

**Our Lady of Peace –Catholic School Parent Council (CSPC)
Wednesday, November 28, 2018– 6:30 pm**



2018/2019 CSPC Member Attendees:	Annabella Barreto, Jennifer Celio, Denise Fordham, Sara Franca, Sonia Hingley, Bruno Lopes, Luigi Mazzucco, Helen Pham, Entela Zaffino, Sandra Figliomeni, David Whicher, Angela Sordi, Andy Wright, Samira Raouda
Regrets:	Tina De Maria, Brian Huen, Kathleen Saldutto

Minutes

Welcome and Opening Prayer:

Agenda:

Time	Item
6:30	Welcome and Opening Prayer
6:35	Guest – Mathnasium – proposed math night at the school Guest - CPF
6:55	Principal’s Update
7:05	Curriculum Enhancement - update
7:15	Subcommittee Updates <ul style="list-style-type: none"> • Hot Lunches Update • Transportation Committee • Playground Update
7:30	Treasurers Report
7:40	Teacher Allocation Requests <ul style="list-style-type: none"> • Teacher Allocations
7:50	Other Business
8:00	Meeting Adjourned

Guests: Representatives from the following groups asked to speak and gave short presentations on who they are, the services and how the children may benefit from joining them:

- a. Mathnasium
 - o Denise Melo pitched the idea of a 2019 Math Night at OLP, possibly advertise as a “family game” night.
 - o Mathnasium also offers math tutoring for grades 1-12 with customized plans.
 - o **Next steps:** CSPC chair to follow up with Ms. Figliomeni on possible dates in Feb or March.
- b. Canadian Parents for French (CFP)
 - o Tanja Warren, current President from CFP Toronto West gave an update on the chapter, currently working on branding and recognition of the group.
 - o More parents are being asked to join the group, they are in need of someone to take on a leadership role as Ms. Warren can only remain in the role until June 2019.
 - o **Next steps:** Ms. Figliomeni will send out additional information about CFP through a follow up email

Principal's Update:

EVENT	DATE	COMMENT
Peace Assembly	Nov 1	<ul style="list-style-type: none"> ➤ Recognized OLP Peace Leaders for September & October ➤ Virtue Recipients- Hospitality & Gratitude ➤ Introduced our new PALS leaders
All Souls Day	Nov 2 nd	<ul style="list-style-type: none"> ➤ Reciting of the Rosary (20 minutes) ➤ First Friday of each month
High School Applications	Nov 5	<ul style="list-style-type: none"> ➤ Submitted at the CEC- notification of admissions in February 2019
Sibling Photo/Retake	Nov 6	<ul style="list-style-type: none"> ➤ Photos en route
Intermediate Boys/Girls Volleyball	Nov 6	<ul style="list-style-type: none"> ➤ Excellent season for both teams- thank you Coach Prifti, Steriovski and Donaghey. ➤ Girls placed 2nd at the Divisional tournament but did not advance. ➤ Boys won the Divisional tournament and lost at the Regional.
Remembrance Day Assemblies	Nov 9	<ul style="list-style-type: none"> ➤ Teacher and student led- Mr. Steriovski and Ms. Guido's classes. ➤ PP presentation/Songs ➤ Raised approximately \$400
Parent/Teacher Interviews	Nov 14/15	<ul style="list-style-type: none"> ➤ Reports Went Home- November 13 ➤ Wednesday/Thursday-5:30-8:00 p.m.
Gr. 1 Trip	Nov 8	<ul style="list-style-type: none"> ➤ Humber Arboretum
Google Read /Write	Nov 8	<ul style="list-style-type: none"> ➤ Lunch and learn for teachers ➤ Led by Special Education
Anti-Bullying Magic Show	Nov 14	<ul style="list-style-type: none"> ➤ 3 Presentations: JK/1- sharing is caring ➤ Gr. 2-5- Physical/Verbal Bullying ➤ Gr. 6-8- Physical/Verbal/Cyber Bullying ➤ Bullying Awareness Month- daily facts, gr.1-8 Poster Contest, bulletin board, drama plays
Toronto Public Library	Nov 21/22	<ul style="list-style-type: none"> ➤ Visit with ELP and Gr. 4 classes

EVENT	DATE	COMMENT
Dance-a-thon	Nov 26	➤ Dance-a-thon Kick off – announcements/ student packages.
Gr. 3 Trip	Nov 29	➤ Pioneer Village
Nutcracker Performance	Nov 29	➤ Gr. 4/5 and Gr. 5 Fi to attend performance at CCA
Divisional wish list	Nov 28	➤ Teachers met with grade partners to look at programming needs
Staffing Update		➤ FSL Core French ➤ FI Gr. 8 ➤ FSP- 40%

Block Budget

Postings						
Cost Elements	Full Yr Plan	YTD Actual	Commitments	Tot Act & Comm	Avail. Balance	% Pln Utilized
32000 Text/Learning Exmpt		359.75		359.75	359.75-	
32100 Text/Learning GST		166.42		166.42	166.42-	
33000 Instructional Supplies	45,833.00	1,541.37	19,318.50	20,859.87	24,973.13	45.51
33500 Printing-Instruction		2,105.60	6,144.40	8,250.00	8,250.00-	
41000 Office Supplies & Services	495.00				495.00	
45000 Field Trips		504.67-	542.58	37.91	37.91-	
49900 Carryforward Plan	386.41-				386.41-	
50100 Repl-Furn& Equip-Gen		245.49		245.49	245.49-	
55100 Add Furn&Equip-Gener		471.47		471.47	471.47-	
* Consolidated Block	45,941.59	4,385.43	26,005.48	30,390.91	15,550.68	66.15
** Total	45,941.59	4,385.43	26,005.48	30,390.91	15,550.68	66.15

Curriculum Enhancement Update:

- This year, the total amount of money raised was \$13,730, slightly below the target of \$15,000.
- As a result of not having met the goal, there will be no Karaoke Battle
- Big “Thank you” to everyone who donated
- A few questions and comments which were raised by the committee members for discussion include:
 - a. **Question:** Why couldn’t we meet the goal this year?
 - **Answer:** A few factors may have played a role. One reason is believed to be due to the Cashonline system we used this year. This new system did not allow the school to provide regular updates on current totals to drive home our goal. Also, having launched one theme to incent the children, then having to change it after consulting with the staff gave us a slow start.
 - b. **Question:** Are there statistics on how many families have contributed towards Curriculum enhancement?
 - **Answer:** Roughly, about 33% of the families have contributed to it.
 - c. **Question:** Is it worth communicating to the community the total amount and giving parents another chance to donate?
 - **Answer:** Communication with an update to parents will be included in the newsletter
 - d. **Recommendation** – for next year, consider giving a better token of appreciation (school pencils, scarfs, patches, little crests etc.) to keep the children more engaged and motivated to reach the goal

Sub-Committee Updates:

Transportation Committee:

- A new “no parking” sign was purchased and is now available and being used in the kiss & ride
- The committee members have witness parents still parking in “no parking zones” and are breaking the safety rules communicated by the committee
- As communicated in previous months, volunteers to join this committee are still needed
- In addition to committee members, the committee also needs a leader who can help lead and drive forward some of the improvement initiatives, including connecting with City of Toronto to discuss possible solutions for better traffic flow in the school zone.
- Two recommendations the CSPC members raised which the transportation might take into consideration were:
 - a. Give fake tickets to parents who are illegally parked to help raise awareness against illegal parking (using older students to deliver the tickets).
 - b. Have better “kiss and ride area” signage up front

Hot Lunches Committee:

- After a call for Hot Lunches Committee Leads for next year, two parent volunteers have come forward who are now job shadowing the current committee leads in preparation for next year

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- Second block for second semester will be opened on Dec 1st for parents to order hot lunches for February to June.
 - The committee also informed us that we have about \$600 outstanding from parents for children's lunches.

Schoolyard Improvement Planning:

- The Schoolyard Improvement Planning committee gave an update on the schoolyard project based on discussions and updates received from the school board
- The board notified the committee in one of their most recent meetings that the allocated money from the board for the paving of OLP's backyard went up from 210K to 400K. The additional money will be put toward other elements such as parking lot improvement, stairs to the pit, etc. This is all money that the Board will be allocating to OLP, which is great news.
- The committee is waiting for a final approval from the Board in early December, but so far things are looking promising
- Dance-a-thon planned for Dec 14th – packages already went out to families.
- DJ for the dance-a-thon is secured and give-away prizes are being collected
- The committee has also scheduled an upcoming meeting with new trustee, along with board team to discuss next steps necessary for the project
- The total funds allocated to the project will be locked by end of January, while the committee will continue to work with the Board to finalize plans, solidify elements etc.

Treasures Report/Allocations

Treasurers report:

Opening balance \$107,694

Revenue (YTD) \$58,412

Expenses (YTD) -\$24,248

Closing Balance \$141,859

Float -\$1,000

Playground -\$83,612

Pizza/Sub estimated expenses -\$8,374

Allocations previous approved -\$19,729

Available Balance \$29,144

Allocation Requests: Teacher Allocation Requests

- Teachers of all the Divisions at OLP had put a list of requests for allocation by the CSPC
- Discussion on whether each Division should receive the allocation based on the amount for individual items included in the list, or if a fair, agreed-upon lump sum should be allocated to each division and the divisions themselves could then decide how to split the money.
 - **Decision:** CSPC members felt that latter option is the better and more fair/equitable options
- Discussion on whether “Scientists in the class” (\$5,600) is still something of interest to the students
 - **Decision:** Defer approval for this allocation for a later time, after talking with teachers and students to see if “Scientists in the class” is an option of interest, or if other options such as “Chef a l’ecole” might also be of interest to the students and teachers

Allocations approved by CSPC in November:

- Graduation - \$1,000 – approved
- Divisional Requests – total amount allocated for each division:
 1. Early Learning Program (French and English) - \$1,500 (Note: \$250 was allocated to JK/SK during last meeting, hence the actual amount approved for allocation in the Nov meeting is \$1250, for an overall yearly total allocation of \$1,500 for the year)
 2. Primary Division (English and French) - \$1,500
 3. Junior Division (English and French) - \$1,500 (Note: Math IXL subscription was left out for the time being due to the recommendation to further investigate if this is something parents of children in this division should or would be willing to pay for their child).
 4. Intermediate Division (English and French) - \$1,500
 5. French Specialty - \$350
- Administration Requests - \$9,600

Meeting Adjourned:

The preceding is considered a true and accurate report of the topics discussed. If there are any discrepancies or omissions, kindly contact the Chair immediately. Minutes are sent to Council by email. **If no notification is received within 72 hours of the date of issue, these minutes will be deemed to be accurate and approved by all.**

The next OLP CSP CMEETING is scheduled for **January 16th, 2019 @6:30** in the school library.