



St. Cyril CSPC Minutes

Date: Tuesday, 18 September 2018

Time: 7:00 p.m. – 9:00 p.m.

Location: Library

Attendees:

X indicates in attendance

| CSPC Members | School Representatives | Guests |
|---|------------------------|------------------------|
| <input type="checkbox"/> Shirley Kmezc | Gaynar Delfino | Dacia Scali |
| <input type="checkbox"/> Christine Motran | Peter Bernotas | Cindy Landy |
| <input type="checkbox"/> Darlene Saks | Mme. Leone | Patricia Giglio Rankin |
| <input type="checkbox"/> Philip Doyle | | Tara Baker |
| <input type="checkbox"/> Kathryn Jaitly | | Rochelle Abcede |
| <input type="checkbox"/> Katiana Canada-Jovel | | Magda Dunn |
| | | Manuel Nevraumont |
| | | Monica Ospina |
| | | Natalie Larner |
| | | Anna Pecchia |
| | | Makela Peak |
| | | Ricardo Leite |
| | | Lindsay Mathias |
| | | Andrew Cryne |
| | | Monica Figueredo |
| | | Claudia Jones |

Minutes: Philip Doyle

Opening Prayer – Mme Leone

Approval of the Agenda and Last Meeting’s Minutes

Darlene reviewed the agenda with the group.

Approval motioned by Katherine - Seconded by Philip – Approved

Changes to Minutes: Shirley noted that she was present at June meeting. Approval of minutes with this change motioned by Katherine – Seconded by Pat - Approved

Action Item Review – no outstanding action items



St. Cyril CSPC Minutes

Principal's Update

Mme Leone updated the group on the following:

- Mme Leone gave an overview of the purpose of the Principal's Update (informing parents of developments in the school and also getting parent feedback and ideas as part of an ongoing dialogue)
- Main focus is making greatest progress towards educational goals given resources (human and monetary) available
- School has been growing - now 350 students – which has meant putting the portables to use (they have been brought up to full standards for safety, etc.)
- Thank you to Darlene's hard work over the summer on the 60th Anniversary celebration
- This year's major renovation was the boiler system; this should allow the temperature in the building to be maintained more consistently
- Issue of hot weather seems to be getting more important every year; no longer just 1-2 weeks in June and September. Fans seem to be helpful and if used at low settings provide some relief without too much noise (although reverberation in the gym makes it hard to use them there). Mme Leone has asked the Board for more fans
- Cash Online: adoption rate now at 48%. Very convenient: will put all information about items or events "for sale" in the same place as payment and will make this available to parents via email. Signed parent consent forms will still be required for field trips. Online tool will allow registration for field trips to be monitored and reported online
- City of Toronto has approved \$114,125.17 for playground revitalization. Anticipated that work will start next summer; opportunity for parent input between now and then

Sub-Committee Updates

- Darlene reviewed the objectives of the various subcommittees, including some that are not currently active (eg, Health and Safety)
- Communications
 - Darlene called for volunteers with relevant skills; eg, web publishing, etc.
- Greening
 - Call for volunteers, especially needed in light of upcoming redevelopment of schoolyard
- Events/Fundraising –
 - Darlene updated the group on the 60th Anniversary celebration, including 60s theme, time capsule, activities (2 plans – sun and rain) including police, fire trucks, bouncy castles, silent auction, live band, photo booth provided by Edge Imaging. Several dignitaries will attend, including City Councillor, Trustee, Father Pat. Mme Leone updated on rain plans – many activities can be run in school gym and hallways
 - Darlene gave overview of CSPC's fundraising major fundraising initiatives: donations to Foundation, BBQ and pizza program. Spirit wear was new last year and proceeds were used to buy pinnies (which were just ordered today). Plan is to do another spirit wear order in late October. CSPC is also considering a used



St. Cyril CSPC Minutes

spirit wear sale down the road. Also looking at orders through School Cash Online

- Call for volunteers for pizza – ½ hour on Friday afternoons
- Parent Involvement Ideas –
 - Opportunity for parents to bring forward ideas for events, extra-curricular activities that involve parents
 - Mme Leone listed a number of possible activities: eg, dance, karate; one factor that needs to be kept in mind is limited space (gym, library) and need to balance with teacher-led activities
 - Darlene left group with invitation to bring ideas to meetings
- Ontario Association of Parents in Catholic Education (OAPCE): Darlene summarized role of OAPCE rep

Financial Review

- Shirley provided overview of CSPC vs Foundation financials, explaining that Foundation is a registered charity that can issue receipts for donations (which are requested at the beginning of the year)
- Shirley gave a review of the financials from last year, including explanation of key line items in both CSPC and Foundation financial statements
- Shirley also mentioned activities that require parent volunteers (eg, swimming)

Elections

- Elections – Darlene gave an overview of what is involved in CSPC membership.
- Mme Leone oversaw the election
- 11 nomination forms were received before the meeting
- 4 nominations were received at the meeting
- 15 members were acclaimed
- Mr Bernotas reminded the group that all parents are welcome to attend any CSPC meeting

CSPC 2017/18 Members:

- Christine Motran
- Darlene Saks
- Kathryn Jaitley
- Makela Peak
- Magda Dunn
- Lindsay Mathias
- Dacia Scali
- Anna Pecchia
- Cindy Landry
- Manuel Nevraumont
- Tara Baker



St. Cyril CSPC Minutes

- Katiana Canada-Jovel
- Claudia Jones
- Ivy Huang (by nomination form, to be confirmed at first meeting or by email).
- Jim George (by nomination form, to be confirmed at first meeting or by email)

- Executive positions
 - Chair / Co-Chair – nominated: Darlene, Kathryn, Manuel; elected: Darlene, Kathryn
 - Treasurer – Tara Baker
 - Secretary – Christine Motran
- Community Rep – no volunteers
- Meeting dates:
 - Oct 16
 - Nov 6
 - Dec 4
 - Jan 8
 - Feb 5
 - Mar 5
 - Apr 2
 - May 7
 - Jun 4
- No objections from Council

Natalie provided feedback, suggested providing more introductions and background material at and before meeting

Christine motioned to adjourn the meeting. Cindy seconded. All approved



St. Cyril CSPC Minutes

Action Items

| Date Opened | Action Item | Responsible | Due Date | Status |
|-------------|-------------------------|-----------------------|----------|--------|
| Sept 18 | Confirm CSPC membership | Christine/ Kathryn | Oct 16 | Closed |