



May 5, 2016

St. Paschal Baylon Catholic School  
15 Paschal Court  
Willowdale, ON  
M2M 1X6

Attention: Sally Rivers, Principal

**Re: St. Paschal Baylon Catholic School – Expanded Addition**  
**Status of the Project – April 2016**

Capital Development continues to work on the expanded addition for St. Paschal Baylon.  
The status of the project is:

- Tenders for construction were received on April 5, 2016 and the construction price is within the approved budget; a report will go to Board on May 12 for approval of the tender award;
- City requirements for fire-fighting reservoir and hydrant have been finalized pending submission of complete set of final Site Plan drawings by the Consultant this week;
- Application for building permit was made April 15, 2016;
- Upon receipt of the Notice of Approval Conditions (NOAC) for the Site Plan, we will request issuance of the foundation permit, site servicing permit and permit for interior work in the existing school;
- A registered Site Plan Agreement is required for a full Building Permit to be issued.
- Pending issuance of the foundation and interior work permits, construction will start as soon as possible following Board approval of the tender award;
- Once construction begins the area of play space for the children will be reduced;
- Renovations to the existing school will be undertaken during the first summer of construction; some work may occur in the existing school in the second summer; an update on the construction schedule will be provided once the construction contract is awarded.
- Students will be relocated from the portables into the addition when the construction is complete and ready for occupancy.

Please share this information with your school community. Check our website <http://www.tcdsb.org/schools/stpaschalbaylon/News/SchoolRenovations/Pages/default.aspx> for updated information on the project.

Yours truly,

A handwritten signature in black ink, appearing to read "Virginia Barton".

Virginia Barton, B. Arch., M. Sc. Arch. & U.D., OAA  
Senior Coordinator, Capital Development

Copy: A. Sangiorgio, Associate Director - Planning & Facilities  
M. Puccetti, Superintendent of Facilities Services  
J. Shain, School Superintendent  
M. Rizzo, Trustee  
L. Kahssay, Project Supervisor  
D. Friesen, Senior Manager of Capital Development  
J. Yan, Sr. Coordinator – Communications  
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