

**Our Lady of Perpetual Help Catholic School Advisory Council [“CSAC”]  
Meeting of Tuesday, November 25<sup>th</sup>, 2014 beginning at 7:00 p.m., in the Library**

**Minutes**

**Chair:**

Natalia Duksza

**Attendance:**

Sarah Andrews, Nadine Cannata-Devlin, Cath Collins, Julie Dunning, Lisa Fazl, Loretta Kennedy, Lillian Kurnik, Madeline Martino, Jennifer Medland, Trent Mell, Karen Mulder, Stacey O’Keeffe, Donna Redmond, Tricia Wheeler

1. **OPENING PRAYER (5 minutes):** Mrs. Kurnik led us in prayer.
  
2. **OTHER BUSINESS – review of the lunch program (10 minutes):** A parent had questions about the lunch program and the pizza lunch program. Tricia Tait, who oversees the OLPH lunch program, provided an overview. Tricia provides 3,000 lunches per week for nine schools in the area. Tricia works with a caterer that has a nutritionist on staff. They currently provide a rotation of 15 meals. All food is baked and not fried. Separately, the pizza program provides its pizza from Panago (switched last year from Pizza Pizza). Children have the choice of chocolate milk with the pizza lunch. The pizza program recently brought in the option to have fruits and vegetables as well.
  
3. **VERIFICATION OF October 28<sup>th</sup>, 2014 MINUTES AND ACTION ITEMS (30 minutes):** Action items from the October 28<sup>th</sup> CSAC meeting were reviewed. Items are as follows:
  - **Action Item:** CSAC to consider any other in-class programs for proposal next month. **Status: Complete. Sarah provided an update; refer to Financial Report, item ii) In-class programs.**
  - **Action Item:** Mrs. Kurnik to investigate whether we can rent 10 laptops from the Board vs buying. **Status: Complete. We can rent the needed laptops and return to the Board after a two-year period. The cost to rent is slightly lower than the cost to buy, however we need to reimburse for any broken/missing parts. The Board covers maintenance whether we rent or purchase. Given the lower cost, we will go ahead with renting.**
  - Nadine moved to pass the minutes, seconded by Cath.
  
4. **FINANCIAL REPORT (55 minutes):**
  - i) Karen provided an update on the 2014/15 CSAC budget. With modifications totaling approx. \$23K, as discussed at the last meeting, spending is at approximately \$130K. There is no longer a buffer in the account.
    - Budget additions included amounts for the following line items: Capital Expenditures (\$9,100), Full Day Kindergarten (\$5,000), Authors/Artists/Speakers (\$4,300), French Enrichment, including Carnivale (\$1,500), Sports (\$1,500), Teacher Enrichment (\$1,500)
  - ii) In-class programs – Sarah proposed several program ideas, including:
    - Chess in the classroom through the Chess Institute for JK-Gr.8 (\$900/10 wks) as part of the math curriculum – maybe do a pilot program for chess;
    - Avenue Road Arts program;
    - Yoga for JK-Gr.8 (\$100/class); and
    - Reach out to parent who owns a dance studio.

**Action Item: Sarah to work with Mrs. Redmond to come up with something that fits the curriculum.**

In addition, we could consider:

- Financial literacy for kids;
- Manners; and
- Social media for parents and children – evening event in the gym.

**Action Items: Cath to follow up with a financial person regarding financial literacy for kids. Karen to investigate a social media program (evening).**

- iii) French Enrichment – Mme. Kennedy provided an update on French enrichment programs:
- French cooking with Chef Suzanne costs \$3,000 for the whole school and is something we will keep in mind for next year;
  - Carnivale week/International week:
    - Spirit lunch crepes (\$800) – get recipes to incorporate into classes and order in french;
    - Interactive French shows: Citizenship/Canadiana for Gr.4-8 (270 kids = \$650) or French Canadian voyageur for Gr.5-8 (120 kids = \$540)
- Natalia motioned to approve the proposed French program; Nadine seconded the motion.
- iv) Anti-bullying program – Mrs. Kurnik provided information about a possible program to consider. A singer will come in to the school and perform, talk about positive body image. The Board sponsored a performance and two students were able to attend on behalf of our school. This is a 45 minute program, suitable for Gr.4-8 (\$850). We will continue to look at other options made available by the Board.

## **5. PRINCIPAL & STAFF REPORT (5 minutes):**

- i) Full-day kindergarten registration for the 2015/2016 year will commence early in the New Year. We have 60 spots available: 28 JKs will be moving to SK, there are 19 siblings, which leaves 13 spots for new in-area applicants who will be granted spots on a first-come, first-serve basis.

## **6. COMMITTEE REPORTS (10 minutes):**

- i) Community Building (Stacey):
- Christmas baskets are underway for 15 classes. In addition, ten families from the school have volunteered to put together baskets.
  - The used skate drive is underway.
  - Trivia Night – to be held on Wednesday February 4<sup>th</sup>. Mr. Chase will not be hosting. Need to hire a host; the cost is approximately \$300.
- ii) Fundraising (Cath):
- QSP magazine drive is finished for the year. Sales were down for the school. We raised \$740 for the school and 35 Webkinz which were donated to Sick Kids Hospital.
  - Poinsettias will be delivered to the school tomorrow.
  - Annual Giving Campaign continues to be slow to date. We will send out an additional request for giving in December.
  - Spring Benefit is on May 27, 2015 at Wychwood Barns.

## **7. OTHER BUSINESS (5 minutes):**

- i) OLPH is going to have a hockey team this year, open to grade 5 and 6. We have jerseys from a few years ago. CSAC to sponsor \$1,000 for ice time for practices and for the tournament.

## **8. ADJOURNMENT. 9:00pm adjournment.**