



June 6, 2016

St. Paschal Baylon Catholic School  
15 Paschal Court  
Willowdale, ON  
M2M 1X6

Attention: Sally Rivers, Principal

**Re: St. Paschal Baylon Catholic School – Expanded Addition**  
**Status of the Project – May 2016**

Capital Development continues to work on the expanded addition for St. Paschal Baylon.  
The status of the project is:

- The Notice of Approval Conditions (NOAC) for the Site Plan Agreement (SPA) was received On June 2, 2016; a registered SPA is required for a full Building Permit to be issued; it typically takes approximately 3 months for the SPA registration to be completed, therefore a conditional Building Permit has been requested from the City of Toronto;
- The construction contract has been awarded to Percon Construction Inc.; they will be ready to begin construction on site as soon as school is out for the summer, provided we have at least a foundation permit and a permit for the interior renovations;
- A preconstruction meeting will take place at the school before the end of the school year; a construction schedule will be provided after this meeting, once the date of issuance of conditional permits is known;
- When students return in September there will be hoarding around the construction area and the area of play space for the children will be reduced as was shown in the drawing sent with a previous letter;
- Renovations to the existing school second floor will be taking place this summer (2016), including the addition of ventilation ducts to the second floor; there may be work continuing after school hours in September to put the finishing touches on this work
- Renovations will be carried out in the summer or 2017 to convert the temporary office into a 5<sup>th</sup> FDK room, provided the addition is on track to be completed on schedule in September 2017;
- Students will be relocated from the portables into the addition when it is ready for occupancy.

Please share this information with your school community. Check our website <http://www.tcdsb.org/schools/stpaschalbaylon/News/SchoolRenovations/Pages/default.aspx> for updated information on the project.

Yours truly,

A handwritten signature in black ink, appearing to read "Virginia Barton", is written over a horizontal line.

Virginia Barton, B. Arch., M. Sc. Arch. & U.D., OAA  
Senior Coordinator, Capital Development

Copy: A. Sangiorgio, Associate Director - Planning & Facilities  
M. Puccetti, Superintendent of Facilities Services  
J. Shain, School Superintendent  
M. Rizzo, Trustee  
L. Kahssay, Project Supervisor  
D. Friesen, Senior Manager of Capital Development  
J. Yan, Sr. Coordinator – Communications  
E. Szekeres Milne / A. Winterhoff - Communications