



**ST. MONICA  
CATHOLIC SCHOOL**

14 Broadway Ave.  
Toronto, Ontario  
M4P 1T4

**(416) 393-5224**



September 27, 2013

**Safe Lunch Procedures**

Dear Parents / Guardians:

Our student agendas have been delayed in their arrival. Agendas are now scheduled to arrive on Oct. 1st or 2nd. One section of the agenda outlines Lunch Procedures and expectations for all students (see clipart above). In light of the pedestrian and vehicular traffic surrounding our school grounds, our staff will enforce (with your cooperation) the following:

- **ALL** student will eat lunch at school
- Lunches may be dropped off during the morning
- St. Monica C.S. will provide a lunch to students who are without
- Students leaving the building must be signed out and/or signed in by a parent / guardian

As a school staff, we feel that these procedures will provide a “best practice” to maximize safety in and around our building. If you have questions, please do not hesitate to call our school office.

Thank you for your cooperation in this matter.

Mr. Tanzini, Principal

ANY STUDENT WHO HAS A LUNCH DROPPED OFF MUST RETRIEVE IT FROM THE MAIN OFFICE. PARENTS MUST MARK THE LUNCH BAG ACCORDINGLY. PARENTS/GUARDIANS SHOULD NOT MAKE THIS A HABIT, AS STUDENTS ARE UNSUPERVISED IN THE HALLS.

*Under no circumstances are students allowed to leave school property during the lunch hour unless there is a written request from parents / guardians. This request must be approved by the principal.*



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