



**St. Mary of the Angels  
Catholic School Advisory Council**

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January 24, 2018 Meeting Minutes

**CSPC Meeting Attendees:**

**Executive:** Paul Matos (Co-Chair), Gus Gikas (Co-Chair), Olivia Almeida (Treasurer)

**Voting Members:** Silvia Mendonca (OAPCE Rep), Lina Gikas, Monica Andrade, Gina Pereira, and Alessandra Patino

**Staff/Admin:** Colleen Pontello (Principal), Alice Tamburro (Teaching Staff), Filomena Silva (Support Staff)

**Members at Large:** Gazelle D'Souza

**Regrets:** Cindy Matos (Secretary), Susie Da Silva, and Joanna Dubak

**Meeting Commenced at:** 6:15 p.m.

**Opening Prayer:**

By Gus Gikas

**Review and Approval of Previous Minutes:**

November 2017 meeting minutes were approved as circulated.

**OAPCE Report:**

See attached report

**Treasurer's Report:**

- Budget report attached

**Co-Chair's Report:**

- Parent/Teacher Conferences Bake Sale (February 2018 - Tues 13<sup>th</sup> and Wed 14<sup>th</sup>)
- Group of students approached CSPC requesting for support with fundraising for their overnight excursion. Grade 6-8 overnight excursion (May 16/17), originally cost would have been \$150 per student. Teachers applied for outdoor grant, which was received, this supported with reducing the cost by \$50 per student. Group of students to join CSPC and learn the process of implementing and carrying out a bake sale. In doing so, each class will get \$100.
- CPIC Info/update - Conference tentative dates April 28, 2018 or May 5, 2018. The conference will have various workshops for families i.e., Math night etc. further details to come.
- Snack Time – Younger children are eating snack indoors (1<sup>st</sup> floor), 2<sup>nd</sup>/3<sup>rd</sup> floor children have 5 minutes while getting ready (before going out). Teachers report that they are giving children opportunities to eat snack indoors, teachers report that during this time children are chatting and not necessarily eating.

### **Principal's Report:**

- Peter Rabbit – Little Red Theater – children enjoyed the performance.
- During winter months ELP students don't go outdoors for morning recess, due to the time it takes for the students to get ready.
- Photographer for next year – Edge Photography?
- Pick Up and Drop Off – school received a letter from a community member, parents are blocking side walk at the front of the school, community member had to go on the street with a stroller to go around the vehicle.  
Parents should be mindful of not allowing their children out in the middle of the road this poses a safety concern.  
Parents should not drop off children at the front of the school, they should drop off their children at the back into the school yard.  
Mrs. Pontello will share further information regarding safety in the next newsletter.
- Parents and family members in the school yard – No parents are to be in the school yard for safety reasons.
- Enrolment for next year; 28 children have enrolled, Mrs. Pontello will look into having 5<sup>th</sup> Block at the school next year.
- After School Numeracy – Parents of children in grades 3 & 6 are encouraged to sign up their children for this program.
- Upcoming Report Cards – will go home on the 12<sup>th</sup>, Interview nights on the 13<sup>th</sup> and 15<sup>th</sup>
- KEV Banking Training reviewed, staff will be trained
- Jr. Boys (St. Clare) and Girls (St. Brunos) Soccer tournament – next Tuesday
- Carnival Feb 22, 2018, children require CDA approved helmets to participate in skating.
- Pizza and Pita Pit – all funds have come in, some funds arriving late. One incident (child did not receive order), although it has been resolved.
- Lock Down Drill – one classroom door was not closed properly; the drill is a great opportunity to learn from these mistakes. All drills are followed by an announcement to discuss areas to improve on.
- York University Candidates – Will be in on Tuesday's for a 6-week block in grades 2,3,6,7/8
- Marlies Health Action Day – Grades 4-8 students will go and see a game
- Gr. 7 Swim to Survive Tuesdays May into June – new for Gr. 7 students, more adult version of the program.
- Hearing and Vision Clinic will take place on Thursday, April 26, 2018
- Ballroom Dancing – 3 sets of lessons with a performance at the end. hour/class (May and June) \$20.40 per student, not more than 25 students, only 5 classes can participate. Parent council has agreed to pay \$10.40 per student and families would put in \$10. Colleen to follow-up.
- School Jerseys and t-shirts – proposed ideas discussed
- Chocolate Fundraiser – to be held in Feb. World's Finest has given 4 \$50 gift cards to Walmart, 320 boxes have been ordered.

- Upcoming Workshop – Kids Have Stress Too, parents must commit to attending 2 days, possible dates April 19 and 26.
- School Yard – waiting on new SQS to be hired to further investigate options
- Head lice – Public health will be at the school on Mon Jan 29, 2018.

**Announcements/New Business:**

- JK/SK after school program, currently run by Dovercourt Boys & Girls Club. Licensing was an issue and parents were told that due to not having a license, families would have to find alternative care. There is currently no afterschool care for JK/SK students
- Survey will be sent out to families to identify the need of afterschool program, if 8-10 families express the need for afterschool, a meeting will be held with Dovercourt Boys & Girls Club and licensing can be obtained. Based on results Mrs. Pontello can request for 3<sup>rd</sup> party providers from the board.
- Dovercourt Boys & Girls Club proposed \$18.50 as the cost of afterschool care, this is a significant increase. It was also noted that this price is inconsistent between schools.
- A suggestion was made to have signage up during the bake sale to inform families regarding safety process during drop off and pick-up.
- Parent supervisor during pick up drop off was also suggested.

**Next Meeting:**

- February 21, 2018

**Adjournment:**

8:30 p.m.

OAPCE Meeting  
Wednesday December 6<sup>th</sup>, 2017

Presentation made by Lori DiMarco, Paul DeCock and David Bilenduck regarding CASH ONLINE CASHLESS SYSTEM.

- Program to be rolled out to all Catholic Schools across the board with each block being phased in at different periods over the next few months
- TCDSB is expecting all schools to be live with the CASHLESS ONLINE SYSTEM by February
- HST rebate will be available for each school, “new \$” for each school
- There is an annual fee associated with running the program and will cost approximately \$75.00/yr/school, however the rebate from the HST is meant to offset the annual cost and then any remaining funds left from the HST rebate will be given back to each school
  
- Principals/Vice Principals and Secretaries to attend workshops where training will be available regarding the process of how to input information onto the system and how to maintain the program
- SMA is scheduled to be phased in sometime in January (workshop for Mrs. Pontello and Mrs. Di Nino will be held in January also)
- Parents will be asked to register online at [www.schoolcash.com](http://www.schoolcash.com)
- The expectation is that if parents run into any hiccup during registration, Mrs. Pontello is the go to person for “support setup”
- Support will also be available to principals at the School Board level, principals are to contact the “Business Service” line
  
- The system has been created to allow parents the flexibility to pay online instead of sending cash/cheques to school with children
- Payments can be made via credit card (Visa/Master Card only) or through the feature “my wallet” on the site
- “My Wallet” is comparable to “debit”, \$ is deposited directly from your account into “my wallet” and is meant to work like a debit transaction
- The amount transferred into “my wallet” is determine by the user, no min or max amount required to be kept in your “my wallet”
- Parents who wish not to participate in the online registration will still be given the option to manually complete forms and send money with children to school
- However it is expected that principal/sectary are then responsible for imputing the details of the cash/cheque transaction received onto the system for each student
- Up to 5 users can be registered to one student (for example, mom and dad log on and create an account and a field trip comes up that grandma wants to cover, grandma can be added to the child’s account and pay online for the trip)

There will be no OAPCE Conference this year (2018). There will be a one day symposium instead. There will be a full Conference in 2019 and will also include a celebration to mark the 80<sup>th</sup> anniversary of OAPCE.

Discussion was held once again about the importance and adherence of BYLAWS in each school.

A discussion was also held regarding Social Media. A special form will have to be signed by parents regarding Facebook pages and post. There is currently no official policy in place for Parent Council Facebook pages. However one will be implemented in the near future. The Media Consent Form sign by each parent at the beginning of the school year does NOT apply or give consent to Parent Councils Committees.

OAPCE will be rolling out a survey to obtain feedback from parents on specific topics pertaining to CSPC for each school. Many concerns have been raised by many parents about how CSPC uses their funds, lack of communication, transparency, by-laws etc.

Information gather from the survey will be analyzed and presented at board level.

Next meeting scheduled January 29<sup>th</sup>, 2018

2017-2018 CSPC BUDGET										
DESCRIPTION/DEPOSIT	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
CSPC bake sale P/T interviews			902							
Donation for Carnival local 183			500							
TOTAL DEPOSITS	0	0	1402	0	0	0	0	0	0	0
DESCRIPTION/WITHDRAWAL	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Class supplies-Ms. Marques	134.13									
Class supplies-Mr. DaCosta	48.22									
Teacher appreciation lunch		193								
Speakers - Ms. Lucente		68.64								
Home alone workshop - pita pit		200								
Home alone workshop - pita pit		303.42								
Scientist - Force of course			199							
Scientist - Habitats & Community			199							
Little red theatre-Charlie Mobile			350							
Gina Pereira -reimbursement			35.88							
Artist materials - Ms. Walton			140							
TOTAL WITHDRAWALS	182.35	765.06	923.88	0	0	0	0	0	0	0
DEPOSITS		1402								
WITHDRAWALS		1871.29								
STARTING TOTAL SEPT/17		9570.67								
BALANCE		9101.38								

Agreed to by CSPC but not yet deducted

Little red theatre - Peter Rabbit

\$375

Carnival - Tim Holland

~~\$395.50~~

Class \$150 x 14 = \$2100, minus already paid \$390.99 =

\$1709.01

Total

\$2479.51

Account Balance Nov 30/17 \$9101.38

- 2479.51

\$6621.87