip-Gen		245.49		245.49	245.49-	
55100 Add Furn&Equip-Gener		537.87		537.87	537.87-	
* Consolidated Block	45,787.59	13,462.10	17,188.33	30,650.43	15,137.16	66.94
** Total	45,787.59	13,462.10	17,188.33	30,650.43	15,137.16	66.94

Sub-Committee Updates:

Hot Lunches Committee:

- Poutine lunch went well
- Pita Pit and Booster Juice is going well too. No issues.
- Two new Hot Lunches Committee members are currently being trained. They will officially take over the Hot Lunches Committee work in the next school year.

Schoolyard Improvement Planning:

- Meeting with the Board took place on January 18th to further discuss the project, to finalize list of elements as much as possible (weighing pros and cons of the proposed elements), discuss possibility of including a few trees, if funds available, timelines and more.
- Things the Board still needs to confirm/provide additional information on include:
 - Finalized hard timelines and milestones
 - Contact information on Municipal free tree project and watering service information, including cost
 - Confirm total OLP dollars in the account for the project
 - Explore/confirm if kindergarten space can be included in paving (rubberized surface)
- Member of the community has agreed to produce and donate tables to the school (to be designed in accordance with the Board's specification)
- Next steps and important timelines for the project include:
 - Finalize Design & Construction Documents – Approximately 4 weeks
 - Ongoing (more frequent) meetings between Ms. Figliomeni, the committee members (A. Wright), and the Board.
 - Finalized specifications for tables to start and finalize table donation (finalized by Mar 1)
 - Tender for Construction: RFQ out for bid for 2 weeks. Goal for completion March 15th
 - Award contract to contractor: Anticipate award early May 2019
- Estimated construction dates for the project: July 2nd 2019 to Aug 30th 2019
- More information will be shared with parents and community once drawings are finalized.

Treasures Report/Allocations

Opening balance	\$107,694
Revenue (YTD)	\$109,825
Expenses (YTD)	-\$36,649
Closing Balance	\$167,371
Float	-\$1,000
Playground	-\$87,277
Pizza/Sub estimated expenses	-\$17,805
Allocations previous approved	-\$36,454
Available Balance	\$24,835

Allocation Requests: Teacher Allocation Requests

- Hot lunches system renewal - \$315 (*This is a \$50 discount if renewed before the end of this school year*)
- The current system is working well hence the Hot Lunches Committee recommends that we use the same one next year. The renewal fee is an annual fee.

Allocations approved by CSPC in February 2019:

- Hot lunches system renewal - \$315

Other Business

- Shrove Tuesday – March 5th
 - Need Volunteers
 - Follow up email will be sent out next week with more information.
- PRO Grant Ideas
 - As discussed during the January meeting, the Parent Reaching Out (PRO) grant money (\$1,000) is given to our school every year by the Board and it needs to be spent by the end of each school year
 - Additional \$250 grant if topic is re: mental health (extra money comes from a school grant)
 - Brett Ullman was identified in January as a good speaker during the January meeting, however based on additional discussions, the general consensus is that he would be more appropriate for secondary school students or for presentation to parents
 - The Board has shared with Ms. Figliomeni a list of suggestions.
Action item: Ms. Figliomeni to email out the list. CSPC members to discuss and decide over email on the most appropriate speaker from the list.
- Committee discussed if hot lunches system could be used for other purposes not directly related to school lunches or school activities (i.e. selling products). Committee felt this was not an appropriate use of the hot lunches system.
- Discussion about the rules on what balls students can and cannot bring to school took place.
Action Item: School to include in an upcoming spring newsletter the rules around what balls can be brought to school.

Meeting Adjourned:

The preceding is considered a true and accurate report of the topics discussed. If there are any discrepancies or omissions, kindly contact the Chair immediately. Minutes are sent to Council by email. **If no notification is received within 72 hours of the date of issue, these minutes will be deemed to be accurate and approved by all.**

The next OLP CSP CMEETING is scheduled for April 3rd, 2019 @6:30 in the school library.