



St. Cyril CSPC Minutes

Date: Tuesday, 16 October 2018

Time: 7:00 p.m. – 9:00 p.m.

Location: Library

Attendees:

CSPC Members	School Representatives	Guests
Darlene Saks	Mme. Leone	Valeria Ortiz
Christine Motran	Gaynor Delfino	Natalie Larmer
Kathryn Jaitly		Pat Giglio Rankin
Tara Baker		Sonia Cheng
Cindy Cyrne		Jana Seymour
Claudia Jones		
Manuel Nevraumont		
Lindsay Mathias		
Anna Pecchia		
Magda Dunn		
Dacia Scali		

Minutes: Christine Motran

Opening Prayer – Mme Leone

Round Table Introductions

Approval of the Agenda and Last Meeting's Minutes

Cyndi and Manny motioned to accept Agenda

Lindsay and Claudia motioned to accept Minutes

Action Item Review – no outstanding action items

Post meeting note: 11 of 13 members attended the Oct meeting; therefore, quorum was achieved.

Principal's Update

Mme Leone updated the group on the following:

- Capital Expenditures:



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- The exit doors are on the to do list for board maintenance. Contractors on site, bidding has been done, scheduled to be replaced before Christmas.
- New Boiler System, contractors began throughout the summer, work continues now. When boiler was turned on there were problems with the controls, school was extremely hot. Board personnel and maintenance had to respond. Contractor on site working on controls today. Anticipating to have it up and running shortly.
- School Learning Improvement Plan: Meet with school improvement team, a teacher from each division including spec. ed. Begin by reviewing achievement data and contextual data from last year. Review last year's goals, what strategies were successful, what does the data tell us about success, areas for improvement. Begins on Oct 15 PD to share with the staff as a whole. Will be shared now then shared with superintendent then will be posted to the school website once approved. This plan guides how the school will use the resources available to it.
- Data includes EQAO, Provincial Data, Canadian Achievement Test (CAT4) , Report Card data indicates which students have gaps. aim to look at Teacher data on an ongoing basis.
- Last year's data indicated a need in the area of Math. This is an area of focus provincially. Last year's data indicated that students fell short on multiple choice questions not open response. Hypothesis that multiple choice options are designed to exploit likely misconceptions. Last year's plan was to regularly increase the number of multiple choice questions, ask kids to still show work not just circle answer.
- Teacher's create multiple choice questions that employs the same misconception technique. This allows teachers insight to where student gaps might be. Regular check ins to make sure a week does not go by without assessing proper understanding of concepts.
- Mr. D'Ippolito works with classes, sits in on lessons, works with small groups of students, or takes them to work on their own.
- Achievement from last year's plan: Grade 3 Level 78% at the proper grade level down from 90% last year. TCDSB level at 60%. Gaps identified in Numeracy and Literacy.
- Board wide and Province wide 81% grade 6 students achieved level 3 or 4 in Math. Grade 6 96% of St. Cyril Students achieved level 3 or 4.
- Students in Grade 3 do not write the Literacy portion because it is in English. The math portion is written in French.
- Grade 6 test is written in English
- School assess if this is a language issue (English vs French) the data does not indicate that this is an issue.
- CAT4 is reported as a Bell Curve, 93% were above the 6th stanine in Math. The most worrisome is in stanine 1 -3. 4-6 low average to mid, 7- 9 would be higher achieving students. Gr. 7 83% were above the 6th stanine in Math.
- In both Gr. 3 and 6, there is a student survey that indicated that even though girls are achieving well in math they do not have confidence in their skills and do not believe they can tackle difficult problems in math..



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- This data will be considered for this year's slip. Why do girls who are achieving well not feeling confident in the area of Math??
- Mme. Leone would like to invite professional, accomplished women as experts to bring real life experience into the classrooms.
- Peer Grouping used in class at the appropriate level, to help build confidence
- Results are consistent with concerns from the Provincial level. A concern that girls have a lack of confidence around STEM subjects.
- Could we address this with the girls to reinforce their abilities and confidence. This was addressed at the Oct 5th PD among staff.
- Reading Buddies idea for math, employs mentorship, this could be done with the older girls towards the younger girls helping them with Math.
- Gr. 7 and 8 have a Canadian Achievement program used with success. Could this program be started earlier?
- Career Day might be employed within the school, can use experts from the community.
- Girl Power and Good Guys, Urstrong.com, program for female empowerment might also help.
- Socio/Economic Issues are not apparent, the equity issues seemed to be gender differences in confidence.
- How did the students with an IEP do, at Gr. 3 there were 7 students and 3 achieved standard.
- At the end of Grade. 6 and 8 students complete a climate survey, Safe and Caring Catholic School Survey, almost 100% report feeling safe at school, 88% like school, 78% state they have many good friends, 27% of students reporting being bullied, students who were bullied reported social bullying of exclusion and gossiping, what were you bullied about some indicated interests, or athletic ability. 97% strongly agree that school promotes Catholic virtues, above 90% agree that school promotes that all students can learn, above 80% can see themselves reflected in the school culture.
- Focus for this year will continue to be on Math, will continue successful strategies around multiple choice questions, timely interventions, providing descriptive feedback through learning goals and success criteria to guide work to the next level. Beginning in Gr. 3 we identify students that are in the 2.5 - 2.9 range can we move these students up a level with our intervention strategies? A focus will also be given to create a safe space for girls to feel more confidence in their achievement.
- Ministry is looking for feedback on how to encourage students in the STEM fields. Mme. Leone will pass on the contact to provide feedback before December 15th.
- Coding workshop through RBC, Northern Karate might return as extra curricular programming. Working with Mr. Bernotas to carve out a time for them in the Gym. We are almost at capacity with lunch hour programming. Students are being pulled in multiple directions, we do not want to take away from the clubs offered by the school staff. For now we can suggest RBC coding program as an after school options, or the next round of programs.
- Offering after school might be an option, Mme. Leone will call those offering the coding and consider issues with bus or after school daycare. This might address some of the gender equity issues



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- Mr. D'Ippolito runs an after school Math club for Gr. 7 & 8
- Parent addressed that school programs are not as well known as the paid programs. Could school communicate more. Highlighted more in the news letter or we can add this to the CSPC website. This way parents can encourage participation from home and help support from home. List of school provided programs will be created.
- Indigo Library fundraising raised \$2,100 for the library.

Sub-Committee Updates

Financial Review

- Tara began review of Finances. Reminded everyone of the two accounts.
- Donations seem to be approx same as last year.
- BBQ net profits approx \$3000
- \$425 FTE for class rooms support
- Pro grant has not yet been approved by the Province, should hear back by mid to late October. Successfully completed application in the past 2 years.
- Northern Karate program will continue to provide funds.
- Scientists in the school budget for \$200/ per class
- Could we increase the W5H funds to \$100, motion to approve by Lindsay.
- Did not include school wide tournament, must check in with Mr. Bernotas
- Ms. Romero has come forward to help with the swim team. Gr. 3 and up to be part and swim 25 meters.
- Communion and Confirmation lunch is typically run as a potluck, donations will pay for decorations, cake donated by CSPC. Cake is very expensive because it is allergen free, most of it goes to waste. Perhaps a pre survey to help address issues. Cost of cake etc will come out of other-special events budget line

Motion to approve Budget by Cyndi and Magda

Communications

- Create a communications team for this year, that would involve helping to update the website, newsletter writing, representing council at various community events, twitter is a board approved social media. Open to suggestions on how to improve communications. Volunteers are needed. Cyndi has volunteered to manage the St. Cyril twitter account. Mme. Leone will verify the conditions around developing a St. Cyril school twitter account.
- Last year email distribution list we had 175 parents sign up, this year it increased to 250 parents.
- School messenger will be a platform that will be introduced at the elementary level to communicate school letter, etc
- School distribution list has approximately 600 emails



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- For next meeting communication will be included in the email inviting those who wish to dial in, to provide their number in order to be included on conference for meeting

Greening

- Claudia Jones providing updates, met with Susan for update, the Willow wall needs to be replaced, and a tree needs to be replaced. The willow wall might take some time. Funding has been allocated for the back mulch area of the playground. A summary can be provided for the next meeting. Karen the contact from the board is no longer there, currently the contact is Jenny Hung.
- Maria Rizzo and John Fillion have committed funds for playground improvement. Process is slow because of the procurement processes.
- Mme. Leone was contacted by the team planning playground area, would like to come to the November meeting to present the plan that was discussed, have input with a goal of going to tender in January and to break ground summer 2019. \$114,00 is looking to be approved by the city, potentially another \$50,000 through the trustee.
- Could the chairs invite the trustee to next meeting, send the email after elections.
- Cindy, could we consider Japanese willow trees, must check on the depth available. Is this an option? Dacia Scali, and Cyndi Cryne have volunteered to help with this initiative. Plans for the entire yard were considered.

Events/Fundraising –

- Last year we used funds to buy new pinnies for the athletic teams. OAPCE encourages council to try to look at balanced and holistic programming.
- Goals for this year: could be used to support the school SLIP, does the school have gaps or needs. arts programming has yet to be decided, funds in the past have been used to improve school IT needs.
- Lindsay has logged her volunteer hours through Corporate Citizenship programs. Provide funds for the volunteer hours logged. Lindsay to provide more details
- Manny to provide details about Bank of Montreal entrepreneurial programming

Parent Involvement Ideas –

- Spirit wear - \$480 worth of orders as of now, there will be communication around sizing and encouraging parents to order their spirit wear and close the window for ordering.
- Exploring other opportunities for SWAG, making sure that we are in line with board policies.



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Ontario Association of Parents in Catholic Education (OAPCE):

- A provincial group that runs a chapter, Toronto has 3 reps, Jana Seymore sits on OAPCE as rep for the school as the voice of Catholic parents. Only legislated group that the Ministry of Education consults. Recently involved with the revised curriculum.
- Next year is OAPCE 80th Anniversary. November 6th is commissioning ceremony held at CEC. Nominations until Oct 19 for Parent volunteer and Principle of Excellence award.

OTHER BUSINESS

Advent Mass

- At St. Edwards on Dec. 11 at 7pm refreshments will be offered after in the church hall, will be included in the newsletter. Advent candles will be sold, Shirley to help with candles.

Time Capsule-

- BBQ time capsule has been stored will be decorated by students
- There are plans to dig up the time capsule that was buried outdoors in the mulched area in the front of the school. Kids might participate during dig during the day. Showcase items during the December events. Mme Leone to confirm date

Catered Lunch Program

- Darlene will email info
- Used facebook parent survey around bringing back a catered hot lunch for the school.
- 48 respondents
- Are there other opportunities like pizza, to have a catered lunch once a week? Pat said Subway does not make a profit.
- There are some lunch programs do have a fundraising component.

Darlene and Tara motioned to adjourn. Next meeting November 6th at 7pm



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Action Items

Date Opened	Action Item	Responsible	Due Date	Status
Oct 16	Girl Power and Good Guys, Urstrong.com, program for female empowerment might also help.	Dacia to send info to Mme. Leone	Nov 6	
Oct 16	Ministry is looking for feedback before Dec 15 on how to encourage students in the STEM fields.	Mme. Leone will pass on the contact to co-chairs.	Nov 6	
Oct 16	RBC Teaching Youth to Code Program	Mme. Leone will call those offering the coding	Nov 6	
Oct 16	Increase W5H Budget to reflect \$100	Tara	Done	
Oct 16	Need volunteers for CSPC Communication team	CSPC Exec	Nov 6	
Oct 16	Verify conditions around a school Twitter account	Mme. Leone	Nov 6	
Oct 16	Invite Trustee to Nov 6th CSPC meeting regarding the playground improvements	Darlene/Kathryn	Nov 6	
Oct 16	Corporate Citizenship Program Info and Grant Funds	Lindsay	Nov 6	
Oct 16	BMO Entrepreneurial Program Info	Manny	Nov 6	
Oct 16	Time Capsule Dig Date	Mme Leone	Nov 6	
Oct 16	Catered Lunch Info Email	Darlene	Sent	