

**Our Lady of Peace –Catholic School Parent Council (CSPC)
Wednesday, October 17, 2018 – 6:30 pm**



2018/2019 CSPC Member Attendees:	Annabella Barreto, Jennifer Celio, Tina De Maria, Denise Fordham, Sara Franca, Sonia Hingley, Brian Huen, Bruno Lopes, Luigi Mazzucco, Helen Pham, Samira Rouda, Kathleen Saldutto, Entela Zaffino, Sandra Figliomeni, David Whicher,
Regrets:	Angela Sordi, Andy Wright

Minutes

Welcome and Opening Prayer

Time	Item
6:30	Welcome and Opening Prayer
6:35	Principal’s Update
6:55	Curriculum Enhancement - Status
7:05	Fun Fair Summary
7:15	Subcommittee Updates <ul style="list-style-type: none"> • Hot Lunches Update • Transportation Committee • Playground Update
7:45	Treasurers Report
7:50	Teacher Allocation Requests <ul style="list-style-type: none"> • Teacher Allocations
7:55	Other Business
8:10	Meeting Adjourned

Principal's Update:

EVENT	DATE	COMMENT
Staffing Update		<ul style="list-style-type: none"> ➤ Open Position : 40% French Specialty ➤ Library Technician
Grade 2 Trip	October 2	➤ All grade 2 classes attended Mountsberg Conservation
Taste of the Arts @FJR	October 3	<ul style="list-style-type: none"> ➤ Gr. 7 went to visit to do a simulated grade 9 day ➤ Gr. 8 did not attend due to Photo Day
Cross Country Meet	October 10 October 20	<ul style="list-style-type: none"> ➤ 85 students participate ➤ 55 students at Regional Meet ➤ City Finals- October 23
Cookie Dough Campaign	October 1-12	➤ Proceeds raised to help with gr. 8 graduation trip
Opening School & Thanksgiving Mass	October 11	➤ School mass with Fr. Yaw
PALS Training	October 15	<ul style="list-style-type: none"> ➤ 20 student volunteers and teacher nominated ➤ Gr. 6-8 received PALS training from TPH
Intermediate Volleyball	October 16	➤ Intermediate Girls' Volleyball at OLV
Individualized Education Plan	October 16	➤ IEP's were sent home October 16
Lunch Time Programs	October 16	<ul style="list-style-type: none"> ➤ Drama Workshops (Gr.6-8) ➤ Lego (Gr. 3) ➤ Girls Fitness (Gr. 6-8) ➤ Paper Scissors Rock (Gr.5-8) ➤ Coding (Gr. 1-3) <p>Communication through CASL will go out to families in the days to come</p>
Waste Reduction Week	Oct 15-19	<ul style="list-style-type: none"> ➤ Daily announcements about facts/tips ➤ ECO team to work with Ms. Venditti and Ms. Govaert
Stop the Stigma	Oct 18/Oct 22	<ul style="list-style-type: none"> ➤ To address student mental health and well-being ➤ Ms. Barnswell and Mrs. Culmone and student group ➤ In service on Oct 18th. <p>Anti-Bullying Magic Show- school wide</p> <ul style="list-style-type: none"> ➤ SK/Gr 1- Sharing is Caring ➤ Gr. 2-5: Verbal/Physical Bullying ➤ Gr. 6-8: Cyber bullying- responsible use of technology
Kortright Centre	Oct 25	➤ All Gr. 6 classes to attend

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EQAO Results/Planning		<p>Students at or Above the Provincial Standard (Levels 3 and 4)</p> <table border="0"> <tr> <td>Grade 3</td> <td>Grade 6</td> </tr> <tr> <td>Reading: 14% (English students only)</td> <td>90%</td> </tr> <tr> <td>Writing: 29% (English students only)</td> <td>87%</td> </tr> <tr> <td>Math: 64%</td> <td>66%</td> </tr> </table> <ul style="list-style-type: none"> ➤ SLIP team and Staff have reviewed preliminary data and provided feedback to inform this year's School Learning Improvement Plan. ➤ Gr. 3 students achieved below Provincial and Board average for Reading and Writing but NOT in Math. ➤ Gr. 6 students achieved above board and provincial average in Reading, Writing and Math. ➤ Gap analysis reveals that Gr. 3 boys score higher in Math than girls. Gr. 6 girls score higher in Reading, Writing and Math than boys. ➤ Conceptual data reveals that Gr. 3 students enjoy Math more than Reading and Gr. 6 students enjoy Reading more than Math. 	Grade 3	Grade 6	Reading: 14% (English students only)	90%	Writing: 29% (English students only)	87%	Math: 64%	66%				
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Halloween Dance	October 31	<table border="1"> <tr> <td>ELP</td> <td>9:15 a.m. – 9:55 a.m.</td> </tr> <tr> <td>Grades 1, 2</td> <td>10:00 a.m. - 10:42a.m</td> </tr> <tr> <td>Grades 3,4</td> <td>11:00 a.m. - 11:45 a.m.</td> </tr> <tr> <td>Break</td> <td></td> </tr> <tr> <td>Grades 7,8</td> <td>1:00 p.m. – 2:00 p.m.</td> </tr> <tr> <td>Grades 5,6</td> <td>2:25 p.m.- 3:20 p.m.</td> </tr> </table> <ul style="list-style-type: none"> ➤ 	ELP	9:15 a.m. – 9:55 a.m.	Grades 1, 2	10:00 a.m. - 10:42a.m	Grades 3,4	11:00 a.m. - 11:45 a.m.	Break		Grades 7,8	1:00 p.m. – 2:00 p.m.	Grades 5,6	2:25 p.m.- 3:20 p.m.
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School Management Report (October 2018)

Postings						
Cost Elements	Full Yr Plan	YTD Actual	Commitments	Tot Act & Comm	Avail. Balance	% Pln Utilized
32000 Text/Learning Exmpt		274.45		274.45	274.45-	
33000 Instructional Supplies	45,833.00	1,556.78	20,810.69	22,367.47	23,465.53	48.80
33500 Printing-Instruction		582.40	7,667.60	8,250.00	8,250.00-	
41000 Office Supplies & Services	495.00				495.00	
50100 Repl-Furn& Equip-Gen			245.49	245.49	245.49-	
55100 Add Furn&Equip-Gener			205.85	205.85	205.85-	
* Consolidated Block	46,328.00	2,413.63	28,929.63	31,343.26	14,984.74	67.66
** Total	46,328.00	2,413.63	28,929.63	31,343.26	14,984.74	67.66

- As a requirement from the Toronto Catholic District School Board, the following video regarding harassment and discrimination in the workplace was shown to the CSPC members:
<https://intranet.tcdsb.org/HM14video>

Curriculum Enhancement – Status:

- New theme: Duet Karaoke battle
- Goal is \$15,000. As of today, we don't know where we are at, as no numbers from the Board have been reported yet. We should get an update from the Board in the next few days.
- We need to start with some of the activities to get the students excited. More announcement will go out to parents and announcements to the students will begin in the days to come.

Fun Fair Summary

- Revenue / Expenses are not 100% accurate, there are still items going in & out. Amounts below do not include the expense or revenue from popcorn sales as we didn't sell much popcorn and it is being sold in the school as a separate incentive.
- Gross revenue (including sponsorship and food vendors) = \$10,309.01
- Expenses \$5,304.30
- Total net profit = \$5,004.71
- The main goal of this event was not for fundraising, so we are happy with these numbers and that we were able to cover the event costs.

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- We received good feedback from people. We have a few “lessons learned” we can implement should we decide to have another fun fair in the future.

Sub-Committee Updates:

Hot Lunches Committee:

- No new updates pertaining to the lunches.
- Looking for replacements for Sonia and Jennifer – gradually phasing out
- Looking for people who are willing to co- run the Hot Lunches Committee next year
- Trying to recruit someone now, to ensure some job shadowing and training this year, in preparation for next year
- Sonia & Jennifer will also ask volunteer parents who help with the Pizza lunches to see if they are interested

Further action: If anyone is interested in leading the Hot Lunches Committee next year, please let Jennifer Celio or Sonia Hingley know

Transportation Committee:

- We are still in need of a leader
- There are no new updates
- Question raised if this committee can also help school children crossing Kipling? i.e. maybe through a “walking to school” informational program?
- The crossing guard that used to be at the Kipling and Mattice intersection is longer there.
- School was informed by Toronto Police that the third party hired for the Crossing Guards Program in the city, does not have sufficient Crossing Guards. Toronto Police is sending someone temporarily to this intersection beginning Thursday October 18th
- Denise has expressed interest in joining the transportation committee and as part of the committee can further look into the feasibility of a “Walking to School” informational program

Further Action: Let the Committee know if you or anyone you know is interested in joining and/or leading the committee

Schoolyard Improvement Planning/Playground Update:

- December 14th will be the dance-a-thon – the final fundraising push
- Looking into corporate donations or government money
- Continue to work with Ms. Figliomeni on the next steps with Board items
- This is the last fundraising push, as the money needs to be in by end of December
- Dance-a-thon has proven to be very successful and the overhead is not high, hence picked as the fundraising activity of choice for this year

Treasurers Report

Opening balance	\$104,795
Revenue (YTD)	\$37,335
Expenses (YTD)	-\$8,652
Closing Balance	\$133,477
Float	-\$1,000
Playground	-\$83,609
Pizza/Sub estimated expenses	-\$16,047
Allocations previous approved	-\$14,289
Available Balance	\$18,532

- Estimated cost for the shredder allocated by CSPC last year was a lot lower than anticipated (the actual cost). The allocated amount for the shredder last year is no longer applicable/sufficient. Recommendation was to pull back the allocated money from last year and re-allocate it this year once we have an actual cost for the shredder.
- **Decision:** The group voted in favour of pulling back the \$1560 amount allocated last year, making the new balance of available money for allocation \$20,092

Allocation Requests: Teacher Allocation Requests

1. Teacher allocations \$150 for full time teachers and \$75 for part time teachers for extra class supplies for the year (i.e. stickers, gotcha prizes, etc. that usually come out of pocket for teachers).
2. Visual timers (coloured clocks that helps with the transition/task completion) by the Kindergarten team - \$50.82 per timer for four kindergarten classes = estimated total of \$250
3. Anti-bullying magic show for all the grades = estimated amount \$1800 (see Principal's report for more information)

Main discussion points around the requested allocations:

- Re: visual timers: Is this something needed right away? Can they be part of the \$150 teacher allocation for full time teachers (amount allocated to teachers each year to cover teachers' expenses for class supplies) and \$75 for part time teachers? Recommendation by the group was to allocate this money now.

Decisions/approved allocations. CSPC voted in favour of the following allocations:

1. \$150 for full time teachers and \$75 for part time teachers for class supplies for the year
2. \$250 for the visual timers for kindergarten classes (which will come out of the divisional allocations later)
3. \$1,800 for the anti-bullying magic show for all divisions

Other Business

- Agreed upon AGM 2019 meeting date – September 18, 2019

Meeting Adjourned:

The preceding is considered a true and accurate report of the topics discussed. If there are any discrepancies or omissions, kindly contact the Chair immediately. Minutes are sent to Council by email. **If no notification is received within 72 hours of the date of issue, these minutes will be deemed to be accurate and approved by all.**

The next OLP CSP CMEETING is scheduled for Wednesday, November 28, 2018 @6:30 in the school library.