



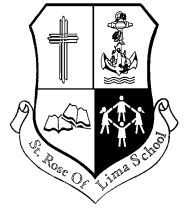
St. Rose of Lima Catholic School

3220 Lawrence Avenue East

Toronto, ON M1H 1A4

Phone # (416) 393-5269

Fax # (416)397-6006 www.tcdsb.org/stroseoflima



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SEPTEMBER 2019

From the Principal & Vice Principal:

Welcome to the 2019-2020 school year! We hope you had a wonderful summer. September is always an exciting time for staff, parents and students alike – a time filled with new beginnings, new friendships and nervous anticipation. As the incoming Principal and Vice Principal, we look forward to being a part of the St. Rose of Lima school community and we thank Ms. Iafate for all of her work here and wish her all the best in her new school.

On a monthly basis, we will continue to highlight theological virtues. The virtue of the month for September is **Hospitality**. This fits in perfectly with our pastoral plan: “**Rooted in Christ: we Belong, we Believe, we Become**”, inspired by St. Paul’s letter to the Colossians: “*Live your lives in him, rooted and built up in him and established in the faith, abounding in thanksgiving.*” During the first year of the plan, we focussed on the concept of belonging to our school community, to our family, to our parish and to our world. During this, our second year, we will focus on the ways in which our belief in God shapes what we do and how we do it. As a community of believers, we acknowledge that Christ is the one around whom we build relationships; we celebrate our dignity, heal our differences, reconcile conflicts and move on to a better future for all.

On Friday, September 13th, we will be holding our annual Terry Fox Walk, where students will be invited to walk in memory of a Canadian hero who placed the needs of others before his own. Students are invited to wear red and white on that day and are encouraged to make a donation to the Terry Fox Foundation.

Please plan to join us for **Curriculum Night** on **Thursday, September 19th**, beginning at 6:30 pm. (Details to follow.) This will be an opportunity to meet your child’s teacher and learn about the curriculum and other expectations for the coming year. We look forward to working together with the parent, school and parish communities to provide an excellent Catholic education for all our students.

Peace and God bless!

S. Miller
Principal

A. De Agazio
Vice Principal

CONTACTS:

Principal: Susan Miller
Vice Principal: Ann De Agazio
Secretary: Monica Dillon
Clerk Typist: Lisa Lamanna
CSPC Chair: TBD
Superintendent: Kevin Malcolm
(416)222-8282 (x2263)
Ward 12 Trustee: Nancy Crawford
(416)512-3412

YMCA: Mavis Campbell
647-439-0016

Parent & Family Literacy Centre: Penny Trentadue

CPIC (Parent Engagement--TCDSB)
www.tcdsb.org/cpic
OAPCE Toronto
(Provincial Voice for Parents)
www.tcdsb.org/oapce-toronto

BELL TIMES:

8:30 ARRIVAL
10:12 A.M. RECESS
11:15 LUNCH HOUR BEGINS
12:15 LUNCH HOUR ENDS
1:40 P.M. RECESS
3:00 DISMISSAL

St. Rose of Lima Catholic Church

Pastor: Rev. Msgr. Edgardo Pan
Associate Pastor: Rev. Fr. Prem Addagatla
3216 Lawrence Ave. E.
Toronto, ON M1H 1A4
Phone: (416) 438-6729
Fax: (416) 438-8207
office@stroseoflimaparish.ca

TORONTO CATHOLIC DISTRICT SCHOOL BOARD TRUSTEES 2019-2020

Wards		
1.	Joseph Martino	416-512-3401
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11.	Angela Kennedy	416-512-3411
12.	Nancy Crawford	416-512-3412
	Taylor Dallin Student Trustee	416-512-3413
	Kathy Nguyen Student Trustee	416-512-3417

Allergy Alert:

Please note that we have a number of students who have **dangerous, life-threatening allergies** to certain foods. For that reason, we expect that students will not bring to school any items that contain peanuts or nuts. If a caregiver prepares your child's lunch and snacks, please remind them about this policy.



If your child has an allergy for which an epi-pen has been prescribed, please contact your child's teacher and the Principal, to discuss your child's safety plan. This plan must include two epi-pens: one to be carried by your child and one to be stored in the main office.

Class Assignments:

At the end of each school year, class lists are created based on the projected enrolment for the following school year. The actual enrolment, however, rarely matches the projections exactly and it is often necessary to make changes to class groupings. For this reason, your child's class and teacher assignment should be considered tentative until the end of September.



Student Supervision:

Beginning at 8:00 a.m., an adult is in the school yard supervising students as they arrive at school. **Please do not drop students earlier than 8:00 a.m., since they will be unsupervised.**

BELL TIMES:

8:30 ARRIVAL
10:12 A.M. RECESS
11:15 LUNCH BEGINS
12:15 LUNCH ENDS
1:40 P.M. RECESS
3:30 DISMISSAL



Permission to Leave:

Students are not allowed to leave the school property during the school day. The only exception to this rule is for students who are being picked up by a parent. Please check in at the office.

Absences & Lates:

Please use our Safe Arrival School Messenger Program to report student absences and/or lates using one of the options, below:

1) The **SchoolMessenger app** (Apple App Store or Google Play Store) or from the links at <https://go.schoolmessenger.com>)

The first time you use the app, select **Sign Up** to create your account. Select **Attendance** then **Report an Absence**.

2) Use the SafeArrival website, <https://go.schoolmessenger.com>.

The first time you use the website, select **Sign Up** to create your account. Select **Attendance** then **Report an Absence**.

3) Call the toll-free number: **1 (833) 251-3286**

These options are available 24/7. Future absences can be reported at any time up to a maximum of 10 consecutive days. It is important to note that when setting up your account, you must register using the email address and phone number associated with your child's student record.



Please note that students arriving after 8:30 a.m. must enter through the front door of the school and report to the office to get a late slip before going to class. Thank you, in advance, for supporting our efforts to impress upon our students the importance of punctuality.

CSPC Meetings:

All parents are invited to the meetings held by the Catholic School Parent Committee. The first CSPC meeting for the year will take place on **Wednesday, September 25th at 6:30 p.m.** in the library. CSPC elections will take place at this meeting. If you are interested in becoming involved, please join us!

Register Now: School Cash Online

Parents/guardians are invited to create their School Cash Online profile, in order to receive updates and information on upcoming school activities, including pizza lunches, civvies days, field trips, and much more. Paying through School Cash Online offers a safe and convenient payment option that eliminates the need to send cash or cheques to school. (Permission forms for excursions will still need to be submitted.)

For more information and to create your account visit: www.tcdsb.org/FORPARENTS/schoolcashonline (Please note that your child's profile will only be available the day after their first day of attendance.)

Cash payments will continue to be accepted, but online payments are preferred. As an incentive, we will be awarding a free class pizza lunch to the class with the largest percentage of students enrolled in Cash Online. Good luck!

Student Agenda Books:

We strongly encourage the use of a planner to support the development of organization skills and to facilitate ongoing communication between home and school. Student agenda books (Gr. 1 – 8) are available at a cost of \$7.00 each. Payment can be made through our new on-line payment system or with cash – order forms to follow.



High School Open Houses:

Students in grade 7 & 8 and their families are reminded that TCDSB secondary schools are hosting open houses this fall—a great way to meet staff and students, check out the school facilities and learn about the programs and services being offered. Complete schedule is online:

<https://www.tcdsb.org/school/OpenHouses/Pages/default.aspx>

Dress Code:

All students are expected to wear appropriate Dress Code attire. The Dress Code consists of a combination of white or navy blue tops with navy blue bottoms, (e.g. plain white top & navy blue bottom or, navy blue top & navy blue bottom, navy socks, no denim, no stripes, no patterns, no logos). Any shoe colour is acceptable and running shoes are strongly recommended to ensure that the children can play safely (i.e. flip flops are not sturdy and could allow injury). Please note that the Dress Code does not require that you purchase any items from a particular supplier, but we do have a vendor who sells items with the St. Rose of Lima school crest. This vendor will be here on Wednesday, September 4th (from 4 – 6 pm).



Dress-Down Days:

Throughout the school year, there will be special 'dress down' days. On these days, students will be allowed to wear clothes other than the dress code, but are always expected to wear modest and appropriate attire. Dress-down days will be announced via the school calendar, via School Messenger and/or notes home.

School Photos:

School photos will be taken on **Monday, October 7th**. Students are required to wear their uniforms for the photos.



Terry Fox Walk:

On **Friday, September 13th**, we will be participating in our school 'Terry Fox Walk' within the school neighbourhood. This is a fundraising event and students are encouraged to donate a 'Toonie for Terry' (or more) in support of the Terry Fox Foundation. Donations can be made through the online payment system or by sending cash with your child. This is our first dress-down day and students are encouraged to wear red & white in support of this Canadian hero.



The Terry Fox Foundation

Curriculum Night:

Please plan to join us for **Curriculum Night on Thursday, September 19th** beginning at 6:30 pm. This will be an opportunity to meet your child's teacher and learn about the curriculum and other expectations for the coming year. We look forward to working together with the parent, school and parish communities to provide an excellent Catholic education for all of our students. (More details will follow.)



Gr. 6 Lake St. George & Claremont Trip

Parent Info. Night:

The parents of grade 6 students who are interested in participating in an overnight outdoor education program at Lake St. George (Ms. Regular's Class: Oct 2–4) or Claremont (Ms. Ruch's Class: Nov 25-27), are encouraged to attend an information session in the library on **Thursday, September 12th @ 6:30 pm.**



Breakfast Program:

For those who are interested in joining the "Award Winning" St. Rose of Lima Best Breakfast Program, forms are available in the office. The program runs in the church basement every school day from 7:30 – 8:30 am at a cost of 75 cents/day.



LICE:

Head lice can affect anyone, but most often it affects younger school-age children. Head lice are parasites and are considered by health officials to be a nuisance when they are difficult to eliminate. They are not a health hazard and are not connected in any way with long hair, dirt, neglect, or not being clean. Head lice can spread quickly from head to head when a group of children have close contact (e.g. school, camp, day-care, etc.). They can be spread by sharing hats, brushes, combs, bedding, etc.

We encourage parents to look at their children's hair on a regular basis. When checking for nits (eggs), the hair should be dry. A convenient time for a visual check may be just before washing your child's hair. If you find any head lice or nits (eggs), obtain and use a medicated head lice shampoo or medicated cream rinse from your pharmacist and contact the school to inform them that your child has been treated. Student confidentiality will always be respected

Finding and treating head lice early will stop your child from getting a severe case and stop the spread of head lice to others. More information about head lice can be obtained from the Toronto Public Health Department:
Tel: **416-338-7600**



Bus Transportation Information and Updates

In order to stay informed, parents are encouraged to register on the Toronto Student Transportation Group (TSTG) portal today by visiting www.torontoschoolbus.org. This portal provides TCDSB parents with online access to their children's transportation information and up to the minute email notifications regarding school bus cancellations or delays.

Change Of Address And Telephone Numbers:

In case of accidents or illness, it may be necessary for us to contact parents during the day. For this reason, it is imperative that our files be kept up to date. Please relay any of the following changes to the school IMMEDIATELY:

- ~ Change of home address or telephone number;
- ~ Change of employer, address and telephone of both parents;
- ~ Change of "emergency" contact person (neighbour, relative);
- ~ Change in health/medical information.

Valuables:

When valuables are brought to school, there is a risk that these items will be lost, damaged or stolen; therefore, we recommend that all valuables be left at home. We strongly discourage the trading of items and the lending or borrowing of money.

Visitors To The School:

Parents/guardians are always welcome and have a standing invitation to join us at assemblies, liturgies and performances. We ask that all visitors comply with TCDSB policy and begin their visit by reporting to the Office. This will make it possible for us to quickly identify unauthorized persons in the building or in the school yard and maintain the safety and security of our students.



Arrival And Dismissal Routines:

Please help us to ensure that student arrival and dismissal are as safe as possible. For safety reasons, please:

~ **Do not stop or park in the bus loading zones.**

~ Do not use the staff parking lot or driveway. Please use the church round-about for dropping off and use the parking lot behind the church at the west end of the school yard if parking.

~ Do not allow your child to step out from between vehicles in the driveway/lot

~ Exercise extreme caution when driving in all areas where children are being dropped off or picked up.

Student Accident

Insurance:

The TCDSB **does not** provide accident insurance coverage for student injuries that occur on school premises or during school activities. Accidents can and do happen. Some injuries incur medical, dental or other expenses that are not covered by provincial health care or employer group plans. As a parent or guardian, you become responsible for these expenses. We do make available the insuremykids® Protection Plan for students through Reliable Life Insurance Co. Participation in such a program is voluntary and the costs are to be paid by the parent or guardian. Forms will be sent home or you may apply 24/7 directly at: www.insuremykids.com or call **1-800-463-KIDS (5437)**.

Sacramental Preparation:

All children expecting to receive sacraments in the coming year **MUST** register at the parish. The school will send forms home with grades 2 & 7 students on behalf of the parish; however, immediate preparation for the sacraments takes place in the parish. Please contact the church for all information (416-438-6729).



Acceptable Use Policy:

Included in this newsletter is a Student Internet Agreement form. The agreement summarizes the *TCDSB Acceptable Use Policy*. This policy governs the proper use of technology and electronic communication in our school. The purpose of the AUP is to provide students and their parents with a set of guidelines that outline the safe and appropriate use of technology. Throughout the first few weeks of school, classroom teachers will be reviewing these expectations with the students; parents are asked to do the same. Once you have reviewed the agreement with your child, students (Gr. JK – 8) and their parents are asked to sign and return the Student Internet Agreement form. For the complete text of the policy and related documents, visit: <http://www.tcdsb.org/board/policies/aup>.

Personal Electronic Devices (Cell phones, etc.)

Students will not be allowed to use personal electronic devices unless given permission by and directly supervised by a teacher. If your child has a cell phone for safety reasons, we expect that it will be **turned off** and **kept out of sight** during the school day and during any school-related activity. Please do not attempt to contact your child or encourage your child to contact you via the cell phone. Should you need to contact your child during the school day due to an emergency situation, please contact the office.

If personal electronic devices are used inappropriately or without teacher permission at school or during any school-related activity, the item **will be confiscated and will only be returned when a parent accompanies the child to the office to retrieve it.**



School Year Calendar 2019/2020

Labour Day	September 2, 2019
First Instructional Day	September 3, 2019
P.A. Day - Provincial Education Priorities/Faith Development	October 11, 2019
Thanksgiving Day	October 14, 2019
P.A. Day - Parent Teacher Conferences	November 15
P.A. Day - Provincial Education Priorities	December 6, 2019
Christmas Break	December 23, 2019 to January 3, 2020
P.A. Day - Assessment, Evaluation and Reporting	January 17, 2020
P.A. Day - Parent-Teacher Conferences	February 14, 2020
Family Day	February 17, 2020
Mid-Winter Break	March 16 - 20, 2020
Good Friday	April 10, 2020
Easter Monday	April 13, 2020
Victoria Day	May 18, 2020
P.A. Day - Assessment, Evaluation and Reporting	June 5, 2020
Last Day of Classes	June 25, 2020
P.A. Day - Provincial Education Priorities	June 26, 2020



Pastoral Plan Prayer

Loving God,
we believe that everyone is a gift
and belongs to your family
for we are made in your image and likeness.

As a community of believers rooted in Christ,
may we always celebrate your presence with us
and appreciate both the gifts and responsibilities
of belonging to this community of faith.

Through the inspiration of the Holy Spirit,
the intercession of Mother Mary,
and all the Saints,
may we become all you intend us to be—
a reflection of Christ in our world.

We pray through Jesus Christ our Lord.
Amen.

Please review the attached Bus Safety, Code of Conduct and Emergency Response guidelines. Also, please complete the attached forms and return them to your child's teacher as soon as possible.

SCHOOL BUS SAFETY and ROUTINES



Well-rehearsed school bus routines are an important part of school bus safety. Please assist us by reviewing these expectations with your child:

Getting on the Bus Safely:

- Be at the bus stop at least 10 minutes prior to the scheduled pick-up time.
- Wait at the designated stop in a safe place, well back from the side of the road.
- Remember the 'Danger Zone' is anywhere close enough to the bus to touch it. The bus driver cannot see you when you are in the 'Danger Zone'.
- Wait until the bus comes to a full stop before attempting to get on the bus.
- Hold the handrail as you get on the bus.
- Do not push or shove.

Riding the Bus Safely:

- Take your seat promptly and sit properly, facing forward at all times.
- Hold backpacks, books and parcels on your lap.
- Do not stick your feet out into the aisle – someone might trip.
- Keep your head and arms – everything – inside the bus.
- Remain seated on the bus while it is moving
- Talk quietly. The driver must concentrate on driving the bus safely.
- Do not eat or drink while on the bus.
- Obey the bus driver at all times.

Leaving the Bus Safely:

- When you leave the bus, hold the handrail and take two large steps away from the bus.
- Items that can easily cause injury while getting on and off a bus include loose shoe laces, backback straps and the strings on hooded shirts. Please secure them.
- To cross the street in front of the bus, walk ahead at least ten giant steps. Cross only when the driver gives you the signal.
- If you drop something near the bus, do not pick it up. Tell the driver or an adult.
- If everyone is getting off the bus, the people at the front leave first. Do not push.
- **When you arrive at your bus stop, if you do not see the person who meets you there, tell the bus driver immediately.**

Students must remember that riding the school bus is a privilege, not a right. Out of concern for the safety of all, the privilege of using the bus will be removed in the case of serious or persistent misbehaviour.

Reminders for Parents:

- In the event that no one is there to meet your child, the driver will bring your child back to the school and a parent will be contacted.
- Bus schedules include a 10 minute period of grace before and after the scheduled pick-up or drop-off times to allow for traffic and weather conditions.
- Visit the Toronto Student Transportation Group website for more information: www.torontoschoolbus.org and select the 'Parent' link in the top right hand corner of the page. From there, you can create an account, look up your child's specific transportation information and subscribe to the 'late bus' notification.

CODE OF CONDUCT: ST ROSE OF LIMA CATHOLIC SCHOOL

Members of the St. Rose of Lima Catholic School community are committed to the TCDSB's mission of providing a safe and welcoming learning environment that supports academic excellence. We recognize the importance of progressive discipline which focuses on prevention and early intervention as the key to maintaining a positive school environment. We recognize that all people are created in the image and likeness of God and, as such, deserve to be treated with dignity, respect and fairness. We will not tolerate behaviour that jeopardizes the emotional well-being or physical safety of members of the school community.

The fundamental expectation of students in our Catholic Schools will follow the ethic of our Catholic faith, where empathy, care for others, and respect for life are present. If you are aware that a student or group of students is in a dangerous situation, then you should tell a caring adult in the school community immediately.

This Code of Conduct:

- is informed by Gospel values;
- supports the TCDSB Violence Prevention Policy and the **Race and Ethnic Relations Policy**;
- follows the guidelines contained in both the TCDSB and Provincial Codes of Conduct (For specific details, see Policy S.S. 09 at www.tcdsb.org);
- applies to all members of our school community, including students, parents or guardians, volunteers, teachers and all other staff members;
- applies to all activities that may have an impact on the school climate including, but not limited to: activities on school property, on school buses, during school excursions or involving a communication medium such as the internet.

The purpose of our Code of Conduct is to:

- ensure that all members of the school community, especially people in positions of authority, are treated with respect and dignity;
- to promote responsible citizenship
- to maintain an environment where conflict and difference can be addressed in a manner characterized by respect and civility
- to encourage the use of non-violent means to resolve conflict
- to promote the safety of all members of our community

Students:

Students must demonstrate respect for themselves, for others and for the responsibilities of citizenship through acceptable behaviour. These are demonstrated when a student:

- comes to school prepared, on time and ready to learn
- follows the established classroom and school rules
- is courteous to fellow students, staff members and visitors to the school
- is co-operative and obedient with people in positions of authority
- shows respect for school property and the property of others
- exercises self-discipline and takes responsibility for his or her own actions
- refrains from bringing anything to school that may compromise the safety of others
- accepts such discipline as would be exercised by a kind, firm and judicious parent

Parents and Guardians:

Parents and guardians have a responsibility to support the efforts of school staff in maintaining a safe and respectful learning environment for all students. Parents and guardians fulfill this responsibility when they:

- show an active interest in their child's schoolwork and progress;
- communicate regularly with the school;
- help their child be neat, appropriately dressed and prepared for school;
- ensure that their child attends school regularly and on time;
- promptly report to the school their child's absence or late arrival;
- become familiar with both the Provincial Code of Conduct and their local school code of conduct;
- encourage and assist their child in following the rules of behaviour; and
- assist school staff in dealing with disciplinary issues.

School Staff:

Staff members are expected to uphold the highest standards of respectful and responsible behaviour. Staff members do so when they:

- help students work to their full potential and develop their self-worth;
- communicate regularly and meaningfully with parents;
- maintain consistent standards of behaviour for all students;
- demonstrate respect for all students, staff and parents;
- empower students to be positive leaders in the classroom, school and community;

Progressive Discipline:

Progressive discipline is the framework for all discipline. This approach shifts the focus from one that is punitive to one that is supportive and corrective in nature. Clear behaviour expectations are described, reviewed and modeled and excellent behaviour is highlighted and praised. Students experiencing difficulty complying with expectations will receive immediate intervention. The degree of discipline will be in proportion to the severity of the misbehaviour. In determining an appropriate consequence, all relevant factors are taken into account such as previous behaviours, the effect of previous consequences and any mitigating factors.

The progressive discipline continuum is a stepped approach to support a positive change in behaviour. Some examples of possible consequences include:

- a verbal warning
- a 'time out'
- a 'Think Paper'
- a recess detention
- restorative practices
- a phone call home by the teacher
- a phone call by the principal/VP
- a meeting between the student, teacher & principal/VP

If an incident is serious in nature and, after a full consideration of circumstances affecting a student's behaviour, it is recognized that a step which is further along in the continuum is necessary, then the following may be necessary:

- suspension from school
- expulsion from school

THREATS TO SCHOOL SAFETY

Response Procedures

In partnership with the Toronto Police Services, the TCDSB has developed emergency procedures that are to be initiated should a high-risk incident take place in or around our school. *Shelter in Place, Hold and Secure* and *Lockdown* represent the three different responses that may be initiated by a school principal in the event of a threat to school safety.

➤ **Shelter in Place: Possible Environmental Danger in the School Neighbourhood**

A **Shelter in Place** response is generally initiated by the Toronto Police Service or other agencies, including Toronto Fire Services, having jurisdiction over the incident. The threat poses no immediate danger to students or staff unless they leave the building. All staff and students will be directed to remain indoors, with windows closed. Regular classroom routines will continue until the *Shelter in Place* is lifted.

➤ **Hold & Secure: Possible Danger in the School Neighbourhood**

A **Hold and Secure** response is initiated when the threat is proximate to, but not inside the building. The threat poses no immediate danger to students or staff unless they leave the building. All staff and students will be directed to remain indoors, with windows closed and all exterior doors locked. Regular classroom routines will continue until the *Hold and Secure* is lifted.

➤ **Lockdown: Danger on the School Site**

A **Lockdown** response is initiated when imminent danger is present on the school site and the safety of students and staff is threatened. Staff and students will be directed to enter the nearest room, lock all doors, close windows, cover inner glass panes, turn off lights, move away from doors and windows and maintain silence until the *Lockdown* is lifted.

In all three cases (*Shelter in Place, Hold and Secure* and *Lockdown*) students and staff are directed to turn off cell phones and electronic devices.

Lockdown Drills:

During the month of October and again in the spring, we will be conducting our Lockdown Drills. Procedures will be reviewed with the students and they will be told ahead of time that the drill will take place. They will be reassured that there is no actual danger present. The purpose of a Lockdown Drill is to prepare the students so that in the event of a real situation, they will be able to react in a practiced, prearranged manner that will allow for a sense of calmness, control and feelings of safety. Should a real threat to school safety procedure be initiated, the school will inform parents of the event that led to the particular response by letter.

Fire Drills:

Throughout the academic year, we will conduct a minimum of 6 fire drills to ensure that staff and students are prepared in the event of a fire in the building. Staff will review expectations and conduct practices throughout the school year. During the drill, students are expected to exit the building through the nearest exit, walking in a quick, orderly and silent manner and assemble in the school yard at their designated location for attendance purposes.

In the event of the need for evacuation:

Primary Evacuation Site is St. Rose of Lima Catholic Church (3216 Lawrence Ave. E.)

Secondary Evacuation Site is St. Nicholas Catholic School (33 Amarillo Drive).