



**St. Mary of the Angels
Catholic School Advisory Council**

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October 18, 2017 Meeting Minutes

CSPC Meeting Attendees:

Executive: Paul Matos (Co-Chair), Gus Gikas (Co-Chair), Olivia Almeida (Treasurer), Cindy Matos (Secretary)

Voting Members: Gina Pereira, Lina Gikas, Monica Andrade, Carla Henriques, Alessandra Patino

Staff/Admin: Colleen Pontello (Principal), Alice Tamburro (Teaching Staff), Filomena Silva (Support Staff), Joanna Dubank

Members at Large:

Regrets: Silvia Mendonca (OAPCE Rep), Sharon Vieira and Susie Da Silva

Meeting Commenced at: 6:15 p.m.

Opening Prayer:

By Paul Matos

Review and Approval of Previous Minutes:

June 2017 meeting minutes were approved as circulated;

Approved by: Olivia and second by: Gus

October 2017 meeting minutes were approved as circulated;

Approved by: Gus and second by: Olivia typos to be adjusted and submitted to Principal

Co-Chair's Report:

Paul:

- CPIC
 - Motion was requested to support Parent teacher conference for 2 evening vs 1 evening and a morning
 - CPIC Rep for our ward will be one of our council members P.M
- Parent Teacher Conference Bake Sale notice will go out on newsletter and Facebook group. We will ask families if they would like to donate baked good. Coffee machine that was donated by our Trustee will be utilize to raise funds. Location of sale confirmed to be same as last year.
- Raffle Fundraiser members expressed that the letter be more transparent with specific initiatives that the funds are required.
- Family Carnival – Committee members are; Paul, Gus, Olivia, Gina, Monica, Cindy.
- Pizza Lunches – parent concerns about how pizza is being left sitting while students are at recess and then returned to eat pizza that was sitting out in their spot.
- CSPC will fund \$150.00 per class for supplies

Gus:

- CSPC Website/App
List circulated on the possible names of the website. Cost of website is \$85.00 a year to maintain. Benefits of website and some concerns discussed. Survey to be sent out to parent community and see if it would serve their needs. Legalities' to be further investigated through the TCDSB.
- Workshop(s)
 - Parent Engagement October 28; flyer circulated, attached to minutes
 - Home Alone, enrollment at double digits. Presenter appreciation to be presented covered by ProGrant of \$1,000. Refreshments to be covered by ProGrant as well.
 - Microsoft workshop option discussed and will be revisited for upcoming academic years.

Treasurer's Report:

- Waiting for TCDSB to release last year's funds, see attached report

OAPCE Report:

- OAPCE Conference 2017. Circulated and attached attached list of speakers and vendors that participated.
- OAPCE September 25th, 2017 meeting review. Circulated and attached to minutes.

Principal's Report:

- Safe Schools Plan – can be seen on school webpage.
- Workplace Violence and Security Survey – can be access on the TCDSB website
- Conflict Resolution Pamphlet- Circulated and attached
- SLIP – School Learning Improvement Plan-waiting for approval by Superintendent, improvements noted in Math due to schools focus on multiple choice questions. Nelson Math is used as a tool, parents expressed how complex it is to understand. Jump Math is also used as a tool; books have been purchased for the whole grade 6 class. Every Teacher will be receiving a copy.
- Fire Drills and Lock Downs – were successfully completed, students did very well.
- Painting - Library has been painted. Mural ideas discussed for hallway downstairs and Library.
- Lunches and music- flip of lunch has been successful and calming music is being played in environment.
- Alarms for the ELP rooms will cost \$581.72
- At Home Alone workshop – booked for Thursday, October 26, 2017, 6:30 – 8:30 p.m. – Refreshments will be provided.
- Needs in ELP 1 and ELP 2- EA needed to support needs of children
- ESL needs – 43 identified students in our school
- Scientists in the School; half of the cost of each visit has been subsidized by CSPC and other half of cost by parents

- Projectors have been purchased for the school
- Drop Off and Pick Up; discussed, procedure has been successful.
- CSPC meeting rescheduled from Nov 15 to Nov 22 due to Parent/Teacher Interviews
- More gym equipment purchased
- Novel study book “Wonder” purchased
- Teachers want to alternate yearly between Christmas Concert and Spring Concert – No Christmas Concert this year.

Announcements/New Business:

- Musical Instruments

Principal reported that repairs are up to date and all instruments are working, some instruments are shared however each student has their own mouth piece. Option of CSPC possibly purchasing one instrument yearly was discussed.

- Child minding services; committee voted that it’s an option we don’t want to provide at this time due to possible liability issues. However, Committee will investigate Teleconference option.
- Nelson math curriculum discussed during Principal Report
- November 16, 2017 Parent Expo – FREE Virtual event
- School Cash Online Service-will be rolled out in February at our school as an option
- Veteran Affairs to possibly present at the school’s Assembly on November 10th
- CSPC Voting member Carla H. has resigned

Next Meeting:

November 22nd 6:15pm

Adjournment:

8:45