

CSAC Meeting - Agenda

Wednesday Oct. 16th, 2013, 6:30 – 8:30 pm, School Library

1. Opening Prayer – Mr. Walo (2 min)
2. Welcome/Approval of Agenda – Len Corkery (2 min)
3. Previous Minutes Approval – Maria Wilson (3 min) *
4. New Budget Ratification and Monthly Update – Frank Spizzirri (15 min) *
5. Voting Procedure – Len Corkery (5 min)
6. Ratification of By-laws – Frank Spizzirri (5 min) *
7. Principal's Report – Mr. Walo (30 min)
 - a. General Updates *
 - b. 21st Century Learning Commons Presentation
8. Break and Refreshments (10 min)
9. Committees – Len Corkery/All (15 min)
 - a. Ratify the creation of some subcommittees such as Technology, Communication, Fundraising, Academic etc.
10. Fundraising - All (20 min)
 - a. Family Fee Update – Courtney, Andrei, Annie (10 min)
 - b. Spring Fundraiser – All (10 min)
11. Events – All (10 min)
 - a. Welcome Back BBQ (Bonanza) Recap – Tracy Gaffney (5 min)
 - b. Curling Night – Mary Lou Wight (5 min)
12. Other items (To Be Tabled) – (5 min)
13. Adjournment

* An asterisk indicates a background document, if available, will be placed on the school website for attendees to access before the meeting.

Please see reverse for Agenda Discussion – Some items that are straightforward are not discussed.

CSAC Meeting – Agenda Discussion

Wednesday Oct. 16th , 2013, 6:30 – 8:30 pm, School Library

Approval of Agenda: Anyone can add an item to the agenda, by way of motion, before approval. Depending on the importance it can be placed in the other items section or anywhere on agenda.

Budget Ratification: The yearly budget was presented at the previous meeting. Some small changes were made. Previous experience and items that the school would like to have CSAC fund comprise the budget rationale. These will be discussed before ratification.

Voting Procedure: This is a follow up item from last meeting. The issue is whether each motion made by the committee will be voted on by all present at a CSAC meeting or just the CSAC duly elected committee members. Board feedback and other school's practises will be presented.

21st Century Learning Commons: Mr. Walo will present a project to update our library into a modern learning environment. The CSAC committee will have one month to evaluate the project, get parent's feedback and decide on approval at the following CSAC meeting.

Committees: People have signed up to sit on various subcommittees. It is hoped that at this meeting some subcommittees can be ratified and given a mandate to come back with a plan to implement at least one initiative this year. A vision document created from a brainstorming session last year can be used as a reference.

Fundraising: An update on the Family Fee Campaign which is targeted to be under way as of Tuesday Oct.15th, will be given. Initial discussions will take place on the choice, timing and logistics of the spring fundraiser for this year.

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CSAC Meeting Procedures: The following efforts will be made going forward to improve meetings:

- An agenda will be sent out approximately one week prior to meetings with a discussion page providing more detail.
- Agendas, previous meeting minutes in draft form, and any background documents pertinent to the meeting will be placed on school website, as they become available.
- Meetings will be scheduled for entire year in advance (targeting every third Wednesday of each month, may cancel if not warranted). In fact a newsletter should have gone home outlining the schedule in the recent past.