



*September 25, 2018 AGM Meeting Minutes*

*End of year Catholic School Parent Council 2017/18 Meeting - Preceding Elections*

**CSPC Meeting Attendees:**

**Executive:** Paul Matos (Chair), Gus Gikas (Co-Chair), Olivia Almeida (Treasurer), Cindy Matos (Secretary)

**Voting Members:** Silvia Mendonca (OAPC Rep), Lina Gikas, Gina Pereira, Joanna Dubak,

**Members at large:** Bogic Dubak, Gazelle D'Souza, Vanessa Miranda, Jenniffer Gagate

**Staff/Admin:** Colleen Pontello (Principal), Filomena Silva (Support Staff), Alice Tamburro (Teaching Staff)

**Regrets:** Monica Andrade (voting member), Susie Da Silva (voting member), Alessandra Patino (voting member)

**Meeting Commenced at:** 6:15 pm.

**Opening Prayer:**

By Paul

**Meeting Minutes Approval:**

In the June 2018, circulated minutes, Olivia Almeida was stated as not attending the meeting, this was incorrect, the minutes were corrected and approved.

**Chairs:**

- Paul Matos Co-Chair thanked the council for their efforts and achievements.
- Members of the council provided feedback on successes and recommendations for the incoming council to consider. The following were stated;
  - Fundraising initiatives were successful
  - Recommendation for the incoming council: to follow-through with the promise made to the parent community, regarding allocation of fundraising funds, to go towards the enhancement of the school yard i.e., installing activities/games for children to engage with during recess.
  - 2017/2018 council was dedicated and looked for the best interest of all the children.
  - The Family Carnival committee successfully planned for and executed the event.
  - Pro-Grant workshops were successful and well received by the school community.

**Treasurer:**

- Account balance – see attached

**Principal:**

- Mrs. Pontello, thanked the council for their efforts, was appreciative of all the dedication of all council members and all the accomplishments done throughout the year.

**CSPC Elections 2018/2019**

**Meeting Attendees:**

**Executive:** Paul Matos (Chair), Gus Gikas (Co-Chair), Olivia Almeida (Treasurer), Cindy Matos (Secretary)

**Voting Members:** Silvia Mendonca (OAPC Rep), Lina Gikas, Gina Pereira, Joanna Dubak,

**Members at large:** Bogic Dubak, Gazelle D’Souza, Vanessa Miranda, Jenniffer Gagete

**Staff/Admin:** Colleen Pontello (Principal), Filomena Silva (Support Staff), Alice Tamburro (Teaching Staff)

**Regrets:** Monica Andrade (voting member), Susie Da Silva (voting member), Alessandra Patino (voting member)

**1. INTRODUCTION**

The meeting was chaired and minuted by Lina Gikas. The meeting was called to order at 6:30 p.m.

**2. REVIEW OF ANNUAL REPORTS**

**a) Chair’s Annual Report**

The report was presented by the Co-Chairs, Paul Matos and Gus Gikas, at the June meeting of the 2017/2018 school year. Refer to June 20, 2018 meeting minutes.

**b) Treasurer’s Annual Report**

The report and financials were presented by the Treasurer, Olivia Almeida, at the June meeting of the 2017/2018 school year. Refer to June 20, 2018 meeting minutes.

**c) Principal’s Annual Report**

The report was presented by the Principal, Colleen Pontello, at the June meeting of the 2017/2018 school year. Refer to June 20, 2018 meeting minutes.

**MOTION:** *It was motioned that the reports be accepted as presented by the Chairs, Treasurer and Principal.*

**CARRIED**

### **3. REVIEW AND AMENDMENTS TO THE BY-LAWS**

Attendees reviewed the by-laws. A motion was put forth by Lina to reduce the tenure of any one individual holding an executive position from four years to two years. After some discussion, it was agreed to change the number of years to three, unless otherwise voted by the parent body. However, because the amendment was not presented to the Co-Chairs or Secretary in writing 20 school days prior to the AGM, the amendment will be prepared at the May/June meeting in order to be available at the September meeting of the 2019/2020 school year and distributed to the school community at least 10 days prior to the AGM.

### **4. MANDATE AND PURPOSE OF CSPC**

Lina read out the mandate and purpose of the CSPC to the attendees as outlined in Article II of the by-laws.

### **5. 2018/2019 CSPC ELECTIONS**

Lina began the elections process by declaring that four nominations were received and called for any nominations from the floor. Four more nominations were submitted for a total of eight nominations:

1. Paul Matos
2. Cindy Matos
3. Gazelle D'Souza
4. Gina DaRosa-Pereira
5. Olivia Almeida
6. Joanna Dubak
7. Jenniffer Gagate
8. Vanessa Miranda

***MOTION:*** *It was motioned to close nominations for this election.*

***CARRIED***

The voting process began with electing the Chair. Lina noted that the previous Co-Chair, Paul Matos, had been in his position for four years and as per the by-laws, would be unable to hold the Chair position but could take on another executive role. There was no candidate declaring the position of Chair. Therefore, the group voted that Paul could assume the position, if he agreed; Paul accepted. This will be Paul's fifth consecutive term serving as Chair.

The next position was for Secretary. Gazelle D'Souza was the only person to declare her candidacy for this position, thus, Gazelle D'Souza was acclaimed to the position. This will be her first term serving as Secretary.

The next position was for Treasurer. Olivia Almeida was nominated for the position, there were no other candidates declaring the position. Olivia agreed to her nomination for the position of Treasurer and was acclaimed to the position. This will be Olivia's fourth consecutive term serving as Treasurer.

The remaining candidates joined as voting members, except for Vanessa Miranda who withdrew her name from the list.

From the elected council, the OAPCE representative was selected. Lina asked if there was any member that would be willing to take on this role. Gina DaRosa-Pereira volunteered to assume this position.

The elected 2018/2019 CSPC Members are:

1. Paul Matos, Chair, 5<sup>th</sup> term
2. Gazelle D'Souza, Secretary, 1<sup>st</sup> term
3. Olivia Almeida, Treasurer, 4<sup>th</sup> term
4. Gina DaRosa-Pereira, OAPCE Rep & Voting Member
5. Cindy Matos, Voting Member
6. Joanna Dubak, Voting Member
7. Jenniffer Gagete, Voting Member

## 6. ADJOURNMENT

**MOTION:** *It was moved that the meeting stand adjourned.*

**CARRIED**

Lina congratulated the new council members on their election and adjourned the meeting at 7:20 p.m.

### ***Catholic School Parent Council 2018/19 First Meeting – Post Elections***

#### **CSPC Meeting Attendees:**

**Executive:** Paul Matos (Chair), Olivia Almeida (Treasurer), Gazelle D'Souza (Secretary)

**Voting Members:** Gina Pereira (OAPCE Rep), Joanna Dubak, Cindy Matos, Jenniffer Gagete

**Members at large:** Bogic Dubak, Gus Gikas, Lina Gikas, Silvia Mendonca, Vanessa Miranda

**Staff/Admin:** Colleen Pontello (Principal), Alice Tamburro (Teaching Staff), Filomena Silva (Support Staff)

**Regrets:**

**Meeting Commenced at:** 7:20 p.m.

**Chair's Report:**

Goal Setting for the year -

- The council's priority for this school year is to add games/activities to the school yard for the children to engage with. Vandalism was brought up as a concern, this concern will be monitored.
- A storage cabinet for some recess toys for both yards.
- Spirit wear and school athletic uniforms.

Meeting Dates for the year -

- October 17, 2018 – 6:15 p.m.
- November 21, 2018 – 6:15 p.m.
- January 23, 2019 – 6:15 p.m.
- February 20, 2019 – 6:15 p.m.
- April 17, 2019 – 6:15 p.m.
- May 22, 2019 – 6:15 p.m.
- June 19, 2019 – 6:15 p.m.

**Principals Report:**

- Ms. Pontello to connect with Karen Dobrucki from the board to discuss activities/games for the school yard. Ms. Pontello to invite her to attend our CSPC meeting.
- There was a discussion around addition of cameras for the yard. It was noted that there needed to be a significant number of 15-20 vandalism incidents reported to put in a request for cameras. A decision was made to put a hold on request for school yard cameras for now.
- It was agreed that Jill from QSP could attend the next CSPC meeting.
- There are new swipes for school back yards.
- School year started well. All classes are full and split. 252 students with 10 classroom teachers.
- PA days will be co-teaching days on integrated curriculum for grade split.
- The school has 3 student teachers from York University on Mondays and Tuesdays. 1 or 2 high school co-op students will join in October. There is a new PT French Teacher and new librarian.
- Things with Dovercourt for school after care are going well.
- EQAO scores are out for the previous year and grade 3 and grade 6 students at St. Mary of the Angels performed better than province and board.
- Terry Fox run went well.
- Ms. Pontello noted that she would love to have CSPC member support and help for little red theatre and other events this year.
- Tentative hold on December 19, 2018 for the school Christmas Concert at Loretto College pending licensing and venue approvals.

**Next Meeting:**

October 17, 2018 at 6:15 p.m. in the school library.

**Adjournment**

8:00 p.m.