

**St. Elizabeth Catholic School Parent Council**  
**Meeting Minutes for December 8, 2021**

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**Present:**

Diana Morrone, Rachel Vergara; co-chairs, Bela Joao, treasurer, Nicole Morell, secretary.  
Sherryann Ambrose, Principal, Tina DiCerbo, staff representative.  
Parent representative voting members: Anthony Go, Becca McNeil.  
Parents: Sandra Nunes.

**Opening:** Meeting of the St. Elizabeth CSPC called to order at 7:00 pm

**1. Welcome and opening prayer**

Virtue of the month is Charity

**2. Principal's report**

- A) Father Yaw will hold the advent liturgy for students via Zoom
- B) In lieu of a food drive this year, donations to the Angel Foundation for Learning are gratefully received. Messaging will go out via email and be available as a SchoolCash Online item.
- C) Resumption of weekly Lunch Lady meal delivery has resumed. Several positive parent comments have been received. This is not a revenue-generator for the school, each meal contributes .35, it is offered as a service to our families.
- D) The board has provided approval and direction for volunteers to once again enter the school. Volunteers are to provide proof of vaccination and follow established Covid protocols. As a result, we can now resume pizza lunches in January 2022, and parents can assist the library technician with labelling books as the next step in reopening the library.
- E) Spirit Week events are taking place December 20 - 24. Ms. Ambrose stressed the importance of these fun events in the absence of extracurricular activities.
- F) Installation of the new basketball nets in the playground has begun. There is not a committed end date at this time, but it should be completed in a reasonable time frame.
- G) The anti-bullying presentations are now completed. Grade/age appropriate conversations and activities were conducted. Two First Nation Elders presented to the intermediate classes.

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- H) Rapid antigen COVID screening kits will be distributed to every student before Christmas break. Per provincial guidelines, the tests are to be conducted at home every few days over the break. Tests are for asymptomatic students; symptomatic children require a PCR test.
- I) Christmas break is December 20 - 31, 2021. Classes resume January 3, 2022.

**3. Teachers Report**

Due to the current work-to-rule action there is no teachers' report.

**4. Treasurer's report**

- Any cash donations to school via SchoolCash Online will appear as a miscellaneous payment in the account. No service fees are being deducted, as previously reported.
- Diana proposed an offline meeting with Tina, Bela and herself to find a new reporting/accounting solution that is easier to communicate and simpler to on-board new parents to council financial business.

St. Elizabeth CSPC Account - Financial Statement Balance as of November 30, 2021

Balance as of June 1, 2021 (opening cash balance)	\$7,517.96
Total Income/Sources of Revenue	
Chocolate Almond Fundraiser	900.00
Misc. payment TDCSB	30.00
QSP	16.92
Flipgive	299.59
School Board HST Rebate	2,530.85
Poinsettias	795.00

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<b>Total</b>	<b>4,572.36</b>
Total Expenses	
Chocolate Fundraiser	4,423.95
\$100 per Class	297.75
Musical Instruments Repair	152.55
Graduation	568.58
Custom cheques	63.89
Bank Charges	21.95
School agendas	1,302.27
Total	6,830.94
 Balance According to Books as at November 30, 2021	 \$5,259.38
Proposed Expenses:	
\$100/Class	900.00
Play Day	500.00
Poinsettias Cost	1,939.98
	<b>\$3,339.98</b>

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**5. Budget and fundraising**

- No additional teacher requests have been received to date.
- Agreed that a \$1500 balance carryover at year end is ideal to fund beginning of year activities like agendas.
- Tina is collecting details on virtual pizza fundraiser, cookie dough and Kernels sales.
- Poinsettia sales were less than last year, but still successful.
- Pizza lunches will resume in January. Parent volunteers are needed. Suggestion to start with once per month and council will discuss adding a second pizza lunch in the new year.

**6. Previous business**

**7. New by-law review and approval**

- Per TCDSB directives, all CSPCs must follow a common set of by-laws. There are seven items individual councils can customize, such as the number of consecutive years a chair may hold office. Council agreed on these items and will present revised by-laws for ratification at the parent AGM in winter 2022.

**8. Code Ninja Coding presentations**

- Code Ninja has been contracted to provide two separate workshops on coding. One workshop is for parents, the other is for students.
- It was agreed that the student workshop would be nice to hold during school hours. Diana is following up with Code Ninja to discuss their willingness to host multiple workshops for various grades. The adult workshop will be scheduled in the new year, the target date is February.
- The workshop cost is \$200 and was paid for with a board grant to support parental engagement.

**9. New business**

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- A CSPPC Instagram account was discussed and received support. Nicole will implement.
- \$100 to purchase new nativity figurines for the school was approved.
- \$200 to purchase food items as a teacher appreciation gesture was approved.
- Moving forward, minutes will be approved via email and posted to the school website.

**Next meetings:**

Meetings in 2022 will be held the second Tuesday of each month.

Tuesday, January 11, 2022

Tuesday, February 8, 2022

Tuesday, March 8, 2022\*

Tuesday, April 12, 2022

Tuesday, May 10, 2022

Tuesday, June 14, 2022

\*A vote will be taken at the February meeting to determine if a meeting is necessary in March.

**10. Adjournment**

Meeting adjourned at 8:52 pm by Rachel

Minutes submitted by: Nicole Morell on December 9, 2021.

Minutes approved by: