

St. Charles Catholic School

50 Claver Avenue

Toronto, Ontario

M6B 2W1

416-393-5250

Portal: <http://stcharles.tcdsb.org>

Twitter: <https://twitter.com/stcharles50>

September 2016



**Prayer to
St. Charles Borromeo,
Patron of Catechists
Feast Day – Nov. 4**

O Sainly Reformer,
Animator of Spiritual

Renewal of Priests and Religious, You organized
true Seminaries and wrote a standard Catechism.

Inspire all Religious Teachers and Authors of
Catechetical books.

Move them to love and transmit only that which
can form true followers of the Teacher who was
Divine.

Give me the ability to teach this Faith to others
without pride, without ostentation and without
personal gain. Let me realize that I am simply an
instrument for bringing others to the knowledge
of the wonderful things God has done for all his
creatures. Amen.



Principal's Corner

Dear Parents/Guardians:

Welcome back to St. Charles Catholic School this 2016 - 2017 school year. This year is the second year of a three year plan to focus on Family, Parish and School. Our Mission at St. Charles strongly reflects the TCDSB mission of creating an inclusive learning community rooted in the love of Christ at home, at school and in our parish communities. Our focus for year two of this pastoral plan is celebrating our **Parish**.

We hope that everyone had an enjoyable start to the school year and we extend warm greetings to the new families that have joined our school community.

At this time our classroom set up remains tentative until September 30. Any changes needed to adhere to Ministry Regulations or Teacher Collective Agreements will be communicated to you under separate cover.

I would like to take this opportunity to introduce and welcome several new staff members to the St. Charles Catholic School community:

Welcome Back:

Ms. S. Malfitano in Grade 6 and Ms. P. Brennan in ELP

Welcome:

Mr. Adam Nicolucci	Instrumental Music Teacher
Mr. William Zacheja	Grade 7/8 LTO
Mrs. Sabrina Servello	ELP LTO
Mr. Richard Armstrong	French
Sig. Natalina Calce	International Languages

We are confident that our partnership between the church, home and school will yield success for all students as they meet the challenges of this new school year. Through our collaboration and respect, we will be successful in creating the best possible, positive learning environment for our children.

May the academic year ahead be a rich and rewarding one and a time for us to jointly embrace new adventures and to reach out to all in our school community in the spirit of faith and collaboration.

SAVE THE DATES: Curriculum Night— Thursday, September 29 @ 7 p.m.

First CSPC meeting-Tuesday, October 4th @ 7 p.m.

Serving you in Catholic Education,

Mrs. R. Bottero

School Day

We ask for your help in ensuring your child(ren) get(s) to school **on time** in the morning. Part of their success in school depends on good habits established early. The school times are as follows:

Morning entrance	8:30 a.m.
Morning recess	10:12 a.m. - 10:27 a.m.
Lunch period	11:15 a.m. - 12:15 p.m.
Afternoon recess	1:40 p.m.- 1:55 p.m.
Afternoon dismissal	3:30 p.m.

Forms to be completed

Please ensure that forms received earlier this week are read, completed, and returned to your child's teacher by Friday, September 16, 2016.

Principal	R. Bottero
Secretary	D. Iaccino
Parish	St. Charles Borromeo
Pastor	Fr. James Reposkey

	416-787-0369
Superintendent	M. Caccamo
	416-222-8282 ext. 2267

Trustee	M. Rizzo
	416-512-3402

CSPC Chair	F. Franco
------------	-----------

TORONTO CATHOLIC DISTRICT SCHOOL BOARD TRUSTEES 2016 – 2017

Wards

1. Joseph Martino
 2. Ann Andrachuk
 3. Sal Piccininni
 4. Patrizia Bottoni
 5. Maria Rizzo
 6. Frank D'Amico, Vice-Chair
 7. Michael Del Grande
 8. Garry Tanuan
 9. Jo-Ann Davis
 10. Barbara Poplawski
 11. Angela Kennedy, Chair
 12. Nancy Crawford
- Karina Dubrovskaya, Student Trustee
Rhea Carlisle, Student Trustee

To report an absence, please call 416-393-5250 (5:00 p.m. to 9:00 a.m.)

STUDENT TELEPHONE NUMBERS, ETC.

Please ensure that all information regarding your child is up-to-date. We need to have the **CORRECT HOME TELEPHONE NUMBERS, WORK NUMBERS, HOME ADDRESS, AND EMERGENCY NUMBERS.** If these numbers change, please let the school know promptly **IN WRITING.** Unlisted phone numbers are kept in strict confidence. It is not our policy to give out any telephone numbers or home addresses.

STUDENT INTERNET AGREEMENT

Please review the TCDSB Acceptable Use Policy form carefully with your child, **sign either (K-3 or 4-8)** and return it promptly. Students will not be allowed to access the internet at school without your prior written consent being on file.

SAFE ARRIVAL PROGRAM

Our Safe Arrival Program establishes a procedure for determining the safety of a child who is absent from school. It is of great importance that each family return all information sheets to the school, as this information enables us to initiate a search for a missing child should the need arise. For this reason, parents are asked to please call the school or leave a message by calling **416 393-5250** (*press 1 to report an absence*). Call the office before 8:30 am. **DO NOT LEAVE A MESSAGE ON THE TEACHER'S VOICEMAIL.** When the classroom teacher reports a child absent, and the parent has not called, the office staff will try to contact those persons identified on the information sheet to establish the whereabouts of the child.



LATE STUDENTS

Please ensure that your child arrives at school in time to join their line and come in with their class. **It is the responsibility of the parents/guardians to ensure that their children are on time for school. It is important that children learn that punctuality is an expected norm in society.**

CUSTODIAL ARRANGEMENTS

If custodial arrangements change regarding your children, **it is essential we have the appropriate paperwork as soon as possible.**

VISITORS TO THE SCHOOL

A reminder that all visitors **MUST ENTER THE BUILDING THROUGH THE FRONT DOORS AND REPORT TO THE OFFICE.** In the interest of safety for all students and to ensure that classes are uninterrupted, we need everyone's total co-operation and understanding on this matter. If you need to speak with your child's teacher, kindly call and make an appointment. Your child's teacher will be happy to meet with you at a mutually convenient time.

ADDITIONAL SECURITY CONTINUED

We will continue to keep all doors of the school locked. In fact, all doors are locked after morning entry. Please use the front door for all your visits. Ring in and the office staff will unlock the door. **Use the right door to enter.**

BUSSING

From time to time, the bus may be late arriving at your stop. If this occurs, we ask that you contact the bus company directly to inquire about the bus as they will have information on all their routes. The numbers for each route have been provided on the Bus Schedules distributed to students earlier this month.



Information about BUS DELAYS can be accessed via this website:
<https://www.torontoschoolbus.org/school-bus-delays/>

Transportation Dept 416 229-5313

SUPERVISION

Our school yard is supervised by staff from 8:15 a.m. each school day. Please do not drop off your child unattended prior to 8:15 a.m. as the staff duty schedule begins at 8:15 a.m. and we cannot be responsible for their safety prior to this time.

LITURGICAL CELEBRATIONS

We will welcome the new year by celebrating our first Mass on Monday, September 19th at 1 p.m. Please join us if you are available.

STUDENT AGENDAS

We will continue to use student Agendas as per last year for grades 1 –8. The cost of the Agenda is **\$6.00.** Each child will receive his/her Agenda on the first day of school. Kindly send in your money to pay for the Agenda. Please take some time to review the content of the opening pages. They include policies, procedures and school Code of Conduct information. **It is also important that you sign and acknowledge the code of conduct after reviewing this with your child.**

LUNCHROOM PROCEDURES

If your son/daughter remains at school during the lunch hour, he/she must remain on the school property during the entire lunch period (11:15 a.m. to 12:15 p.m.) **For safety reasons, we will not accept notes to go to the restaurant or another child's home from any student.**

CATHOLIC SCHOOL PARENT COUNCIL (CSPC) — NOTE DATE CHANGE

The first meeting for this school year will be held on Tuesday, October 4th at 7:00 p.m. The focus for this meeting will be the CSPC elections.

Please read and complete the nomination forms provided last week. If you are interested in becoming actively involved or conversely, if you wish to nominate someone.



CSPC SPONSORED LUNCHES:

PIZZA LUNCHES

We would like to offer Pizza Lunch again weekly on Fridays (or Thursdays, when necessary) this year. In order to do so, we need parent volunteers. If you are available please contact the school.

CSPC SPECIALTY LUNCHES

CSPC would also like to continue to offer Specialty Lunches on Mondays (or Tuesdays, when necessary). Again, all of these programs need the helping hands of volunteers. Please contact the school if you can assist us with this weekly activity.

FOOD ALLERGIES—ALLERGEN AWARE ENVIRONMENT

In order to protect the health and safety of our students and staff, we make every effort to create an allergen awareness environment in the school. There are many children who suffer from some type of food allergy, particularly life-threatening food allergies. To help protect these students, we ask that you **do not send any peanut product or birthday treat containing such products to the school.** If you are not sure a product is nut/peanut free, do **NOT** bring it to the school. We ask for your help in this matter.

RAINY DAY BINS

We are looking for donations to complete a board game bin for each class. The games in the bin can be used on rainy days. Board games and card playing activities encourage turn taking and keep children engaged indoors when outdoor recess is not possible. If you have anything you can donate, we would appreciate your help. Please drop off at office.

BOOK DONATIONS

Gently used books are always welcome to fill our classroom libraries. Non fiction, high interest books are always in high demand in all grades.



MEET THE TEACHER NIGHT/CURRICULUM NIGHT

Our annual Meet the Teacher/Curriculum Night will be held Thursday, September 29th at 7 p.m. We will begin with a presentation and introductions in the gymnasium.

Following the presentations, we invite you to visit your child(ren)'s teacher in a designated location. This is a time to meet and discuss curriculum and class expectations with the teacher.

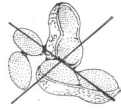
Please keep in mind that this cannot be an interview about your child given the time constraints. If you need to meet with the teacher to discuss a particular concern, please make an appointment to meet with her/him at a later date. We look forward to meeting you all.

MEDICATION AT SCHOOL



TCDSB staff are not permitted to administer any type of prescription medication during the school day, unless we have written signed authorization from you, the parent, AND the prescribing physician. The TCDSB forms to dispense any medication must be updated on a regular basis (SS 11, 12, 13) and are available from the office staff. Once completed, the forms are kept on file. The aim of these forms is to ensure that any and all medication that is being administered to students at school is done as a prescription from an attending doctor.

Please be advised that staff in TCDSB schools WILL NOT DISPENSE NON-PRESCRIPTION MEDICATION (Aspirin, Tylenol) TO STUDENTS.



ANAPHYLACTIC STUDENTS

We are a nut allergen aware school. As such we ask that products that may contain peanut or nut products not be brought to school.

Children with peanut/nut or other allergies MUST have up-to-date medical information on file at the school as well as have **2 epi-pens AT ALL TIMES. One epi-pen must be on the child, and the other will be kept in an appropriate place in the school.** Contact EpiPen Canada, (www.epipen.ca) for a waist carrier.

ASTHMA PROTOCOL

We are required by Ryan's Law to have an asthma management plan completed for each student with asthma. These will be sent home in the upcoming weeks for completion.



VALUABLES & CELLPHONES

All students are discouraged from bringing valuables such as money, jewelry, hand held devices, IPODS/MP3 players, etc. We cannot ensure their safety and will not be responsible for any loss.

USE OF THE SCHOOL TELEPHONE AND ELECTRONIC DEVICES

We are very aware that this is a technological world, but cell phones are to be POWERED OFF when students are on school property. We do not want children's studies interrupted by phone calls, emails or text messages. Cameras on cell phones are NOT TO BE USED, for privacy reasons. Cameras can only be brought to school with written teacher permission and for a specific purpose.

Cell phones left on during school will be taken by staff and only returned to the child's parent. If it is necessary for you to contact your child during school hours, please call the office and we will ensure that he/she receives your message. Students require staff permission to use the school telephone.

WASTE FREE LUNCHES

The Toronto Catholic District School Board remains committed to the environment and continues to look for innovative ways to promote conservation through energy and waste reduction initiatives.

We are asking you to fully participate with your child as we continue a "Waste Free Lunch Program" at our school this year. Be part of helping

us become leaders in this environmental friendly waste reduction program. It involves the following three steps:

1. Lunches and snacks should be packed in re-usable containers not in disposable bags. In order to avoid spills, we ask you to use containers that are re-sealable.
2. To ensure the safety of students who suffer life threatening, anaphylactic reactions please place all foods in reusable containers in their original package or wrapper. This will allow the food ingredients to be clearly indicated and help all staff and students to be aware of possible allergens introduced in the school environment.
3. Left over food which can be disposed of in the green bin program available at your home, will be brought back home in their containers by your child.

Our hope is that this practice at school and at home will teach all children to carry this awareness and behaviour with them as they grow into young adults. Thank you for your ongoing support with our school's environmental efforts. Should you have any questions, please do not hesitate to contact the school.

DRESS CODE FULLY ENFORCED

A reminder to parents that students are required to wear white or navy tops and navy blue bottoms (pants, skirts, walking shorts). **Striped, checkered or LOGO on tops or bottoms are UNACCEPTABLE. If not appropriately attired, students will be reminded regularly, warned by letter, when appropriate and/or provided with a suitable item to replace the non dress code clothing.**

Coloured hoodies are not to be worn in school building. School colours only.

Please ensure you purchase only acceptable blue and white clothing for school purposes.

If any parent has difficulty purchasing dress code items, they are asked to contact the office

Remember, we are a white and navy blue school.

IMPORTANT NOTICE—RE: STUDENT ACCIDENT INSURANCE

TCDSB does not provide accident insurance coverage for student injuries that occur on school premises or during school activities. Accidents can and do happen. Some injuries incur medical, dental or other expenses that are not covered by provincial health care or employer group plans. As a parent or guardian, you become responsible for these expenses.

We do make available the insuremykids® Protection Plan for students through Reliable Life Insurance Company. Participation in such a program is voluntary and the costs are to be paid by the parent or guardian.

This program offers a variety of plans and benefits at affordable rates. Benefits included are:

- dental expenses (resulting from an accident)
- total and permanent disability
- paralysis/loss of use
- special disability benefits
- death benefits.

If your child participates in co-curricular activities or activities outside the school day, there is a plan tailored to your needs. All rates are one-time annual premiums. Family rates for 3 or more children are also offered.

If you wish to subscribe, you may apply 24/7 directly at:

www.insuremykids.com Any questions should be directed to Reliable Life Insurance Company toll free at: **1-800-463-KIDS (5437)**. Student Accident Insurance is especially valuable for today's active children.

Secondary School Open Houses

All TCDSB secondary schools welcome grade 8 students and their families to open houses each fall. Visit the board's website at <https://www.tcdsb.org/school/OpenHouses/Pages/Default.aspx> to confirm the dates and times.