



September 25, 2018

St. Gerald Catholic School
200 Old Sheppard Avenue
Willowdale, ON
M2J 3L9

Attention: Anna Garibotti, Principal

Re: St. Gerald Catholic School – Child Care Addition
Status of the Capital Project for September 2018

The Board's Capital Development Department has begun to work on the development of a child care facility at St. Gerald Catholic School. The status of the project is as follows:

- A Request for Proposals for Architectural Services being evaluated with a recommendation to award the consultant going to the Board mid-October;
- A project start-up meeting will be scheduled at the school in late October;
- A Local Design Committee (LDC), comprising the school principal, parent and teacher representatives, the area superintendent and the trustee will be formed for consultation throughout the design process.

Please share this information with your school community. For updated information on the project, please also advise parents to check the Board website at:

<https://www.tcdsb.org/schools/stgerald/News/Pages/new-child-care-centre.aspx>

Yours truly,

Milka Zlomislic, *B.E.S., B.Arch, OAA, LEED AP*
(Acting) Senior Coordinator of Capital Development

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