

**Our Lady of Peace –Catholic School Parent Council (CSPC)
Wednesday, May 22, 2019 – 6:30 pm**



2018/2019 CSPC Member Attendees:	Annabella Barreto, Jennifer Celio, Sara Franca, Sonia Hingley, Bruno Lopes, Luigi Mazzucco, Helen Pham, Entela Zaffino, Sandra Figliomeni, David Whicher, Angela Sordi, Andy Wright, Samira Raouda, Tina DeMaria, Brian Huen, Kathleen Saldutto, Katrina Pillow
Regrets:	none

Minutes

Welcome and Opening Prayer:

Agenda:

Time	Item
6:30	Welcome and Opening Prayer
6:35	Principal's Update
6:50	Subcommittee Updates <ul style="list-style-type: none"> • Transportation Update • Hot Lunches Update • Playground Update
7:05	Treasurers Report
7:10	Teacher Allocation Requests
7:25	Other Business <ul style="list-style-type: none"> • JK/SK Yard Update • Math Night Recap • PRO Grant Update • School Jerseys
7:45	Meeting Adjourned

Principal's Update:

EVENT	DATE	COMMENT
Concours d'épellation	April 26	<ul style="list-style-type: none"> ➤ FI Students from grades 1-8 competed in the gym ➤ Top students from each class competed
Professional Dance Artist	April 23-May 13	<ul style="list-style-type: none"> ➤ Each class from grades 4-8 and 4 sessions with the dance artist ➤ Performance: Primary classes/Concert/Gr. 4-8
Peace Assemblies	April 29	<ul style="list-style-type: none"> ➤ Virtues: Forgiveness and Charity
Toronto Police Services	April 30	<ul style="list-style-type: none"> ➤ Officer Neville presented to intermediate classes ➤ Schedule for next year for continued presentations
Trips	May 1-10	<ul style="list-style-type: none"> ➤ Gr. 3 Science Centre ➤ Gr. 6 Evergreen Brick Works ➤ ELP Trip to Science Centre ➤ Gr. 1 Trip to Living Arts Centre
Chess Tournament	May 3	<ul style="list-style-type: none"> ➤ Thank you to Mme. Correia and Mrs. Rocci ➤ Individual Chess: 1 student placed 2nd ➤ 4 students placed 3rd ➤ Team Chess: Junior team placed 2nd ➤ Intermediate team tied for 3rd.
Catholic Education Week	May 6-10	<ul style="list-style-type: none"> ➤ Woodbine Music Festival led by Ms. Perlowski ➤ Instrumental and Choir presented ➤ Grade 1 Mother's Day presentation in each class with songs, poems and special craft gifts ➤ Math Night and Playground Update- led by CSPC. Volunteer students from FJR- former OLP students
Track and Field	May 9, 17, 23	<ul style="list-style-type: none"> ➤ Approximately 95 students competed ➤ Regional Meet had 35 students compete ➤ 10 students competing in City Finals on May 23rd.
Leukemia Fundraiser	May 13-24	<ul style="list-style-type: none"> ➤ Annual fundraiser event led by Mrs. Ludlow ➤ Draw will be June 5th
Dental Screening	May 13-27	<ul style="list-style-type: none"> ➤ Dental Screening of all students
Artist in the School	May 15	<ul style="list-style-type: none"> ➤ Gr. 4 classes have invited Artist for art workshops
Spring Concert	May 15	<ul style="list-style-type: none"> ➤ Dancing Through the Eras @ MPSJ ➤ Gr. 4-8 dances and performances from Instrumental, Choir, Rock Band & Drumming Band ➤ Led by Mme. Alaimo, Mme. Perlowski & Mme. Perri ➤ Dress rehearsal – Primary classes and encore performance on Friday May 17th to Gr. 4-8.
Scientists in the School	May 8, 13, 28	<ul style="list-style-type: none"> ➤ Grade 4,5,6 & 8 have Scientists in the school
School Bus Safety Presentations	May 21	<ul style="list-style-type: none"> ➤ School bus safety presentation for all grades
EQAO & CAT 4 testing	May 23	<ul style="list-style-type: none"> ➤ EQAO and CAT 4 will be written on the following days: ➤ May 29, May 30, May 31, June 3 (make up day) ➤ EQAO: Gr. 3 (Math/Language) Gr. 6. (Math/Language) ➤ CAT 4: Gr. 2 (English only) Gr. 5 & 7 (all students)
Welcome to Kindergarten Night	May 23	<ul style="list-style-type: none"> ➤ Welcome our newest OLP members -5:30-7:30 p.m. ➤ Intake interviews the week of June 10-Opportunity to get more information about the child to assist with best classroom placement and/or address any needs prior to September to help with transition

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TPH Gr. 7 Vaccination Clinic	May 22	➤ Grade 7 students- immunization																																				
Sacrament of First Holy Communion & Confirmation	May 29	➤ Grade 2 students at OLP Church: May 26 & June 2 ➤ Grade 7 students: Sunday, June 9 th																																				
School Safety	May	➤ Fire Drills-May 7, 22 – two more to go ➤ Lockdown Drill: May 6 & June 6 - Transitional																																				
Intermediate Music Festival	June 6	➤ Intermediate students perform at Wonderland																																				
Montreal Gr. 8 trip	June 12-14	➤ 63 Grade 8 students Graduation trip: Ms. Ludlow, Ms. Guido, Mme. Perlowski and Mr. Steriovski																																				
Peace Assembly	June 17	➤ Virtues Compassion and Faithfulness																																				
Graduation	June 18/20	➤ Celebrate SK students completing ELP Program ➤ Le Treport Luncheon and dancing (p.m.) ➤ Graduation Mass and Diplomas @ OLP Church @ 7:00 p.m.																																				
End of Year Mass	June 19	➤ OLP Church @ 10:00 a.m.																																				
Canada Day Celebrations	June 23	➤ 11:00 a.m. Mass @ OLP Church followed by social for all families of OLP ➤ Special prayer for gr. 8 students moving to high school																																				
Final Report Cards	June 25	➤ Sent home with students																																				
Staffing	June 28	➤ End of Year, we say goodbye to: ➤ Transfer- Mr. Cotter ➤ LTO's: Ms. Donaghey, Mlle. Govaert, M. Ndes, Mme. Murphy, Mme. Chiappetta, Mme. Consolatte, Mr. Badillo, Ms. Venditti																																				
Projected Model for 2019-2020 School Year	2019/2020	<p>➤ Class Lists and Projected Model tentative until September 30th, 2019.</p> <table> <thead> <tr> <th>English Program:</th> <th colspan="2">French Immersion Program</th> </tr> </thead> <tbody> <tr> <td>ELP</td> <td>FI ELP/1</td> <td>FI 4</td> </tr> <tr> <td>SK/1</td> <td>FI ELP/2</td> <td>FI 4</td> </tr> <tr> <td>2/3</td> <td>FI ELP/3</td> <td>FI 5*</td> </tr> <tr> <td>4/5</td> <td>FI SK/1</td> <td>FI 5*</td> </tr> <tr> <td>6/7</td> <td>FI 1</td> <td>FI 5/6**</td> </tr> <tr> <td>8</td> <td>FI 1/2</td> <td>FI 6*</td> </tr> <tr> <td></td> <td>FI 2</td> <td>FI 6*</td> </tr> <tr> <td></td> <td>FI 2</td> <td>FI 7*</td> </tr> <tr> <td></td> <td>FI 2/3</td> <td>FI 7*</td> </tr> <tr> <td></td> <td>FI 3</td> <td>FI 8*</td> </tr> <tr> <td></td> <td>FI 3</td> <td>FI 8*</td> </tr> </tbody> </table> <p>*Class is 0.50 with EFI in either AM/PM ** Same teacher will teach both English & French Program to same students</p>	English Program:	French Immersion Program		ELP	FI ELP/1	FI 4	SK/1	FI ELP/2	FI 4	2/3	FI ELP/3	FI 5*	4/5	FI SK/1	FI 5*	6/7	FI 1	FI 5/6**	8	FI 1/2	FI 6*		FI 2	FI 6*		FI 2	FI 7*		FI 2/3	FI 7*		FI 3	FI 8*		FI 3	FI 8*
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Block Budget

Cost Elements	Postings					
	Full Yr Plan	YTD Actual	Commitments	Tot Act & Comm	Avail. Balance	% Pln Utilized
32000 Text/Learning Exmpt		806.05		806.05	806.05-	
32100 Text/Learning GST		347.51		347.51	347.51-	
33000 Instructional Supplies	45,679.00	21,216.26	6,207.25	27,423.51	18,255.49	60.04
33500 Printing-Instruction		5,796.59	2,453.41	8,250.00	8,250.00-	
41000 Office Supplies & Services	495.00				495.00	
45000 Field Trips		1,562.87		1,562.87	1,562.87-	
49900 Carryforward Plan	386.41-				386.41-	
50100 Repl-Furn& Equip-Gen		245.49	167.04	412.53	412.53-	
50200 Repl-Furn&Equip-Comp		15.32		15.32	15.32-	
55100 Add Furn&Equip-Gener		537.87		537.87	537.87-	
* Consolidated Block	45,787.59	30,527.96	8,827.70	39,355.66	6,431.93	85.95
** Total	45,787.59	30,527.96	8,827.70	39,355.66	6,431.93	85.95

Sub-Committee Updates:

Transportation Committee:

- The current Transportation Committee volunteers have decided to resign at the end of this school year. New volunteers and new committee leads are required for next year.
- If no new volunteers come forward by end of this school year, it is anticipated that the pick up and drop off at the beginning of the next school year will likely be very messy/chaotic until new volunteers join the committee
- Recommendation to let parents of new students joining OLP know about the committee during the “Welcome to Kindergarten” night, in case anyone is interested in joining.

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- Ms. Figliomeni will send out a “Call for Volunteers” email communication at the end of August as a reminder.
 - Ms. Figliomeni to ask the board if there is any funding available to hire help for the transportation committee.
 - Mrs. DeMaria has offered to restart the program in September, however isn’t able to run the entire program for the year.

Hot Lunches Committee:

- Transferring of the work to the new Hot Lunches Committee chairs is still taking place. Transition will continue through the summer and during the beginning of next school year
- Currently there are a few parents (10 to 15) who still owe small amounts. A deadline of May 27th has been communicated. If parents don’t pay by then, OLP will call the parents to follow up.
- In the middle of July, all hotlunches accounts will be deleted (all personal information will be deleted). Credits will remain in the system and will be carried over to next year for parents who have a credit left over to use next year.
- It has been decided that Booster Juice will be replaced with Pita Pita for smoothies next year. Currently, Booster Juice does not supply labels, Hot Lunches Committee members have to label each drink individually, which is time consuming. Pita Pit will label all smoothies and sort them with the pita’s, it will make delivery of food/drinks way easier.
- As far as we know, pricing for all our hot lunches will remain unchanged for next school year, unless we get notified by the suppliers otherwise.
- Similar to this year, there will be two semesters/sessions to provide parents with the opportunity to purchase hot lunches in September (for Sept-Jan orders) and January (for Feb-June orders).
- The committee is looking at alternatives to PayPal. We were advised by the owners of HotLunches that because of various changes to Paypal, schools (not OLP) have reported to have been experiencing issues with PayPal: accounts were frozen in several occasions when money was not transferred out of the account fairly quickly. Bambora is being proposed an alternative to PayPal. A few benefits to using Bambora include:
 - Bambora deposits the money directly into the bank account (CSPC treasurer doesn’t have to).
 - Bambora allows for changes to the account holders (as the Hot Lunches Committee membership changes)
 - Using Bambora will save about \$200 to the school in fees.
 - Bambora is secure (similar security levels as PayPal).
 - Users have the option to make payments as a guest, without having to create an account (similar to PayPal)
- No concerns were raised by the CSPC Committee to switching to Bambora
- Hot Lunches Committee will have to set up the Bambora account in June, to have it ready for the next school year.

Playground Improvement Planning:

- Presentation about the Schoolyard Improvement Project and detailed updates were given to parents and community during the Mathnesium Night. No questions/concerns were raised. Parents/community expressed a lot of positive feedback and excitement about the progress of the project.
- So far, the project are on tracks, in accordance with proposed plan and forecasted milestones dates. Bids are due on May 29th. Contract should be awarded by June 25th. Completion date for the projected forecasted for Aug 25th
- Still moving forward with the tables donation from our community member
- OLP possibly considering a celebration for the inauguration of the schoolyard early in the school year – details to be determined and communicated at the beginning of next school year.

Treasures Report:

	council	playground	total	
Opening Balance	31,295	76,399	107,694	Beginning Balance from last year
Revenues (year-to-date)	89,896	24,377	114,272	
Expenses (year-to-date)	- 52,347	- 13,499	- 65,846	
Closing Balance	68,844	87,277	156,121	
Float	- 1,000		- 1,000	this amount has to be set aside as per the board
Playground		- 87,277	87,277	
Pizza/Sub Estimate of Expenses	- 4,662		- 4,662	Remaining estimate of expenses related to pizza, subway, pitapit, booster juice sales
Allocations previously approved	- 53,514		- 53,514	Amount of allocation currently approved as of last meeting
Amount available	<u>9,668</u>	<u>-</u>	<u>9,668</u>	Funds available for allocation

Teacher Allocation Requests

Allocations approved by CSPC in May:

- \$7,200 for technology split equally amongst all divisions
- A summary of all the allocations for this school year will be included in the June newsletter

Other Business

- JK/SK Yard (Mattice) - update
 - As we know, this part of the schoolyard is not part of the Playground Improvement Project
 - School work order has been put in with the School Board to have someone come in and put a border to keep the mulch in this section of the school yard
 - A second work order has been put in to replace the mulch – The School Board is currently looking to contract out a vendor for this work (replacement of school yard mulch is routine work and it should happen every 3-4 years)
 - A CSPC member asked whether OLP can fund the mulch replacement in an effort to expedite the process, however this was deemed to not be a permissible option: replacement of the school yard mulch has to be done through the School Board, following their procurement processes and requirements
- Math Night Recap
 - About 80 students and same amount of parents
 - It was a great success – requests and recommendations to organize a similar event again next year
- PRO Grant Update
 - Focus this year will be mental health
 - June 5th at 6:30pm – parent event – Youth Speaks – Mental Health, Addiction and Bullying
 - Registration can be done online via hotlunches.net
 - Additional information about the event will be communicated through email

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- School Jerseys
 - OLP is considering to change the school sports team logo (athletic logo)
 - A community member has designed a few options of proposed logos to pick from
 - Colours of the log still to be determined. OLP teachers will be engaged to choose the colours
 - A few final logo options will be presented to OLP students who will be asked to vote on their preferred logo. Most voted logo will be picked as the new OLP athletic logo
 - “OLP Phoenix” is proposed as the new name for the OLP sports team

Meeting Adjourned:

The preceding is considered a true and accurate report of the topics discussed. If there are any discrepancies or omissions, kindly contact the Chair immediately. Minutes are sent to Council by email. **If no notification is received within 72 hours of the date of issue, these minutes will be deemed to be accurate and approved by all.**

The next OLP CSP CMEETING is scheduled for **Wednesday, September 18th, 2019 @6:30** in the school library.